

Executive Committee Meeting  
March 30, 2022  
9:00 a.m.  
Via WebEx

Members present:

Jeffrey Nowak, Presiding Officer  
Nashwan Younis, Deputy Presiding Officer (Speaker)  
Ann Livschiz, IFC Representative (Speaker)  
Assem Nasr (Chair)  
Bernd Buldt  
Hank Strevel  
Daniel Tembras  
Craig Ortsey, Parliamentarian (non-voting)  
Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 9:00.

1. 3/16/2022 and 3/21/2022 Executive Committee minutes approved.
2. “Procedures of Promotion to include Professors of Practice” tabled until the fall. Bernd will talk to Marcia Dixson about the origins of the document and give the Executive Committee an update in April.
3. “Athletics Budget Analysis” and “Report on Limited Term Lecturer Compensation” will be listed under “committee reports “for information only”” on the April Senate agenda. The Executive Committee will look into studying both issues further in the fall.
4. Assem will ask Steve Carr, Noor Borbieva, and Mary Ann Cain to make updates to “Maintaining Faculty Role in Advising.”
5. Assem will ask Steven Hanke if the Educational Policy Committee would like to amend the “Change to Transfer Credit Regulations” resolution.
6. Ann will send the article detailing the instance of the PFW volleyball coach accused of improper behavior to Josh. Josh will attach the article and the Ad Hoc Committee to Examine the Procedural Handling of Allegations of Misconduct in the PFW Women’s Basketball Program report to the “Consideration and Implementation of the Recommendations by the Ad Hoc Committee to Examine the Procedural Handling of Allegations of Misconduct in the PFW Women’s Basketball Program” resolution.
7. Ann will work on “Timely Information Sharing with Faculty About Financial Student Retention Policies” and “Revising the Questions from the Annual Athletics Report” and will send an email to the Executive Committee for a vote.
8. Assem will ask Guoping Wang to update “Memorial Resolution-Carlos Pomalaza-Raez.”

9. Assem will inform the Student Affairs Committee regarding the language of “Public Sharing Information about Deaths of Faculty and Staff.”
10. Lesa Vartanian granted speaking privileges.
11. Josh will send an updated version of the April Senate agenda to the Executive Committee for an email vote.
12. Josh and Jeff will work together over the summer to compile a list of Senate documents for the incoming presiding officer.
13. The next Senate Executive Committee meeting is scheduled for April 20 at 9:00 am.

Meeting adjourned at 10:18.

Executive Committee Meeting  
March 21, 2022  
1:30 p.m.  
Via WebEx

Members present:

Jeffrey Nowak, Presiding Officer  
Nashwan Younis, Deputy Presiding Officer (Speaker)  
Ann Livschiz, IFC Representative (Speaker)  
Assem Nasr (Chair)  
Bernd Buldt  
Hank Strevel  
Daniel Tembras  
Craig Ortsey, Parliamentarian (non-voting)  
Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 1:30.

1. The Senate Standing Committee on Accreditation is still a work in progress.
2. Ann and Assem will divide up the work on the administrative compliance reports and then send them to the chancellor for a response.
3. Ann will compile the questions she received on athletics.
4. Bernd will ask Donna Holland if the Faculty Affairs Committee has reviewed the questions about the “Procedures of Promotion to include Professors of Practice” document.
5. The Subcommittee Task Force will be charged to look at Senate Document SD 20-33 (Resolution to Map Out the Levels of Shared Governance).
6. The Budgetary Affairs Subcommittee reports on printing services and LTLs should be sent to the Executive Committee soon.
7. Bernd will email David Johnson to ask about the future of the Senate website. Discussion of the Senate document project for summer 2022 is tabled until the next Executive Committee meeting.
8. The next Senate Executive Committee meeting is scheduled for March 30 at 9:00 am.

Meeting adjourned at 2:41.

Executive Committee Meeting  
March 16, 2022  
9:00 a.m.  
Via WebEx

Members present:

Jeffrey Nowak, Presiding Officer  
Nashwan Younis, Deputy Presiding Officer (Speaker)  
Ann Livschiz, IFC Representative (Speaker)  
Assem Nasr (Chair)  
Bernd Buldt  
Hank Strevel  
Craig Ortsey, Parliamentarian (non-voting)  
Josh Bacon, Senate Assistant (non-voting)

Members absent:

Daniel Tembras

Meeting called to order at 9:01.

1. March 2 Executive Committee minutes approved.
2. The Executive Committee will ask Steven Hanke for a report on Academic Regulations by the next Senate meeting.
3. Assem will ask Stephen Buttes if he can use some of his language on Faculty Success for an email to send to departments.
4. Assem will send the “Resolution to Map Out the Levels of Shared Governance” to the rest of the Executive Committee.
5. Senate meetings will be held in LA 159 in fall 2022 if they are in person.
6. The Executive Committee will look to clarify the bylaws language regarding ex officio voting and nonvoting positions on Senate committees and subcommittee in fall 2022.
7. Plaques will be handed out to faculty leaders in fall 2022.
8. Ann and Assem will work on sending out the Marketing Issues survey.
9. Ann and Nash will continue to work on the survey on Faculty Morale.
10. Assem will give Jeff Malanson’s email to the Nominations and Elections Committee.
11. Assem will send out a doodle poll for the next Executive Committee meeting.

12. The next Senate Executive Committee meeting is scheduled for March 30 at 9:00 am.

Meeting adjourned at 10:12.

Executive Committee Meeting  
March 2, 2022  
9:00 a.m.  
Via WebEx

Members present:

Jeffrey Nowak, Presiding Officer  
Nashwan Younis, Deputy Presiding Officer (Speaker)  
Ann Livschiz, IFC Representative (Speaker)  
Ann Marshall (Chair)  
Bernd Buldt  
Assem Nasr  
Daniel Tembras  
Craig Ortsey, Parliamentarian (non-voting)  
Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 9:02.

1. January 12, February 2, and February 16 Executive Committee minutes approved.
2. Ann M. resigns as chair. Assem elected chair.
3. Ann L. will reach out to Hank Strevel to join the Executive Committee as a new member.
4. Assem will contact Mary Ann Cain and Steve Carr about potential changes in SD21-21 (Resolution: Defending Academic Freedom to Teach About Race and Gender Justice and Critical Race Theory). Josh will send out the original version and the amended version of the document with the March Senate agenda.
5. Josh will ask Mark Jordan if URPC is in favor of changes made to “Amendment to the Bylaws-Merger of the Revenue Subcommittee with the Budgetary Affairs Subcommittee.”
6. Bernd will follow up with Donna Holland about “Procedures of Promotion to include Professors of Practice.”
7. Speaking privileges approved for Steve Carr and Suining Ding.
8. March Senate agenda approved.
9. The next Senate Executive Committee meeting is scheduled for March 16 at 9:00 am.

Meeting adjourned at 10:12.

Executive Committee Meeting  
February 16, 2022  
9:00 a.m.  
Via WebEx

Members present:

Jeffrey Nowak, Presiding Officer  
Nashwan Younis, Deputy Presiding Officer (Speaker)  
Ann Livschiz, IFC Representative (Speaker)  
Ann Marshall (Chair)  
Bernd Buldt  
Assem Nasr  
Craig Ortsey, Parliamentarian (non-voting)  
Josh Bacon, Senate Assistant (non-voting)

Members absent:

Daniel Tembras

Meeting called to order at 9:00.

1. A lengthy discussion occurred on the subject of the proposed merger of the Revenue Subcommittee and the Budgetary Affairs Subcommittee. Guests for the discussion included Mark Jordan, Steven Hanke, Zafar Nazarov, Andrew Downs, Mieko Yamada, Gordon Schmidt, and Jeffrey Malanson.
2. The next Senate Executive Committee meeting is scheduled for March 2 at 9:00 am.

Meeting adjourned at 10:03.

Executive Committee Meeting  
February 2, 2022  
9:00 a.m.  
Via WebEx

Members present:

Jeffrey Nowak, Presiding Officer  
Nashwan Younis, Deputy Presiding Officer (Speaker)  
Ann Livschiz, IFC Representative (Speaker)  
Ann Marshall (Chair)  
Bernd Buldt  
Assem Nasr  
Daniel Tembras  
Craig Ortsey, Parliamentarian (non-voting)  
Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 9:00.

1. Ann M. will follow up with Steven Hanke about issues raised regarding Senate Document SD 21-18 (Expanding Class Scheduling Options).
2. The Executive Committee will discuss the “Charge to Review the Committee and Subcommittee Structure of the Fort Wayne Senate” next month.
3. February Senate agenda approved.
4. Speaking privileges approved for Todor Cooklev, Steve Carr, Chris Erickson, and Kari Smith.
5. Ann M. will forward an email about the promotion to clinical assistant professor issue to Faculty Affairs.
6. The next Senate Executive Committee meeting is scheduled for February 16 at 9:00 am.

Meeting adjourned at 9:59.

Executive Committee Meeting  
January 12, 2022  
9:00 a.m.  
Via WebEx

Members present:

Jeffrey Nowak, Presiding Officer  
Nashwan Younis, Deputy Presiding Officer (Speaker)  
Ann Livschiz, IFC Representative (Speaker)  
Ann Marshall (Chair)  
Bernd Buldt  
Daniel Tembras  
Craig Ortsey, Parliamentarian (non-voting)  
Josh Bacon, Senate Assistant (non-voting)

Members absent:

Assem Nasr

Meeting called to order at 9:00.

1. 1/5/2022 Executive Committee minutes approved.
2. Civics Literacy Public Forum scheduled for January 31. Josh will ask Julie Yoder Meyer to send out the announcement. Jeff will start the meeting and hand it over to Andy Downs for the discussion.
3. Assem will meet with the deans to discuss university marketing and communication. The marketing issues survey will be discussed at a future Executive Committee meeting or via email.
4. Ann L. and Nash will continue to work on a survey regarding faculty morale. Issues brought up at the January 10 Senate meeting will be included in the survey and follow up questions will be developed for the February Senate meeting.
5. Ann M. and Craig will draft an enabling memo for the Senate Subcommittee Task Force.
6. Bernd has been attempting to reach Kent Johnson to discuss the Senate Standing Committee on Accreditation and will keep trying.
7. The Executive Committee briefly discussed a free speech survey, but felt it necessary to prioritize items of greater importance at this time.
8. Ann L., Ann M., and Josh will help compile a list for the administrative compliance report.
9. Ann L. will draft an update on athletics questions and send it to the Executive Committee.

10. Ann L. will draft an email about Online Learning 101.
11. The faculty leaders will raise the issue of digital measures in their next meeting with the administration.
12. The next Senate Executive Committee meeting is scheduled for February 2 at 9:00 am.

Meeting adjourned at 9:59.

Executive Committee Meeting  
January 5, 2022  
9:00 a.m.  
Via WebEx

Members present:

Jeffrey Nowak, Presiding Officer  
Nashwan Younis, Deputy Presiding Officer (Speaker)  
Ann Livschiz, IFC Representative (Speaker)  
Ann Marshall (Chair)  
Bernd Buldt  
Assem Nasr  
Daniel Tembras  
Craig Ortsey, Parliamentarian (non-voting)  
Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 9:00.

1. 12/1/2021 and 12/8/2021 Executive Committee minutes approved.
2. Additional Executive Committee meetings scheduled for 9:00 am to 10:00 am on January 12, February 16, March 16, and April 20.
3. Ann L. will reach out to the colleges and the Faculty Affairs Committee regarding the Senate Ad Hoc Committee on Community Engagement.
4. Ann M. will invite Zafar Nazarov, Mark Jordan, Andy Downs, and Jeff Malanson to the February 16 Executive Committee meeting to discuss the proposed merger of the Revenue Subcommittee and Budgetary Affairs Subcommittee.
5. Ann M. will draft an email to send to Jeremy Ball regarding internships and co-ops. Ann will share the draft with Jeff, Nash, and Ann L. before sending it.
6. A lengthy discussion occurred on the subject of digital measures.
7. Ann M. will send an email to Corrie Fox and Kim Myers inquiring about Online Learning 101.
8. Assem will contact the college deans to ask if they are taking any action regarding marketing issues.
9. The next Senate Executive Committee meeting is scheduled for January 12 at 9:00 am.

Meeting adjourned at 10:00.

Executive Committee Meeting  
December 8, 2021  
9:30 a.m.  
Via WebEx

Members present:

Jeffrey Nowak, Presiding Officer  
Nashwan Younis, Deputy Presiding Officer (Speaker)  
Ann Livschiz, IFC Representative (Speaker)  
Ann Marshall (Chair)  
Bernd Buldt  
Assem Nasr  
Daniel Tembras  
Craig Ortsey, Parliamentarian (non-voting)  
Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 9:32.

1. Josh will reach out to Sarah LeBlanc to ask about the wording of Senate Reference No. 21-22 (Bachelor of Applied Science with a Concentration in Industrial Engineering Technology).
2. Josh will reach out to Noor Borbieva to ask about her question for question time.
3. Ann L. will mention Senate Reference No. 21-27 (Reminder about Faculty Committee and Subcommittee Minutes) in her speaker remarks during Senate. The Executive Committee can follow up by sending an email to the Senate committee and subcommittee chairs.
4. The Executive Committee will draft a question for question time regarding a survey on free speech for the February Senate meeting.
5. Ann L. will draft a question for question time regarding an update on the Dean of Students Office for the January Senate meeting. The Executive Committee can vote on the question by email.
6. Speaking privileges approved for Todor Cooklev and Noor Borbieva. The Executive Committee will vote by email if Jeff Malanson needs speaking privileges.
7. January Senate agenda approved.
8. The next Senate Executive Committee meeting is scheduled for January 5 at 9:00 am.

Meeting adjourned at 10:33.

Executive Committee Meeting  
December 1, 2021  
9:30 a.m.  
Via WebEx

Members present:

Jeffrey Nowak, Presiding Officer  
Nashwan Younis, Deputy Presiding Officer (Speaker)  
Ann Livschiz, IFC Representative (Speaker)  
Ann Marshall (Chair)  
Bernd Buldt  
Assem Nasr  
Daniel Tembras  
Craig Ortsey, Parliamentarian (non-voting)  
Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 9:31.

1. November 23 Executive Committee minutes approved.
2. Ann L. will draft a memo for an ad hoc committee on community engagement, and will reach out to Faculty Affairs to give them a heads up on how the Executive Committee plans to move forward.
3. Ann L. will draft a memo to revise the Senate sabbatical document.
4. Craig will draft a resolution to amend the constitution due to the change in continuing lecturer to lecturer terminology.
5. Ann M. will email Mark Jordan and Zafar Nazarov to inquire about the standing of the Revenue Subcommittee.
6. Executive Committee members can give more input on the draft survey on marketing issues. The goal is to send the survey out in January.
7. Bernd will reach out to Kent Johnson about the Senate standing committee on accreditation again in January.
8. Assem will inquire about a potential survey on free speech.
9. Ann L. and Nash will discuss a survey on faculty morale.

Meeting adjourned at 10:32.

Executive Committee Meeting  
November 23, 2021  
9:15 a.m.  
Via WebEx

Members present:

Jeffrey Nowak, Presiding Officer  
Nashwan Younis, Deputy Presiding Officer (Speaker)  
Ann Livschiz, IFC Representative (Speaker)  
Ann Marshall (Chair)  
Bernd Buldt  
Assem Nasr  
Daniel Tembras  
Craig Ortsey, Parliamentarian (non-voting)  
Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 9:15.

1. November 10 Executive Committee minutes approved.
2. Ann M. will email Steve Buttes to ask if he wants his name included in the heading of the Graduation Requirement Resolution.
3. Ann M. will email Mark Jordan and Zafar Nazarov to inquire about the standing of the Revenue Subcommittee.
4. Ann M. will email Jeff Malanson to ask if it is okay that a Senate Reference item lists “that any other Senate committee, Senate subcommittee, faculty, and/or campus unit is also invited to contact Jeff Malanson to request access to the original report submissions” of COVID-19 lessons and innovations reports.
5. Josh and Ann M. will find out who from the Bursar’s Office to give speaking privileges to for a question about student fees.
6. Todor Cooklev will be asked to give an update on the Purdue West Lafayette Senate at the January Senate meeting.
7. Speaking privileges approved for Noor Borbieva, Jeff Malanson, and a member of the Bursar’s Office.
8. December 13 Senate agenda approved.
9. December 1 Executive Committee meeting will start with discussing the creation of the Community Engagement Subcommittee and the issue of sabbaticals.

10. Josh will send out a doodle poll to find a time for the Executive Committee to meet next semester.

Meeting adjourned at 10:15.

Executive Committee Meeting  
November 10, 2021  
9:30 a.m.  
Via WebEx

Members present:

Jeffrey Nowak, Presiding Officer  
Nashwan Younis, Deputy Presiding Officer (Speaker)  
Ann Livschiz, IFC Representative (Speaker)  
Ann Marshall (Chair)  
Bernd Buldt  
Assem Nasr  
Daniel Tembras  
Craig Ortsey, Parliamentarian (non-voting)  
Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 9:32.

1. October 27 Executive Committee minutes approved.
2. Craig will draft a resolution for a constitutional amendment due to a change in the Continuing Lecturer to Lecturer terminology.
3. Ann L. will meet with Jeff Malanson on November 10 to discuss the Senate Ad Hoc Committee on Community Engagement.
4. Ann L. will send an email to the Ad Hoc Civics Literacy Requirement Implementation Committee to help get them started on their work.
5. Bernd will set up a meeting with Kent Johnson to discuss the Senate Standing Committee on Accreditation.
6. Craig, as chair of the Subcommittee Task Force, will move forward in finding people to join the committee, but the Executive Committee will also continue the conversation about the topic.
7. Ann L. and Nash will work together to draft some questions for a Qualtrics survey on faculty morale.

Meeting adjourned at 10:35.

Executive Committee Meeting  
October 27, 2021  
9:30 a.m.  
Via WebEx

Members present:

Jeffrey Nowak, Presiding Officer  
Nashwan Younis, Deputy Presiding Officer (Speaker)  
Ann Livschiz, IFC Representative (Speaker)  
Ann Marshall (Chair)  
Bernd Buldt  
Assem Nasr  
Daniel Tembras  
Craig Ortsey, Parliamentarian (non-voting)  
Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 9:30.

1. October 13 Executive Committee minutes approved.
2. Ann M. will reach out to Adam Dirksen to discuss SR No. 21-11 (Charge to Investigate and Recommend Policies for the Use of Brightspace Learning Management System (LMS) Data).
3. November 8 Senate agenda approved.
4. Speaking privileges approved for Dawn Moore, Todor Cooklev, Cheryl Hine, and Adam Dirksen.
5. Executive Committee will meet on Tuesday, November 23 at 9:15 am. The Monday, November 22 at 12:00 pm meeting is canceled.
6. Ann Livschiz will email Greg Justice regarding an update on Xerox.
7. Craig will email the Executive Committee regarding constitutional amendments due to Continuing Lecturer to Lecturer terminology.

Meeting adjourned at 10:31.

Executive Committee Meeting  
October 13, 2021  
9:30 a.m.  
Via WebEx

Members present:

Jeffrey Nowak, Presiding Officer  
Nashwan Younis, Deputy Presiding Officer (Speaker)  
Ann Livschiz, IFC Representative (Speaker)  
Ann Marshall (Chair)  
Bernd Buldt  
Assem Nasr  
Daniel Tembras  
Craig Ortsey, Parliamentarian (non-voting)  
Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 9:30.

1. September 29 Executive Committee minutes approved.
2. Ann Livschiz will reach out to Jeff Malanson to discuss the creation of a Senate Ad Hoc Committee on Community Engagement.
3. Additional Senate Executive Committee meeting scheduled for December 1 at 9:30 am.
4. Ann Livschiz will talk to Noor Borbieva about presenting on advising analytics.
5. Dan and Bernd will meet with Kent Johnson to discuss a Senate Standing Committee on Accreditation.
6. A lengthy discussion occurred on the subject of the COVID-19 vaccine requirement.
7. Ann Livschiz will start writing a draft survey about marketing.

Meeting adjourned at 10:30.

Executive Committee Meeting  
September 29, 2021  
9:30 a.m.  
Via WebEx

Members present:

Jeffrey Nowak, Presiding Officer  
Nashwan Younis, Deputy Presiding Officer (Speaker)  
Ann Livschiz, IFC Representative (Speaker)  
Ann Marshall (Chair)  
Bernd Buldt  
Assem Nasr  
Daniel Tembras  
Craig Ortsey, Parliamentarian (non-voting)  
Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 9:30.

1. August 16 and September 1 Executive Committee minutes approved.
2. Memorial resolution discussion tabled.
3. Ann Marshall and Ann Livschiz will write a Senate Reference charging the Budgetary Affairs Subcommittee to assess the impact of the dissolution of on-campus printing services.
4. October Senate agenda approved.

Meeting adjourned at 10:40.

Executive Committee Meeting  
September 1, 2021  
9:30 a.m.  
Via WebEx

Members present:

Jeffrey Nowak, Presiding Officer  
Nashwan Younis, Deputy Presiding Officer (Speaker)  
Ann Livschiz, IFC Representative (Speaker)  
Ann Marshall (Chair)  
Bernd Buldt  
Assem Nasr  
Daniel Tembras  
Craig Ortsey, Parliamentarian (non-voting)  
Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 9:30.

1. Craig as parliamentarian will present on Robert's Rules at the September Senate meeting.
2. Executive Committee meetings scheduled for 9:30 am on September 29, October 27, and December 8, as well as 12:00 pm on November 22. All meetings will be virtual. Josh will send out meeting links. Josh and Ann Marshall will go through the calendar to identify additional meeting times for the fall.
3. Jeff will ask the chancellor if he wants to present the Annual Report on the Budget in September or October.
4. Bernd will reach out to the Budgetary Affairs Subcommittee regarding their LTL Compensation and Welfare document. Assem will join Bernd in a meeting with the new chair of Budgetary Affairs. Executive Committee members that would like anything addressed at the meeting should send their concerns to Bernd by September 6.
5. Senate Standing Committee on Accreditation, Resolution to Map Out Levels of Shared Governance, and Meeting Minutes all tabled until the September 29 Executive Committee meeting.
6. Ann Marshall will reach out to Steven Hanke to ask for a vote of the current members of the Educational Policy Committee for their Formation of Advising Subcommittee document. The document will be added to the September Senate agenda pending a vote of approval from the current members.
7. Ann Marshall will reach out to Jeff Malanson to inform him he will have speaking privileges to address any concerns about the Resolution to Mandate COVID-19 Vaccines for Students and Employees.

8. Ann Livschiz will look at the calendar and propose some dates for a Special Senate Meeting to discuss the Civics Literacy Requirement.
9. September Senate agenda approved.

Meeting adjourned at 10:30.

Executive Committee Meeting  
August 16, 2021  
3:00 p.m.  
Via WebEx

Members present:

Jeffrey Nowak, Presiding Officer  
Nashwan Younis, Deputy Presiding Officer (Speaker)  
Ann Livschiz, IFC Representative (Speaker)  
Bernd Buldt (Chair)  
Ann Marshall  
Daniel Tembras  
Josh Bacon, Senate Assistant (non-voting)

Members absent:

Assem Nasr

Meeting called to order at 3:00.

1. Report on Administrative Compliance will not be ready by September.
2. Nominations and Elections will be asked to put out another call for PFW Representatives to the PWL Sustainability Committee and Undergraduate Curriculum Council after they have elected a chair.
3. Senate documents project has been put on hold until a student worker is found.
4. Craig Ortsey appointed parliamentarian.
5. Gary Steffen appointed sergeant-at-arms.
6. If anyone is willing to be chair for 2021-22, please let Bernd know by August 23.
7. The Executive Committee will announce that Senate meetings will be held virtually until the mask mandate is lifted. Once lifted, the modality of meetings will be reconsidered.
8. The Executive Committee will wait to decide if the September Senate meeting will feature presentations on Robert's Rules and the Annual Report on the Budget.

Meeting adjourned at 4:00.