

Senate Faculty Affairs Committee

MINUTES

Meeting held on December 19, 2019

Present: Karol Dehr, Hui Di, Marcia Dixson, Andres Montenegro, Talia Bugel (Chair).

Absent: Dong Chen (sabbatical), Joseph Khamalah (early retirement).

The meeting was called to order at 12:00 p.m.

1. The meeting time was mainly devoted to discussing adjustments to the

- Guiding Principles document, and
- Procedures document

that will be discussed in the Senate session of January 13, 2020.

The above documents for the promotion of lecturers had been initially submitted to the Executive Committee on November 12, 2019, and considered in the Senate session of December 9, 2019.

2. As a second subject matter, the Anthropology/Sociology Department's Procedures for tenure, promotion and third-year review were discussed. The list of adjustments agreed upon by the committee members will be sent to the Anth/Soc Department and the COAS Faculty Affairs Committee at the beginning of the Spring 2020 semester.

The meeting was adjourned at 1:00 p.m.

Senate Faculty Affairs Committee

MINUTES

Meetings held on October 8, October 31 and November 4, 2019

Present: Karol Dehr, Hui Di, Marcia Dixson, Joseph Khamalah, Andres Montenegro, Talia Bugel (Chair)

Absent: Dong Chen (sabbatical)

On October 8 and October 31 the meetings were held from 12:00 to 1:00 p.m., on November 4 the meeting was held from 9:00 to 10:00 a.m.

The whole meeting time was devoted to the development of

- a Guiding Principles document, and
- a Procedures document

to be used for the Promotion of Lecturers at PFW, after their approval by the PFW Senate.

The above documents for the promotion of lecturers stemmed from SD 14-35 (Guiding Principles for Promotion and Tenure at IPFW) and SD 14-36 (Procedures for Promotion and Tenure and Third Year Review). SD 17-11 (Guiding Principles of Promotion for Clinical Faculty at PFW) was also consulted, as well as information regarding the Review and Promotion of Lecturers at Purdue (West Lafayette) <https://www.purdue.edu/provost/policies/operating.html>

The Guiding Principles and the Procedures were submitted to the Executive Committee on November 12, 2019.

Senate Faculty Affairs Committee

Minutes from the meeting held on September 5, 2019

Present: Marcia Dixon, Joseph Khamalah, Andres Montenegro, Talia Bugel

Absent: Dong Chen (sabbatical), Hui Di (schedule conflict)

The meeting started at 12:05 pm

1. Committee Membership

1.a. Senators and voting faculty members

According to PFW Senate Bylaws, "Senators must comprise at least 2/3 of the voting membership of any committee." (5.1.4.) The current committee membership only includes two senators (Joseph Khamalah and Hui Di) instead of the four that are required.

Talia Bugel will contact the Executive Committee to ask them what to do about this. The situation is worrisome because it could invalidate the committee's work given that its composition is not in-line with Senate bylaws.

Two of the non-Senator members' terms are due to end in 2020.

1.b. One vacancy to be filled

The committee invited Karol Dehr (Senator, Lecturer, English and Linguistics) upon a proposal by Marcia Dixon, to be part of the Senate FAC and she accepted.

Talia Bugel will send a resolution to the Executive Committee for approval of Karol Dehr's membership in the Senate FAC.

2. Committee chair election

Talia Bugel was elected chair of this committee for the Fall 2019 semester.

3. Procedures for promotion process of lecturers

The committee is ready to start work on the Procedures for the promotion process of lecturers as soon as the Executive Committee requests us to do so.

The meeting was adjourned at 12:25 p.m.