

Executive Committee Meeting
April 26, 2023
10:00 a.m.
Via WebEx

Members present:

Nashwan Younis, Deputy Presiding Officer (Speaker)

Ann Livschiz, IFC Representative (Speaker)

Assem Nasr (Chair)

Bernd Buldt

Jay Johns

Daniel Tembras

Craig Ortsey, Parliamentarian (non-voting)

Josh Bacon, Senate Assistant (non-voting)

Members absent:

Hank Strevel, Presiding Officer

Meeting called to order at 10:04.

1. Ann will send a document regarding Campus Events to the Executive Committee in the fall.
2. Campus Climate will remain on the Executive Committee agenda for the fall.
3. Faculty Negativity removed from the agenda
4. Ann will write up a summary about Faculty Success and Upward Feedback and send it to the Executive Committee.
5. Ann will work with Gerontology regarding public sharing information about deaths.
6. Ann will compile questions on athletics and send them to the Executive Committee in the fall.
7. The Executive Committee will continue studying Limited Term Lecture compensation in the fall.
8. The Subcommittee Task Force will bring recommendations for changes to the Senate bylaws and constitution to the Executive Committee in the fall.
9. The Executive Committee will work on a Campus Safety Committee resolution in the fall.
10. Assem will follow up with the Professional Development Subcommittee about reporting their recommendations to the Executive Committee.

11. Senate Standing Committee on Accreditation will remain on the agenda for the fall.
12. The Executive Committee will ask the Educational Policy Committee to investigate a policy on student testing when classes are not in session.
13. Josh will get plaques for the last few years of Senate presiding officers and speakers if the budget allows it.
14. Josh will work with IT to create a SharePoint site for Senate Committees and Subcommittees.
15. Josh will start categorizing the most necessary Senate documents now. The Executive Committee will ask that future submissions to the Senate be keyworded and will look for someone to help for a longer-term solution in the fall.
16. Josh will contact the library to see if they have any interest in keeping past Senate records in the archives.

Meeting adjourned at 11:20.

Executive Committee Meeting
April 19, 2023
10:00 a.m.
Via WebEx

Members present:

Hank Strevel, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Ann Livschiz, IFC Representative (Speaker)
Assem Nasr (Chair)
Bernd Buldt
Jay Johns
Daniel Tembras
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 10:05.

1. Ann would be happy to do a write up of what happened with University Events Guidelines if the Executive Committee would like.
2. EC Report on Administrative Compliance for 2019-2020 and Campus Events removed from the agenda.
3. The Executive Committee will continue discussing the Campus Climate Survey and Senate Focus Group on Pathways to Conflict Resolution in the fall.
4. Executive Committee meeting scheduled for April 26 at 10:00 am.

Meeting adjourned at 11:04.

Executive Committee Meeting
April 5, 2023
10:00 a.m.
Via WebEx

Members present:

Hank Strevel, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Ann Livschiz, IFC Representative (Speaker)
Assem Nasr (Chair)
Bernd Buldt
Jay Johns
Josh Bacon, Senate Assistant (non-voting)

Members absent:

Daniel Tembras
Craig Ortsey, Parliamentarian (non-voting)

Meeting called to order at 10:04.

1. The Executive Committee will discuss potentially amending the bylaws in regard to how many nominations are needed for Executive Committee positions in the fall. Assem will draft an email to send to Nominations and Elections regarding how to proceed with the Presiding Officer election this spring. Assem will reach out to see if he can find someone interested in being Presiding Officer.
2. The Executive Committee will discuss the University Policy Committee at an upcoming meeting with the Chancellor.
3. Bernd will draft an email that he will send around to the Executive Committee regarding Carol Lawton's question about a mechanism for faculty and staff to report incidents of student behavior.
4. Executive Committee meeting scheduled for April 19 at 10:00 am.

Meeting adjourned at 11:03.

Executive Committee Meeting
March 29, 2023
10:00 a.m.
Via WebEx

Members present:

Hank Strevel, Presiding Officer
Ann Livschiz, IFC Representative (Speaker)
Assem Nasr (Chair)
Bernd Buldt
Daniel Tembras
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Members absent:

Nashwan Younis, Deputy Presiding Officer (Speaker)
Jay Johns

Meeting called to order at 10:02.

1. Assem will clarify with Steven Hanke if a statement on absence for religious purposes should be included with the “Purdue University Fort Wayne Absence Policies for Students” resolution.
2. Assem will reach out to Glen Nakata to ask if he can give an update on the policy regarding outside groups.
3. Bernd will email the Executive Committee the draft resolution on administrative actions for an online vote.

Meeting adjourned at 11:04.

Executive Committee Meeting
March 1, 2023
10:00 a.m.
Via WebEx

Members present:

Hank Strevel, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Ann Livschiz, IFC Representative (Speaker)
Assem Nasr (Chair)
Bernd Buldt
Daniel Tembras
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Members absent:

Jay Johns

Meeting called to order at 10:02.

1. Steve Buttes met with the Executive Committee to discuss the upcoming Nominations and Elections call for Senate committee and subcommittee vacancies. The Nominations and Elections Committee will work with Senate committee and subcommittee chairs to identify potential candidates.
2. January 25 and February 1 Executive Committee minutes approved.
3. “Support for WL University Senate Document 22-20 PNW Concerning Chancellor Thomas Keon’s Racist Comments” added to the March Senate agenda under “committee reports requiring action.”
4. The Executive Committee voted to continue online Senate meetings for the remainder of the spring semester.
5. Josh will send a list of all the guests that have attended Senate meetings this academic year to the Executive Committee.
6. Ann will draft a document regarding the Campus Climate Survey.

Meeting adjourned at 11:11.

Executive Committee Meeting
February 22, 2023
10:00 a.m.
Via WebEx

Members present:

Hank Strevel, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Ann Livschiz, IFC Representative (Speaker)
Assem Nasr (Chair)
Bernd Buldt
Jay Johns
Daniel Tembras
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 10:01.

1. Assem will ask the Faculty Affairs Committee to show the changes that were made to the Approval of School of Education Procedures for the Promotion of Clinical Faculty document.
2. Ann will draft a new business resolution regarding Purdue Northwest for the March Senate agenda.
3. March Senate agenda approved.
4. Upward feedback conversation tabled until fall 2023.
5. Subcommittee Task Force recommendations will be discussed at the next Executive Committee meeting.
6. Nash will invite Kim Wagner to meet with the Executive Committee on March 15 at 10 am to discuss state funding.

Meeting adjourned at 11:08.

Executive Committee Meeting
February 1, 2023
10:00 a.m.
Via WebEx

Members present:

Hank Strevel, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Ann Livschiz, IFC Representative (Speaker)
Assem Nasr (Chair)
Bernd Buldt
Daniel Tembras
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Members absent:

Jay Johns

Meeting called to order at 10:01.

1. University Event Guidelines discussion added to the Executive Committee agenda.
2. Assem bring the “Resolution to Update the Charge of the International Education Advisory Subcommittee” document back to the International Education Advisory Subcommittee for further review.
3. Assem will ask the “Advising Changes” question author for revisions and then email the question out to the Executive Committee for approval
4. Ann will draft a new business resolution regarding Purdue Northwest for the February Senate agenda.
5. February Senate agenda approved.
6. Please fill out the chancellor meetings survey by February 2 if you have not done so already.
7. A lengthy discussion occurred regarding University Events Guidelines.
8. Jeff Malanson will be asked to attend the next Executive Committee meeting in order to discuss the Campus Climate Survey.

Meeting adjourned at 11:01.

Executive Committee Meeting
January 25, 2023
10:00 a.m.
Via WebEx

Members present:

Hank Strevel, Presiding Officer
Ann Livschiz, IFC Representative (Speaker)
Assem Nasr (Chair)
Bernd Buldt
Jay Johns
Daniel Tembras
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Members absent:

Nashwan Younis, Deputy Presiding Officer (Speaker)

Meeting called to order at 10:04.

1. December 7 Executive Committee minutes approved.
2. The Executive Committee voted in favor of meeting with the chancellor in spring 2023.
3. The Executive Committee voted to continue online Senate meetings for spring 2023.
4. Assem will email the Faculty Affairs Committee regarding issues with SD21-13 and SD21-14.
5. Assem will follow up with Steven Hanke regarding the Academic Regulation Reconciliation Taskforce membership.
6. Ann will work with Josh on trying to send out the Campus Events meeting recording.
7. Executive Committee members should bring ideas about the Senate Standing Committee on Accreditation to the next Executive Committee meeting.

Meeting adjourned at 11:17.

Executive Committee Meeting
December 7, 2022
9:30 a.m.
Via WebEx

Members present:

Hank Strevel, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Ann Livschiz, IFC Representative (Speaker)
Assem Nasr (Chair)
Bernd Buldt
Jay Johns
Daniel Tembras
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 9:32.

1. November 30 Executive Committee minutes approved.
2. Assem will follow up with the Faculty Affairs Committee to make changes in SD22-12, SD22-13, and SD22-14.
3. 2019-2020 Administrative Compliance Report tabled until February. Assem will send the report to the chancellor. Bernd will write resolutions to go with the report.
4. Speaking privileges granted for Todor Cooklev (entire academic year) and Marcia Dixon for the January Senate meeting.
5. Assem will draft a document on Greek Life and run it by the Executive Committee.
6. January Senate agenda approved.

Meeting adjourned at 10:48.

Executive Committee Meeting
November 30, 2022
9:30 a.m.
Via WebEx

Members present:

Hank Strevel, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Ann Livschiz, IFC Representative (Speaker)
Assem Nasr (Chair)
Bernd Buldt
Jay Johns
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Members absent:

Daniel Tembras

Meeting called to order at 9:32.

1. November 2 and November 9 Executive Committee minutes approved.
2. The Executive Committee voted to remove “survey or other action on Faculty Morale” from the agenda.
3. Ann will revise SR 22-15 in consultation with the other faculty co-authors and send it to the Executive Committee for approval.
4. Speaking privileges granted for Todor Cooklev (entire academic year), Noor Borbieva, Chris Erickson, Michelle Kelsey, and Suzanne LaVere for the December Senate meeting.
5. 2019-2020 Administrative Compliance Report moved to the January meeting.
6. Future “for information only” items will remain under “for information only” if they are moved to the next Senate agenda.
7. Hank will email members that have been absent from Senate meetings.
8. Assem will send SD 22-10: Public Sharing of Information about Deaths (SAC) to the Executive Committee for approval.

Meeting adjourned at 10:48.

Executive Committee Meeting
November 9, 2022
9:30 a.m.
Via WebEx

Members present:

Hank Strevel, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Ann Livschiz, IFC Representative (Speaker)
Assem Nasr (Chair)
Bernd Buldt
Jay Johns
Daniel Tembras
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 9:32.

1. Josh will look through Senate minutes to find out who has missed two or more meetings this year. The Executive Committee will then contact those Senate members. Ex officio absences will be discussed with the chancellor.
2. P&T documents will be sent out when there is an amendment to the Senate bylaws.
3. The Executive Committee will discuss remote work with the chancellor.
4. The Executive Committee will discuss scholarships with the chancellor.

Meeting adjourned at 10:49.

Executive Committee Meeting
November 2, 2022
9:30 a.m.
Via WebEx

Members present:

Hank Strevel, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Ann Livschiz, IFC Representative (Speaker)
Assem Nasr (Chair)
Bernd Buldt
Jay Johns
Daniel Tembras
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 9:33.

1. September 28, October 5, and October 12 Executive Committee minutes approved.
2. Add discussion of public sharing information about deaths under ongoing business for the next Executive Committee agenda.
3. Please let Bernd know if anyone from DSB is interested in being a liaison to the Subcommittee Task Force.
4. Assem will send an email asking the Executive Committee to extend the deadline for recommendations from the Subcommittee Task Force and to give feedback on a draft survey.
5. The Executive Committee will reassess the situation regarding the administrative compliance reports, the athletics report, and the budget report at the next Executive Committee meeting.
6. Assem will email the draft 2019-2020 administrative compliance report to the Executive Committee.
7. Speaking privileges granted for Todor Cooklev (entire academic year), Steve Carr, Pat Eber, Jeff Malanson, and Kerrie Fineran for the November Senate meeting.
8. November Senate agenda approved.
9. The Executive Committee will draft a resolution to make the Senate representative to the Campus Safety Committee a part of the bylaws in the spring.

Meeting adjourned at 10:48.

Executive Committee Meeting
October 12, 2022
9:30 a.m.
Via WebEx

Members present:

Hank Strevel, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Ann Livschiz, IFC Representative (Speaker)
Assem Nasr (Chair)
Daniel Tembras
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Members absent:

Bernd Buldt
Jay Johns

Meeting called to order at 9:33.

1. The Executive Committee voted to add the Chancellor's Response to 2020-2021 and 2021-2022 Administrative Compliance Reports document to the November Senate agenda as a "for information only" item. Senators will be invited to ask questions about the document.
2. Assem will reach out to Jeff Malanson to ask for more information regarding the Senate faculty representative to the Campus Safety Committee.

Meeting adjourned at 10:26.

Executive Committee Meeting
October 5, 2022
9:30 a.m.
Via WebEx

Members present:

Hank Strevel, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Ann Livschiz, IFC Representative (Speaker)
Assem Nasr (Chair)
Bernd Buldt
Jay Johns
Daniel Tembras
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 9:31.

1. Jay volunteered to meet with EPC to discuss ACITAS.
2. The Executive Committee will meet with Chancellor Elsenbaumer in KT 178 on October 13 at 11:00 am, November 10 at 10:30 am, and December 9 at 12:00 pm.
3. Ann will put together a resolution on Faculty Success for the next Executive Committee meeting.
4. Josh will look through Senate minutes from 2021-2022 and last month to find out which members have been absent from meetings.
5. Josh will add the words nonvoting after the name of each nonvoting ex-officio Senate member on the Senate webpage.
6. Ann will draft a memo about remote work.
7. Ann will ask the administration about student scholarships.
8. Bernd will meet with Todd Raines about the Senate website and report back to the Executive Committee.
9. The Executive Committee will meet again on Wednesday, October 12 at 9:30 am.

Meeting adjourned at 10:29.

Executive Committee Meeting
September 28, 2022
9:30 a.m.
Via WebEx

Members present:

Hank Strevel, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Ann Livschiz, IFC Representative (Speaker)
Assem Nasr (Chair)
Jay Johns
Daniel Tembras
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Members absent:

Bernd Buldt

Meeting called to order at 9:35.

1. August 31, September 7, and September 14 Executive Committee minutes approved.
2. The Executive Committee will discuss the work of ACITAS regarding the Learning Management System and reply back to ACITAS after following up with the Educational Policy Committee.
3. Ann will put together a response to the “Response to Senate Document SD 21-35” for the November Senate agenda.
4. The Executive Committee will be charging the Educational Policy Committee with investigating if the Purdue System-Wide Student Absence Policy should be integrated into PFW’s academic regulations. The Executive Committee will explain to Abby Blackmon that the policy is not binding on our campus until the PFW Senate approves it.
5. Assem will inquire about a question for question time regarding assaults on faculty rights at PFW by asking for clarity. Assem will circulate the question for an email vote after following up.
6. Speaking privileges granted for Steve Carr, Jeff Malanson, and Jens Clegg for the October Senate meeting.
7. Ann volunteers to look through Senate Documents for 2020-2021 to see if there is anything the Executive Committee hasn’t followed up on.
8. The Executive Committee will meet again on Wednesday, October 5 at 9:30 am. Assem will send out an email invite.

9. The Executive Committee believes it is up to the Academic Regulations Task Force if they want to invite the Director of Graduate Studies to their meetings.
10. The Executive Committee voted against having a Faculty Assembly on Systems Engineering. Assem will email Noor Borbieva regarding the decision.
11. Ann will put together a response to the PDS and OAA Sabbatical Leave Criteria.
12. Ann will put together a resolution on Faculty Success for the November Senate agenda.
13. Assem will send an email to the Executive Committee regarding times to meet with the chancellor.

Meeting adjourned at 10:46.

Executive Committee Meeting
September 14, 2022
9:30 a.m.
Via WebEx

Members present:

Hank Strevel, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Ann Livschiz, IFC Representative (Speaker)
Assem Nasr (Chair)
Bernd Buldt
Jay Johns
Daniel Tembras
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 9:35.

1. Assem will email Jens Clegg to ask if he can attend the October Senate meeting in case any questions come up about his “2021-2022 Annual Report of FAR Activities.”
2. Donna Holland will submit the “Procedures of Promotion to Include Professors of Practice” resolution for the October Senate meeting on behalf of the Faculty Affairs Committee. The Executive Committee will grant Marcia Dixson speaking privileges for the meeting.
3. Assem will contact Erika Mann to meet with the Executive Committee about ACITAS at the September 28 Senate Executive Committee meeting.
4. Assem will send an email reminder to the Executive Committee to give feedback on the marketing issues survey by Friday. Assem will also reach out to the deans about marketing issues.
5. The Executive Committee will relook at a survey on faculty morale in the spring.
6. Bernd will send the “Role of Senate Steering Committee on Accreditation” document to the Executive Committee.
7. Assem will send an email to the chancellor inquiring about administrative compliance reports.
8. The Senate Subcommittee Task Force is wrapping the idea of the “Resolution to Map Out the Levels of Shared Governance” into their committee work. Bernd will circulate the last meeting minutes of the Subcommittee Task Force to the Executive Committee.

Meeting adjourned at 10:49.

Executive Committee Meeting
September 7, 2022
9:30 a.m.
Via WebEx

Members present:

Hank Strevel, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Ann Livschiz, IFC Representative (Speaker)
Assem Nasr (Chair)
Bernd Buldt
Daniel Tembras
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Members absent:

Jay Johns

Meeting called to order at 9:32.

1. The Nominations and Elections Committee will send out an email asking for volunteers for the Academic Regulations Reconciliation Taskforce. Assem will ask Carl Drummond if there can be a professional development stipend for the committee members performing the work.
2. Assem will ask the Faculty Affairs Committee to resubmit or revise the “Procedures of Promotion to Include Professors of Practice” resolution.
3. Assem will ask Erika Mann if she would be willing to present on ACITAS at the October Senate meeting.
4. Ann will investigate issues regarding “Faculty Success” and report back to the Executive Committee.
5. Assem will send an email to all Senate committees and subcommittees to remind them to elect a chair and submit minutes to Josh. The Executive Committee will work on figuring out a system so that chairs can upload minutes themselves.
6. Assem will email Gayle Bellam to see when the chancellor is available to meet with the Executive Committee.
7. Assem and Ann will meet to discuss the marketing issues survey.
8. Assem will send out an email for the Executive Committee to meet at 9:30 am on September 14.

Meeting adjourned at 10:39.

Executive Committee Meeting
August 31, 2022
9:30 a.m.
Via WebEx

Members present:

Hank Strevel, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Ann Livschiz, IFC Representative (Speaker)
Assem Nasr (Chair)
Bernd Buldt
Jay Johns
Daniel Tembras
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 9:45.

1. August 16 Executive Committee minutes approved.
2. Josh will ask Isabel Nunez and Jeff Nowak if they would like to revise their memorial resolution for the September Senate meeting.
3. Josh will ask Jens Clegg the basis behind including the Annual Report of FAR Activities in the Senate agenda.
4. Senate speaking privileges granted for Todor Cooklev for the year. Speaking privileges granted for Jeff Nowak, Noor Borbieva, David Cochran, Steve Carr, Chris Erickson, Michelle Kelsey, Suzanne LaVere, Jens Clegg, and Jeff Malanson for the September Senate meeting.
5. Presentation of plaques to past presiding officers and speakers tabled until April Senate meeting.
6. Assem will ask Jerry Lewis if he will have a memorandum on “public sharing information about deaths of faculty and staff at PFW” ready for the September Senate meeting.
7. Assem will send out an email for the Senate Executive Committee to meet at 9:30 am on September 7.
8. Assem will investigate Noor Borbieva and David Cochran presenting on the systems engineering center and the student success standard process at the September Senate meeting.
9. September Senate agenda approved.

Meeting adjourned at 10:39.

Executive Committee Meeting
August 16, 2022
9:30 a.m.
Via WebEx

Members present:

Hank Strevel, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Ann Livschiz, IFC Representative (Speaker)
Assem Nasr (Chair)
Bernd Buldt
Jay Johns
Daniel Tembras
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 9:34.

1. Craig Ortsey appointed parliamentarian.
2. Hank will ask Steve Carr to serve as sergeant-at-arms.
3. Assem elected as chair.
4. Josh will send out the Senate meeting dates document to all faculty.
5. Craig will be asked to present on Robert's Rules at the September Senate meeting.
6. Hank will ask the chancellor to present the Annual Report on the Budget at the October Senate meeting.
7. Senate meetings and Senate Executive Committee meetings will be help online until further notice.
8. Bernd will inquire about the Procedures of Promotion to include Professors of Practice document for the September Senate meeting.

Meeting adjourned at 10:38.