

## MINUTES

10/29/20

Professional Development Subcommittee

2019–2020

Attending: T. Bugel; A. Coronado; S. Ding; C. Kracher; S. LeBlanc; J. Papiernik; S. Rumsey; G. Wang

Absent: D. Liu (excused)

1. The meeting was called to order at 1:32 p.m., and the agenda approved as circulated.
2. The minutes of the 9/10/20 meeting were approved as circulated.
3. A recommended distribution of junior v. senior summer faculty grants was decided upon: eight junior and four senior grants.
4. A discussion of the junior grant proposals yielded unanimous (1 abstention) a recommendation that eight grants be awarded, with one alternate.
5. A discussion of the senior grant proposals yielded a unanimous (1 abstention) recommendation that four grants be awarded, with no alternate.
6. The form and content of a memorandum communicating the recommendations of the committee to the VCAA was discussed. A draft will be sent out by the chair to all committee members for final approval.
7. The meeting was adjourned around 2:25 p.m.

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Absent: G. Wang (excused); D. Liu (excused)

Guests: A. Coronado

1. The meeting was called to order at 2:00 p.m., and the agenda was approved as circulated.
2. Committee members were introduced:
  - Talia Bugel (COAS, Spanish), 2020 – 23
  - Suining Ding (CVPA, Interior Design), 2020 – 23
  - Connie Kracher (COAS, Biology) (ex officio, nonvoting)
  - Sarah LeBlanc (COAS, Communications), 2020 – 23
  - David Liu (ETCS, Computer Science), 2020 – 23 (on sabbatical Fall 2020)
  - Janet Papiernik (DSB, Accounting), 2018 – 21
  - Suzanne Rumsey (COAS, English and Linguistics), 2020 – 23
  - Guoping Wang (ETCS, Electrical and Computer Engineering), 2019–22
3. The charge of committee and main committee tasks for 2019–2020 were reviewed and discussed.
4. A vote was taken to fill one vacancy on the committee for 2020–2021. Adolfo Coronado was unanimously elected to fill this vacancy. The committee chair will prepare and forward the necessary memorandum to Fort Wayne Senate.
5. A vote was taken on who will serve as committee chair. Suzanne Rumsey was unanimously elected to serve as such.
6. The committee reviewed information provided by the Office of Sponsored Programs and discussed.
7. It was determined that future meetings will be held on Thursdays from 1:30 to 2:45 p.m. The chair will send a meeting invite for the next meeting which will take place in later October.
8. The meeting was adjourned around 2:30 p.m.