

Minutes of the
General Education Subcommittee (GES) Meeting of the
Educational Policy Committee
Purdue University Fort Wayne
April 23, 2021
2:00 P.M., Zoom Meeting

Present: Kent Johnson, Carol Lawton, Noor Borbieva, Shannon Johnson, Erik Ohlander, and Suining Ding
Absent: Hadi Alasti and Pat Eber

Carol called the meeting to order at 2:03 P.M. Handouts – Proposed General Education Revision Process_Malanson and Outline of Recommendations for 2021-22 GES

- 1. Discuss future work on SD 20-18, Proposal for Revision of General Education Program** – Carol started the meeting by giving a summary of the suggested process for moving forward with the process of revising Gen Ed proposed by Jeff Malanson during a recent meeting with Kent and Carol. Discussion items include creating a document that defines the problems with the current General Education Program (GEP) supported by evidence from institutional data, surveys, etc.; adding student feedback gained through a survey given by General Education faculty to find out what students feel they get out of the GEP; gaining everyone's ideas and varying viewpoints on a draft proposal by inviting more discussion and debate to obtain a mutual understanding and sharing of solutions for the identified problems; making sure that each group on campus is represented in the forums through invitations and departmental visits; and using a neutral third party during the process. As a result of the discussion, Carol will distribute an outline of recommendations for next year's GES. She will distribute it via email for everyone to review before adding it to the GES SharePoint site.
- 2. Next year's subcommittee** – members discussed who is rotating off of the GES and the effect of the new academic organizational restructure, set to go in effect July 1, on college representation within the GES.
- 3. Next meeting** – outline of recommendations document will be given to the 2021-22 GES.
- 4. Other** – Kent thanked everyone for their participation and support during the HLC accreditation visit last week. Carol expressed her appreciation for having the opportunity to work with the members of the GES over the last three years.

The meeting adjourned at 2:58 P.M.

Future Meetings –

TBA

Minutes of the
General Education Subcommittee (GES) Meeting of the
Educational Policy Committee
Purdue University Fort Wayne
February 3, 2021
1:00 P.M., Webex Meeting

Present: Kent Johnson, Carol Lawton, Erik Ohlander, Hadi Alasti, Noor Borbieva, Pat Eber, Shannon Johnson, and Suining Ding
Guest: Carl Drummond

Handouts – agenda and SharePoint (General Education Subcommittee) – Issues for Gen Ed meeting and Bryn Mawr Digital Competencies

Carol started the meeting.

1. Carl recognized and expressed appreciation for the hard work of the GES during last three years in developing and solving major concerns associated with the General Education Proposal which is currently under discussion by the Senate.
2. **HLC concerns with General Education – show additional degree of progress in assessing specific general education learning outcomes at the program level: –**
 - General Education proposal provides a standardized measure of learning outcomes using a single rubric to assess a signature assignment on a common theme across courses.
 - Last day to submit documents for HLC is March 15. It is unlikely that the Senate will vote and approve General Education proposal on March 15 when they next meet.
 - Possible outcomes of proposal discussed – drop proposal, obtain vote by March 15, or revert to state minimum standards by keeping old General Education program.
 - Availability of OAA funds – funds will be available to compensate a committee to assess signature assignments. Assessment training materials are ready.
3. **Enrollment minimums : -**
 - Discussed whether to keep enrollment minimum rule.
4. **Digital Competencies initiative being considered by ICHE:**
 - Members decided not to incorporate the digital competencies into the General education Program until the initiative is further defined. Carol will add a list of suggested possible technology courses to the SharePoint site for possible future use.
5. **Engineering concern with limit of two Ways of Knowing courses with same prefix: -**
 - Members decided to keep the rule that there will be no more than two Ways of Knowing courses with the same prefix in order to keep the breadth within the General Education Program.
6. **Assessment Reports** – Kent will review 2019-20 assessment reports as needed for the HLC.
7. **Follow-up** – Carol will request to speak before Senate at the March 15 meeting. She will draft and send a one-page document of talking points for members to review.
8. **Other** – Carol thanked everyone for their hard work and contributions to the proposal.

The meeting adjourned at 1:25 P.M.

Minutes of the
General Education Subcommittee (GES) Meeting of the
Educational Policy Committee
Purdue University Fort Wayne
January 21, 2021
12:00 P.M., Zoom Meeting

Present: Kent Johnson, Carol Lawton, Erik Ohlander, Hadi Alasti, and Suining Ding
Absent: Noor Borbieva, Shannon Johnson, and Pat Eber

Handouts –agenda and SharePoint (General Education Subcommittee) – FACULTY SENATE 1_11_21 (Erik summary), Responses to questions on SD 20-18_1-10-2021, Proposal for Revision of Gen Ed and attachments_11-12-2020, and Signature Assignment Guidelines

Carol requested input from those who couldn't attend.

1. Review each of the questions asked at last Senate meeting and what further information might be provided, if needed. On issue of signature assignments being a major undertaking/burden, consider providing examples of simple assignments; changing wording regarding requirement that it be done in a developmental or scaffolded way. (Erik's summary is attached and posted in SharePoint under Senate Questions folder.): – Carol updated the summary as members discussed each question that the senators have raised. Questions addressed include:

- Concerning Signature assignments (SA) - signature assignments are not intended to be a major project. Faculty can reconsider suggestion of a multi-stage assignment.
- Concerning 4-year plans that include some courses no longer being offered, or offered less, due to a change in general education status - departments will work with the GES to find suitable substitutions for any dropped courses. OAA will be responsible for coding changes in Banner and Blueprint.
- Concerns from ECE about extra three credits - GES is aware of ECE concerns, the only department that has expressed such. Categories as stand are all essential and widely accepted by all departments. The state allows accredited programs to exceed 120 credits for graduation. Other accredited engineering programs in the state exceed 120; e.g., Purdue West Lafayette engineering programs are typically 124-127 credits.
- Concerns with incoming students with dual credit courses - dual credit courses that are in the General Education state transfer agreement will be credited as general education courses. Transfer courses that are equivalent to approved courses in our General Education program will also be credited.
- Concerns with enrollment caps - in interests of balancing curricular quality and integrity with budget realities. Exceptions to the enrollment minimum can and should be made as appropriate per specific courses and their attributes.

2. Only two new questions have been received, one each from a senator and a non-senator: Why is there not a technology component? Is there a way to work in an ethics component? : - members discussed.

- Concern with no technology components - We balanced state mandate against institutional values - the proposal seeks to balance the constraints of the mandate of the Indiana General Education core with the values of Purdue Fort Wayne.

- 3. Does the change in administrative oversight of enrollment management change our stance or allow greater flexibility on the enrollment minimum issue?:**
 - Concerns with enrollment caps – Done with interests of balancing curricular quality and integrity with budget realities. Exceptions to the enrollment minimum can and should be made as appropriate per specific courses and their attributes.
- 4. Follow-up** – Carol will send the revised summary to the members for review this weekend so that it can be given to the EPC on Monday, November 16, 2020.
- 5. Other** – None.

The meeting adjourned at 1:20 P.M.

Future Meeting: TBA

Minutes of the
General Education Subcommittee (GES) Meeting of the
Educational Policy Committee
Purdue University Fort Wayne
November 12, 2020
11:30 A.M., Webex Meeting

Present: Kent Johnson, Carol Lawton, Noor Borbieva, Shannon Johnson, Pat Eber, Erik Ohlander, Hadi Alasti, and Suining Ding
Absent: None

Carol called the meeting to order at 11:33 A.M. Handouts – minutes 10-29-2020 meeting, agenda, and SharePoint (General Education Subcommittee) – Gen Ed Revision and attachments_11-2-2020.

Approval of minutes – all approved.

1. **EPC issue of enrollment minimums, with a request that LTL salaries be figured into the calculation of break-even costs for class sections:** – all agreed to have Kent work with Irah on revised rationale that includes LTL data for the enrollment minimum. He will send it to the members by 11-13-2020. The rationale will be added as an attachment to the proposal.
2. **Clarify for EPC, if possible, that a pattern emerges from past history showing that classes with minimum enrollment had some sort of advantage for the program:** - members discussed.
3. **Clarify for EPC when Gen Ed Committee will make a decision about dropping a class due to low enrollments. Should it be made by mid-January to meet Catalog deadlines? The suggestion was to base the decision to drop on the last two times the course was taught:** - all agreed that courses that don't meet minimum enrollment for two consecutive semesters will be on probation during the next semester (not including summer terms). If the minimum is not met in the third semester it will be removed from the General Education Program and next catalog. The course can reapply for admission. Kent will work on the description for the proposal.
4. **Discuss concerns by Stacy Betz about the interdisciplinary focus in Diverse WOK. Two alternative suggestions to consider are:**
 - a. **Make the category just DEI and Global, with courses needing to have just one of these two focuses.**
 - b. **Eliminate Diverse as a stand-alone WOK and instead require courses with a DEI or global focus to be flagged as such but housed under one of the other four WOK, with students required to take at least one of the DEI/Global flagged courses. This would free up 3 credits and might solve the 120-credit problem for Engineering, which seems to have led to an impasse.** – all agreed to
5. **Proposal vote** –The resolutions will remain the same. All voted in favor to two structure changes: 1) removing Diverse, Global, and Interdisciplinary Ways of Knowing and 2) adding a Diversity, Equity, Inclusion and/or Global Requirement that at least one Ways of Knowing courses is used to satisfy General Education requirements that is designated as having a focus on diversity, equity, inclusion, and/or global awareness and requirement change 3) nine additional credits from any Ways of Knowing or Foundational Skills category, but a minimum of three credits must be from a Ways of Knowing category.

6. **Final Proposal** – Carol will send the revised proposal to the members for review this weekend so that it can be given to the EPC on Monday, November 16, 2020.
7. **Other** – None.

The meeting adjourned at 12:43 P.M.

Future Meeting:

December 3, 2020 11:30 – 12:30

Minutes of the
General Education Subcommittee (GES) Meeting of the
Educational Policy Committee
Purdue University Fort Wayne
October 29, 2020
11:30 A.M., Webex Meeting

Present: Kent Johnson, Carol Lawton, Noor Borbieva, Shannon Johnson, Pat Eber, Erik Ohlander, Hadi Alasti, and Suining Ding
Absent: None

Carol called the meeting to order at 11:30 A.M. Handouts – minutes 10-22-2020 meeting and SharePoint (General Education Subcommittee) – Gen Ed agenda 10-29-2020.

1. **Approval of minutes** – all approved.
2. **Update from Kent on meeting with Dean of Engineering and Chair of Mechanical Engineering to resolve concern that their requirements will not allow students to take the proposed 12 credits in the four WOK outside of Scientific** – Kent worked out concerns with the department of Civil and Mechanical Engineering. He suggested that they can modify their current B7 courses to meet the requirements of a new Diverse WOK course as long as non-engineering students can take the course and there are no other prerequisites other than FIS courses. They can also propose General Education (GE) courses that meet ABET standards. He will be meeting with the other ETCS departments to address their issues.
3. **Remove the following ambiguous wording in the proposal?** – yes; all agreed.

Ideally, Ways of Knowing courses would make reference to the theme of community connection at different points across the semester, and not just at the point of completion of the signature assignment. It is expected that such connections across the semester will take time to develop.

4. **If we drop across-semester connections to the theme (point 2): Insert clear statement that application process will not ask for revised syllabus? In this case, we would not need to provide sample syllabi** – members agreed to insert a clear statement that current GE courses must meet prerequisite requirements and specify WOK category. The GES will be collecting course syllabi but will not be reviewing them. The Qualtrics application survey will be updated to reflect these changes.
5. **If the theme is present only in the signature assignments, are we still okay in saying that the proposal makes GE more meaningful to students?** – yes; all agreed.
6. **Clarify that there will be feedback and resubmission allowed for signature assignments (SA) due at end of spring 2021 in order to remain in Gen Ed for 2022-23 and beyond** – all agreed to add clarification to the proposal since the SA are a work in progress.
7. **Provide rationale for minimum (“minimum” inadvertently left out in proposal) enrollment of 24 for Gen Ed classes (with pedagogical exceptions):**

Based on comparison of instructional cost per section (median faculty salary plus benefits = \$78,000 x .125 FTE = \$.....19,500) with tuition revenue

from 3-credit section with 25 students (accounting for financial aid: \$698.40 x 3 = \$17,460). 25 students per section is less than break-even (which would be 28 students) but acceptable as minimum per section because there are enough sections with larger enrollments to make up for the difference – Kent will draft a revision of the rationale that includes LTLs to share with the GES by Saturday.

8. **Clarify that 24 is minimum enrollment (except for pedagogical reasons) in a regular semester (not an average over semesters and excluding summer offerings)** – in addition, members also agreed to add that Summer will follow normal Summer enrollment rules.
9. **Provide percent of current GE courses that would be dropped under the new enrollment rule** – Kent will provide.
10. **Provide definition of diversity, interdisciplinarity, and global to clarify which classes are appropriate for inclusion in Diverse WOK: Noor, Janet, and Lachlan are working on interdisciplinarity and global definitions; here is definition of diversity:** – Noor will revise the definition to include historical as well as current perspectives.

Introduce and develop students' understanding of and appreciation for:

- **Diversity** - the ways that differences among individuals and groups of people, such as race, ethnicity, gender, sexuality, class, age, nationality, disability, culture, and religion, shape lived experiences and perspective; and
- **Inclusion** - how deliberate attention to diversity creates a community where all members are respected, feel a sense of belonging, and feel that differences are valued; and
- **Equity** - how a commitment to addressing inequalities for the purpose of achieving fairness and justice is a prerequisite for equal opportunity.

11. **Should Diverse WOK be called: "Interdisciplinary, Global, and Diverse WOK"?** – yes; all agreed.
12. **Also, do we need to state that a course may appear in only one category or is this obvious?** – yes; all agreed.
13. **Proposal vote** – Carol will send out an updated proposal for comments/revision to be voted on by the GES. The resolutions will remain the same.
14. **Other** – None.

The meeting adjourned at 12:33 P.M.

November 12, 2020 11:30 – 12:30

December 3, 2020 11:30 – 12:30

Minutes of the
General Education Subcommittee (GES) Meeting of the
Educational Policy Committee
Purdue University Fort Wayne
October 22, 2020
11:15 A.M., Webex Meeting

Present: Kent Johnson, Carol Lawton, Noor Borbieva, Shannon Johnson, Pat Eber, Erik Ohlander, Hadi Alasti, and Suining Ding
Absent: None

Carol called the meeting to order at 11:15 A.M. Handouts – minutes 10-15-2020 meetings and SharePoint (General Education Subcommittee) – Gen Ed agenda and notes 10-15-2020, Gen Ed Revision_Resolution to EPC, and Proposed Gen Ed Model

1. **Approval of minutes** – all approved.
2. **Proposed General Education Model** – Kent shared the model for review.
3. **Keep signature assignment (SA); it is essential to programmatic assessment - Reframe its community theme to connection to real life/why people outside of the discipline should care about the topic (ideally why people in our region should care** – instructors can use the SA for grading as well as assessment. A SA description for Ways of Knowing courses will be due sometime next year. Kent will get web links to other universities SA to add to the proposal's appendix.
4. **Don't require that courses make connections to community during the semester. May end up being superficial add-ons to course content. Signature assignments will provide the real-life (preferably community) connection** – as SA unfolds and evolve it will be phased into general education over time and members will refine it.
5. **Abbreviated re-application process (e.g., which category, meet limitations) for courses that meet prereq constraints. But instructors would have to submit a description of a signature assignment to remain in the program after next year** – the reapplication process will be a short Qualtrics list of questions. Each course must meet all outcomes for the category that they apply for.
6. **Remove requirement that WOK courses be taught once/year so that courses from smaller departments can continue to be offered and variety maintained. But require that courses be taught on a regular rotation that gets published so students can plan ahead** – Ways of Knowing courses must be taught on a regular cycle, ideally once a year but a less frequent scheduling will be allowed to maintain the variety of courses offered in the program, including those from smaller departments. A multi-year schedule of course offerings will be published to assist students in creating their academic plans.
7. **Enrollment caps: allow smaller capacities of courses offered on a regular schedule but not every year again to maintain variety of courses offered** – discussion on ways to build demand for smaller classes that students are not normally exposed to included creating a descriptive list of what the courses are about and more marketing through instructors advisors, etc.
8. **Prerequisites for Foundational Skills courses: consider allowing "intermediate" skills-based courses that have one of the other Foundational courses as a prerequisite, e.g., ENG W233, MA 165. These courses are currently in Foundational and seem more appropriate as skills than WOK. This would also allow 2nd-semester language courses to be listed if ILCS wants**

1st-semester language courses in Foundational – members decided that each course in the FIS category cannot have any prerequisite coursework other than placement testing or one of the other Foundational Skills courses so that all students can have access to FIS courses and be early in their degree program.

9. **Should mega-objectives be called meta-objectives (or outcomes)?** – members agreed to “meta outcomes”.
10. **Timeline moving forward; wording of resolution on revised proposal** – Carol will send out an updated resolution and proposal for comments/revision tomorrow to the GES and deans so that it can be voted on by the GES and meet the EPC/Senate document deadline on 10/23/2020 at 5:00 P.M.
11. **Other** – None.

The meeting adjourned at 12:50 P.M.

Overflow from previous m meeting:

GED Webex Meeting 10/23/2020 – 2:00 P.M.

Present: Kent Johnson, Carol Lawton, Noor Borbieva, Shannon Johnson, Pat Eber, Erik Ohlander, Hadi Alasti, and Suining Ding

Absent: None

Handouts –found on SharePoint (General Education Subcommittee) – Gen Ed Revision_Resolution to EPC 10-23-2020 and Proposal for Revision of General Education_10-23-2020

1. Carol called the meeting to order at 2:00 PM.
2. A vote to approve the resolution “Proposal for Revision of the General Education Program” (10/23/20) was taken. Approval was unanimous with no abstentions.
3. In response to a recent question from a department chair concerning the matter in light of the disruptions to teaching in Spring and Summer 2020 due to the pandemic, the timeline and format for course-level general education assessment reports for the 2019–2020 academic year was briefly discussed. Kent will follow up on this.
4. The meeting adjourned at 2:06 PM.

Future Meetings –

October 29, 2020 11:30 – 12:30

November 12, 2020 11:30 – 12:30

December 3, 2020 11:30 – 12:30

Minutes of the
General Education Subcommittee (GES) Meeting of the
Educational Policy Committee
Purdue University Fort Wayne
October 15, 2020
11:30 A.M., Webex Meeting

Present: Kent Johnson, Carol Lawton, Noor Borbieva, Shannon Johnson, Pat Eber, Erik Ohlander, Hadi Alasti, and Suining Ding
Absent: None

Carol called the meeting to order at 11:30 A.M. Handouts – minutes for 9-3-2020, 9-17-2020, and 10-1-2020 meetings, Optional-General-Education-Annual-Course-report-template-pilot-11-13-18.docx, and SharePoint (General Education Subcommittee) – Gen Ed agenda and notes 10-15-2020.

1. **Approval of minutes** – all approved.
2. **Kent’s proposal for assessment template until new program is established** – members discussed requiring that departments offering general education provide a course level assessment guided by the Optional-General-Education-Annual-Course-report-template-pilot-11-13-18.docx for all general education courses. The use of the template would allow the assessments to be loaded into our assessment management system and provide evidence needed for accreditation reports. The GES voted to require the template for the next cycle of general education using 2020-2021 data. There were 7 votes in favor with one abstaining.
3. **Change structure of WOK categories** – following discussion, members drafted the following structure with additional concerns to be researched. Kent will present this structure to the engineering department for more insights and will review the accreditation rules to see if it will work. Comments will also be gathered from deans and chairs.
 - a. Scientific 3 cr
 - b. Social/Behavioral 3 cr
 - c. Humanistic 3 cr
 - d. Artistic/Creative 3 cr
 - e. Diverse 3 cr
 - 1) interdisciplinary/transdisciplinary study;
 - 2) diversity/equity/inclusion; and
 - 3) global awareness
 - Are there enough current B7 courses that would fit? Perhaps change to requiring courses to meet one of the three focuses (instead of two)
 - Social/Behavioral + Humanistic + Artistic + Transformative = 12 credits, which would go over the 9 credits in Social/Behavior and Humanistic & Artistic that Engineering says is necessary for ABET accreditation unless there are Scientific WOK courses that would work for this category?
 - All WOK courses need to meet the 3 meta-objectives.
4. **Drop Capstone/Community Connected course to allow for more flexibility with remaining credits. Also, would solve Engineering problem of needed to have their capstone count as Gen Ed Capstone.** – Carol will draft and distribute an outline for everyone.
5. **Allow 6 additional credits from any WOK or Foundational category, but minimum of 3 from a WOK.** – it was reported that there has been GE proposal feedback that addresses: problems encountered by programs that approach the 120 credit limit; concern that students take at least one arts course; and what GE credits are received when students place into a higher level course.

6. **Maximum of two courses from same prefix across WOK to allow for more flexibility for students who may want to complete a minor or double major (applies to all students regardless of whether taking minor or double major. (Does not apply to Foundational.)**
7. **Postponed discussion items** – to be discussed at the next meeting.
 - a. Keep signature assignment; it is essential to programmatic assessment. Reframe its community theme to connection to real life/why people outside of the discipline should care about the topic (ideally why people in our region should care).
 - b. Don't require that courses make connections to community during the semester. May end up being superficial add-ons to course content. Signature assignments will provide the real-life (preferably community) connection.
 - c. No re-application process for courses that meet prereq constraints. But instructors would have to submit a description of a signature assignment to remain in the program after next year.
 - d. Remove requirement that WOK courses be taught once/year so that courses from smaller departments can continue to be offered and variety maintained. But require that courses be taught on a regular rotation that gets published so students can plan ahead.
 - e. Issue of prereqs in Foundational. The above possibilities may not address the concern of engineering programs that require students to take MA 165 and 166 currently in Foundational. Both of these probably have prereqs. Maybe some of these courses could move to WOK?
 - f. Should mega-objectives be called meta-objectives (or outcomes)?
 - g. Enrollment caps
 - h. Timeline moving forward
8. **Other** – None.

The meeting adjourned at 12:50 P.M.

Future Meetings –

October 22, 2020 11:15 – 12:00

October 29, 2020 11:30 – 12:30

November 12, 2020 11:30 – 12:30

December 3, 2020 11:30 – 12:30

Minutes of the
General Education Subcommittee (GES) Meeting of the
Educational Policy Committee
Purdue University Fort Wayne
October 1, 2020
11:30 A.M., Webex Meeting

Present: Kent Johnson, Carol Lawton, Noor Borbieva, Shannon Johnson, Pat Eber, Erik Ohlander, and Suining Ding
Absent: Hadi Alasti,

Carol called the meeting to order at 11:30 A.M. Handouts – agenda and SharePoint (General Education Subcommittee) – Qualtrics Survey Questions_Carol Suggestions and Qualtrics Survey Questions_92020_ESO1.

1. **Finalize dates/times for town halls next week: Mon 3 pm and Thurs 10:30 am (or Friday 10 am as backup)** –members volunteered for each town hall presentation.
2. **Review and finalize Qualtrics survey questions** – while keeping in mind what they would do with response information, members reviewed and edited each survey question addressing: ensuring everyone is included so that whole campus is educated whether they teach or not because it directly affects the quality of our degrees; clarifying that the Signature Assignment is graded by the professor and used by the GES for assessment; and emphasizing that the application process is not time-consuming so that there is time to get courses into the 20-21 catalog.
3. **Plan structure for town halls** – Carol will draft and distribute an outline for everyone.
4. **Review Concerns with proposal raised so far (if time allows)** – it was reported that there has been GE proposal feedback that addresses: problems encountered by programs that approach the 120 credit limit; concern that students take at least one arts course; and what GE credits are received when students place into a higher level course.
5. **Next meeting** – Carol will send an email detailing issues to consider regarding the new GE proposal and programs (example – engineering) that have such a high number of credits required for their majors that they bump up against the state limit of 120 credits for graduation.
6. **Other** – None.

The meeting adjourned at 12:47 P.M.

Future Meetings –

October 15, 2020 11:30 – 12:30

October 29, 2020 11:30 – 12:30

November 12, 2020 11:30 – 12:30

December 3, 2020 11:30 – 12:30

Minutes of the
General Education Subcommittee (GES) Meeting of the
Educational Policy Committee
Purdue University Fort Wayne
September 17, 2020
11:30 A.M., Webex Meeting

Present: Kent Johnson, Carol Lawton, Noor Borbieva, Shannon Johnson, Pat Eber, Hadi Alasti, Erik Ohlander, and Suining Ding
Absent: None

Carol called the meeting to order at 11:30 A.M. Handouts – agenda, SharePoint (General Education Subcommittee) - Proposal for the Revision of the General Education Curriculum PPT, Gen Ed Timeline, Rationale Overview, Gen Ed Proposal PowerPoint Script, Mega-objectives mapped to state outcomes_022120, and Proposed Course Review Process.

1. **Discussion of 9/15 Meeting with Carol, Kent, and Registrar**
2. **Discussion of how to address the following points in our PPT** – shared ideas on how to further clarify working documents.
 - a. **Timeline** – during discussion, the “Gen Ed Timeline” draft was updated to allow additional time for faculty review and feedback along with time for the committee to respond to faculty comments. Also, a town hall was added the first week of October.
 - b. **Definition of General Education and Overview that clarifies purpose as a reframing/refocusing, not a radical overhaul** – members discussed the “Rationale Overview” and suggested edits that were added by members before the meeting. Discussion focused on: making sure that the ppt and rationale are in sync with one another; ensuring that the distinctiveness of the new General Education Program stands out; and emphasizing the difference between the GE and major capstone courses. Erik and Carol will add additional updates before the next meeting.
 - c. **Theme recast so it does not sound parochial and description of how to incorporate it in WOK courses/signature assignments** – everyone agreed to change the name of the GE applied capstone course to applied community connected course. It was also suggested to remove “parochial” so that this criticism isn’t suggested. Carol will make these changes to “Gen Ed Proposal PowerPoint Script”.
 - d. **Mapping of state learning objectives onto proposed 3 meta-objectives** – members reviewed how the 2019-20 committee last year mapped the state mandated general education outcomes to three mega objectives so that they can be met in aggregate as they apply to each discipline in the GE program. This document and others that further define the proposal will be added to the proposal as attachments for future reference. The signature assignment document will be updated to include several different assignment ideas.
 - e. **Course proposal and evaluation process** – members updated and reviewed “Proposed Course Review Process” which will be administered via Qualtrics. The committee will review course proposals by discipline and will ensure that team members won’t review their own. Carol will check in with the registrar to make sure they are on-board with their involvement needed for the new GEP.
 - f. **Qualtrics feedback survey questions** – discussion postponed.
3. **Next meeting** – Discussion of postponed Qualtrics feedback survey and newly updated documents. Members were asked when making changes to the ppt to post them as single slides.
4. **Other** – None.

The meeting adjourned at 12:40 P.M.

Future Meetings –

October 1, 2020 11:30 – 12:30

October 15, 2020 11:30 – 12:30

October 29, 2020 11:30 – 12:30

November 12, 2020 11:30 – 12:30

December 3, 2020 11:30 – 12:30

Minutes of the
General Education Subcommittee (GES) Meeting of the
Educational Policy Committee
Purdue University Fort Wayne
September 3, 2020
11:00 A.M., Teams Meeting

Present: Kent Johnson, Carol Lawton, Noor Borbieva, Shannon Johnson, Pat Eber, Hadi Alasti, Erik Ohlander, and Suining Ding
Absent: None

Noor called the meeting to order at 11:00 A.M. Handouts – agenda, SharePoint (General Education Subcommittee) - Proposal for the Revision of the General Education Curriculum PPT

- 1. Introductions** – new members, Hadi Alasti, Erik Ohlander, and Suining Ding, were welcomed to the group.
- 2. Election of chair** – Carol was unanimously voted by the group to be the 2020-21 chair.
- 3. Presentation of GE Proposal for new faculty to the committee** – new members provided a valuable perspective on the GE proposal. Discussion items included: possible types of proposal feedback (town-hall, open conversation, survey, etc.), implementation timeline adjustment, new course application evaluation process, prerequisite requirements, transfer course equivalencies, framing GE Proposal around metropolitan mission, mapping of statewide learning outcomes to mega objectives, and how courses deal with theme and signature assignment, etc. As a result of the discussion it was decided that 2022-23 time frame was a realistic implementation timeframe. In addition, the ppt presentation will be updated to include a course application and evaluation process, a definition for a general education course, a clearer description showing how WOK courses incorporate the theme and signature assignment in their courses.
- 4. Next meeting** – Qualtrics feedback survey and learning objectives mapping will be posted to SharePoint. Members were asked to review the ppt along with the narration document so that we can discuss and offer suggestions at the next meeting.
- 5. Other** – None.

The meeting adjourned at 12:00 P.M.

Future Meetings –

September 17, 2020 11:30 – 12:30

October 1, 2020 11:30 – 12:30

October 15, 2020 11:30 – 12:30

October 29, 2020 11:30 – 12:30

November 12, 2020 11:30 – 12:30

December 3, 2020 11:30 – 12:30