

Monday, March 15, 2021 1:30-3:00PM – Zoom meeting

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## COUNCIL MEETING MINUTES

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Members present: Doug Hess, Karla Yauchler, Vanessa Mettler, Roberta Shadle, Christina Egbert, Regina Gordon, Kristine Frye, Sharon Wight

Couldn't attend: Crystal Milton, Ranada Clark, Courtney Sullivan, Renan Reilly

HR Representative: Melissa Helmsing

Consulting group members: Larry Temenoff

*Call to order: 1:33 pm*

1. Special Guest – Dr. Hammonds – KT 168, also in Walb
  - 1.1. Should we put out a survey to the APSAC population to find out their DEI needs?
  - 1.2.
2. Approval of Previous Month's Minutes: approve by email
3. APSAC Consultants Group: none
4. HR Updates: Links from Ken Christmon about new role as Ombudsmon
5. Treasurer's Report: Christina
6. New Business: (all new business items got moved to April)
  - 6.1. How can we as employees contribute to how we can work better?
    - 6.1.1. Initiative to undergo with CSSAC
  - 6.2. Short presentation from Vanessa on how things are going 2 years into Success Factors.
    - 6.2.1. Changes Payroll has made to the process
    - 6.2.2. How the system has changed to be used better
    - 6.2.3. Ask for feedback from APSAC membership
  - 6.3. Moving of Fall 2021 meetings to 2-3:30 PM
7. Committee Reports
  - 7.1. APSAC Fundraising Committee: Karla Yauchler, Renan Reilly
    - 7.1.1. April/May fundraiser – Date TBD with advancement; will not be the week of Spring Fling
      - 7.1.1.1.1. Christina suggested move because of Chancellor punch cards
      - 7.1.1.1.2. Working with Campus Food service to set up a lunch fundraiser
      - 7.1.1.1.3. Similar menu
      - 7.1.1.1.4. \$12 a piece
      - 7.1.1.1.5. 20% back to APSAC,
      - 7.1.1.1.6. Pickup rather than delivery

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- 7.1.2. Qualtrics survey
    - 7.1.2.1. Another idea to work with PFW business owners.
    - 7.1.2.2. Survey to gauge interest
  - 7.1.3. Payroll Deduction
    - 7.1.3.1. Different answers
    - 7.1.3.2. Information about how to do it by contacting advancement
    - 7.1.3.3.
  - 7.2. APSAC Professional Development Committee: Regina Gordon, Crystal Milton, Kris Frye:
  - 7.3. APSAC Scholarship Committee: Kris Frye, Bobbi Shadle
  - 7.4. Budgetary Affairs Subcommittee: Crystal Milton
    - 7.4.1. Nothing to report
  - 7.5. Campus Master Plan (APSAC/CSSAC Presidents): Doug Hess
  - 7.6. Campus Traffic Appeals: Bobbi Shadle
    - 7.6.1. Moved away from a representation committee to a Chancellor appointment committee, so it has a narrow scope.
  - 7.7. Chancellor's Diversity Council: Ranada Clark
  - 7.8. Employee Recognition and Excellence Award: Courtney Sullivan and Karla Yauchler
    - 7.8.1. Trying to find out what is happening at the institutional level this year
  - 7.9. Faculty Senate: Doug Hess (until President Elect is appointed)
  - 7.10. Food Service Committee: Vanessa Mettler
    - 7.10.1. Meets quarterly
  - 7.11. Well-being Team: Christina Egbert
    - 7.11.1. Last meeting 3/10
    - 7.11.2. Well being summit 3/24
    - 7.11.3. Look at the website and see if there are things you want to sign up for!
  - 7.12. Mastodon Athletic Subcommittee: Doug Hess
    - 7.12.1. No news
  - 7.13. Strategic Planning Committee: Doug Hess
    - 7.13.1. No news
  - 7.14. Summerfest: Deferred
    - 7.14.1.
  - 7.15. University Budget: Doug Hess
    - 7.15.1. Meeting virtually and collecting dates
  - 7.16. University Council: Doug Hess
    - 7.16.1. Nothing
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- 7.17. University Resource Policy Committee: Sharon Wight
  - 7.18. West Lafayette Representative: Regina Gordon, Vanessa Mettler
    - 7.18.1. WL pay increases
    - 7.18.2. Care.com services
    - 7.18.3. “How can we contribute to how we can work better?”
      - 7.18.3.1. How can we take our COVID lessons into the future?
      - 7.18.3.2. How can we take our survival lessons and make them stronger?
    - 7.18.4.
  - 7.19. PFW Prepared Committee: Doug Hess
8. Old business: none
9. Motion to Adjourn: Kris, Vanessa seconded.

*Meeting Adjourned: 2:14*

Next meeting will be:



Administrative and Professional  
Staff Advisory Council (APSAC)

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## Committee Assignment Report Pages