

Monday, August 31, 2020 1:00-2:30PM – Virtual WebEx meeting

COUNCIL MEETING MINUTES

Members present: Doug Hess, Sharon Wight, Vanessa Mettler, Renan Reilly, Courtney Sullivan, Regina Gordon, Ranada Clark, Kris Frye, Christina Egbert, Crystal Milton,

HR Representative: Melissa Helmsing;

Consulting group members: Larry Temenoff

Call to order: 1:02

1. Approval of Previous Month's Minutes: Larry move to approve, Kris second
 2. APSAC Consultants Group:
 3. HR Updates: Melissa
 - 3.1. Joe Flores meeting with people in Walb for OIE issues. PWL communicating benefits information; Amy Jagger will be having virtual meetings for this.
 - 3.2. <https://www.purdue.edu/newsroom/purduetoday/releases/2020/Q3/changes-to-policies-and-procedures-as-result-of-new-title-ix-regulations.html>
 4. Treasurer's Report: Christina
 - 4.1. 3 transactions posted to APSAC accounts since July 14
 - 4.2. Credit of an expense; from the foundation to cover the cost of the plagues purchased.
 - 4.3. Reached out to Anna Martin; will send updated list to Christina.
 - 4.4. Scholarships awarded – 1 1000, 1 500; scholarship for \$1000 seems worry some. Will check with Bursar.
 - 4.5. \$5 into gift account.
 - 4.6. Motion to approve: With \$1000 being checked, Kris motions to approve. Vanessa seconds
 5. New Business:
 - 5.1. None
 6. Committee Reports
 - 6.1. APSAC Fundraising Committee: Karla Yauchler: No updates; looking into promoting of having people have things taken out of their paychecks.
 - 6.2. APSAC Professional Development Committee: Regina Gordon, Crystal Milton, Kris Frye: No updates; start of the semester; working on getting something in the books.
 - 6.3. APSAC Scholarship Committee: Kris Frye, Bobbi Shadle (contingent on Traffic Appeals): Same as others.
 - 6.4. Budgetary Affairs Subcommittee: Crystal Milton: No updates
 - 6.5. Campus Master Plan (APSAC/CSSAC Presidents): Doug Hess: No updates
-

Monday, August 31, 2020 1:00-2:30PM – Virtual WebEx meeting

- 6.6. Campus Traffic Appeals: Bobbi Shadle (If APSAC has a voice): No update; LV was to talk to who was in charge about our being on it. Doug to pursue now.
 - 6.7. Chancellor's Diversity Council: Ranada Clark: No update; attempted to reach out to see if there were updates on Chief Diversity Officer position.
 - 6.8. Employee Recognition and Excellence Award: Courtney Sullivan and Karla Yauchler: No update
 - 6.9. Faculty Senate: Doug Hess (until President Elect is appointed): Typically goes to President Elect; open to someone else taking it.
 - 6.10. Food Service Committee: Vanessa Mettler: Needs to know who to contact. Sharon to help
 - 6.11. Well-being Team: Christina Egbert: Eric Manor to contact; won't meet until January
 - 6.12. Mastodon Athletic Subcommittee: Doug Hess: No update
 - 6.13. Strategic Planning Committee: Doug Hess: No update
 - 6.14. Summerfest: Deferred:
 - 6.15. University Budget: Doug Hess: No update
 - 6.16. University Council: Doug Hess: No update
 - 6.17. University Resource Policy Committee: Sharon Wight: No update
 - 6.18. West Lafayette Representative: Regina Gordon, Vanessa Mettler: Professional Development with Diversity and Inclusion meeting. Talked about racial injustice that is coming up; starting September 2. Regina to contact president of MAPSAC and let know Vanessa will start attending as backup; to get access to meetings.
 - 6.18.1. Flu shot mandate at PWL
 - 6.19. PFW Prepared Committee: No update
7. Old business:
- 7.1. Regina insurance question – Parkview/Anthem contract.
 - 7.2. President Elect process –
 - 7.2.1. Communication to campus regarding President Elect
 - 7.2.1.1. Not going to be something that takes place IMMEDIATELY
 - 7.2.1.2. Need to be reassured something will take effect over time.
 - 7.2.1.3. To take over July 2022
 - 7.2.1.4. Communication to be sent by September 15, 2020
 - 7.2.2. Virtual Open house first – sometime first week of October
 - 7.2.2.1. 100 first aid kits
 - 7.2.3. Special election nominations to be asked by October 15
 - 7.2.4. Special election to commence after 1-2 weeks.
 - 7.2.5. Special election to end mid November
-

Monday, August 31, 2020 1:00-2:30PM – Virtual WebEx meeting

7.2.6. First meeting for President Elect January 2022

7.3. Renan – Website might need an overhaul

7.3.1. Knowing expectations for each role – its in the constitution, but not easy to find

7.4. Vanessa – attracted to join because we can make a difference on the campus in various ways.

7.4.1. Has seen APSAC in the background for awhile, wants to help push it out there; help to promote this group and have the ear of the executive team

7.4.2. Has access to lots of perspectives.

7.5. Courtney – got involved because asked; thought it was a good opportunity

7.6. Adding welcome cards to APSAC individuals when they get new employee packets.

7.6.1. Doug and Renan to design postcard

7.7. There might be gaps in members getting information about APSAC – new hire lists may not have everyone

7.8. Need to get a list of new hires from HR

7.8.1. Kirk Tolliver

7.8.2. Email Kirk/Vanessa to get caught up and have a rolling list sent more regularly.

7.9. Day of Giving - Michelle Shaw for next year

7.10. Larry – this is his last day! :(

7.10.1. To be first member of newly formed Retiree Consultant Grou[

8. Motion to Adjourn:

Meeting Adjourned: 2:11 PM

Next meeting will be: September 21, 1 PM



Administrative and Professional
Staff Advisory Council (APSAC)

Monday, August 31, 2020 1:00-2:30PM – Virtual WebEx meeting

Committee Assignment Report Pages