



**CLERICAL AND SERVICE STAFF ADVISORY COMMITTEE  
FORT WAYNE CAMPUS**

**Monthly Meeting Minutes  
September 16, 2014**

**MEMBERS PRESENT:** Liane Ambrose, Patty Bodinka, Bruce Burdick, J.J. Garcia, Christi Hall,  
Brian Johnson, Teri Luce, Deborah Thorpe, Marcus Tulley, and Jacqueline Warfield

**MEMBER ABSENT:** Bob Brooks and Sarah Didier

**GUESTS:** Teresa Goodwin and Justin Mills

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**CALL TO ORDER:** The meeting was called to order at 1:32 p.m. by Deborah Thorpe in  
LB 275.

**APPROVAL OF MINUTES:** The minutes from the July meeting were approved.

### **COMMITTEE REPORTS**

**Fundraising.** Patty Bodinka passed around a proof of the book fair flyer. She will order 25 to be printed and will then distribute to the committee members for display in their buildings. The book sale is scheduled for September 30 and October 1, from 9:00 a.m. to 4:00 p.m., in Kettler Hall (by Subway).

**Purdue West Lafayette Report.** Clarence Tennis introduced Bruce Burdick to the West Lafayette CSSAC group at their meeting on September 9. Concern over the decrease in the number of transfer students at the West Lafayette campus was discussed. They are working to re-vamp the criteria. Mitch Daniels will be making a special announcement soon on a matter benefitting Purdue.

**Red Cross.** Deborah Thorpe received an email from Sarah Didier with a list of the Red Cross blood drives scheduled for this campus. Discussion was held on the pros and cons of continuing the CSSAC sponsorship of this event. It was decided to wait until Sarah Didier is in attendance to make a motion.

### **UNIVERSITY COMMITTEE REPORTS**

**University Calendar.** Patty Bodinka met yesterday with this committee. The meeting was short and the academic calendar for 2017-2018 was approved. She passed around a copy of the approved calendar to the members.

**Traffic Appeals.** Teri Luce reported on her attendance at the recent meeting of this committee. Twenty-one appeals were heard with 20 being upheld and 1 waived.

**University Council.** Deborah Thorpe attended the last Council meeting. There was a hint about a possible wage increase for clerical/service employees. The Chancellor is happy about the progress of the plans to address budget issues. The Strategic Planning Committee (Jim Burg) spoke. More info on the Strategic Plan will be coming out soon.

**University Resource Policy Committee.** Sarah Didier has been attending these meetings and has spoken to Teri Luce about the amount of time involved. Teri Luce reported that the new chair is Mike Wolf (from her department) and she expects the meetings to run shorter.

**Advisory Meeting on Equity.** Deborah Thorpe reported that the Spring training (which was not well attended) has been re-scheduled for Wednesday of next week, and Purdue is coming here to present this time. It should take about 4-5 hours. Deborah will check if she will need to assign a replacement for Bobbi Barnes who has left the university.

**Campus Food Contracts.** J.J. Garcia sent a report. Four vendors continue to express interest for fall 2015.

**University Safety.** Marcus Tulley stated that he is already on this committee and volunteered to represent CSSAC as their representative as well. Marcus was asked to give a brief overview and purpose of this committee.

## **NEW BUSINESS**

**Treasurer's Report.** Patty Bodinka reported the balances on the CSSAC accounts as of 8/31/2014 as follows:

General Fund: \$1,634.04  
Grant Fund: \$9,692.22

**Grants.** Christi Hall made a proposal to the committee to increase the monetary amount of the employee and dependent grants. After discussion, a motion was made to increase the grant amounts to \$300 for employees and \$500 for dependents, to be effective the 2015-2016 school year. All members were in favor and the motion was approved. Bruce Burdick was asked to check with his CSSAC counterparts at West Lafayette on how they fund their grants. The committee stressed the importance of the continuation of asking for VC funds. We are currently in the 4<sup>th</sup> year of the 5-year supplement of \$1,500 each year.

**Name Tags.** Deborah Thorpe stated she will order new CSSAC name tags for the new members and asked if any of the other members still need one. Teri Luce said she will assist in ordering. Bruce Burdick encouraged members to wear them at various functions around campus.

**Group Photo.** Christi Hall scheduled the CSSAC committee photo for the October 21 meeting at the regular Library meeting room.

**Fall Fest.** Bruce Burdick attended a Fall Fest Planning Meeting and volunteered CSSAC to coordinate the corn hole and foos ball games. The event is planned for October 31 from 10 a.m. to noon and will be in the Kettler Hall Staff and Faculty Lounge and the area just outside.

**David Wesse Meeting.** Deborah Thorpe noted that she was very happy that the Vice Chancellor and Rose Costello asked to meet with CSSAC to announce the 2% wage increase for clerical/service staff effective January 1. Marcus Tulley volunteered to write a thank you letter to those involved in the decision and asked members to send their suggestions to him.

## **ADJOURNMENT**

The meeting was adjourned at 2:30 p.m.

## NEXT MEETING

The next meeting of this committee will be held on Tuesday, October 21, 2014 at 1:30 p.m. in LB 275.

Respectfully submitted,

*Teresa Goodwin*  
Recording Secretary

<b>CSSAC</b> <b>“THE BRIDGE”</b>
Question/Suggestion:
Name (Optional):
Campus Address (Optional):

Send BRIDGE questions to Deborah Thorpe at KT 145 or Bruce Burdick at VA IU04. An electronic version of this form is available on the CSSAC web site at:

<http://www.ipfw.edu/committees/cssac/contact-us/bridge-questions.html>

IPFW CSSAC home page address: <http://www.ipfw.edu/committees/cssac/>

West Lafayette CSSAC home page address: <http://www.purdue.edu/hr/cssac/Welcome.html>