

CELT reported progress on its Program Review Action Items, below, in its Annual Report for 2012-13, submitted September 1, 2013.

	Program Review Action Plan Update [Please include update on the progress of implementing your action plan developed in response to the last program review evaluation]	
Section D. Action Plan implementation	Description of Action Plan Recommendation	Summarize the progress on implementing recommendation.
	<p>1. Action item</p> <p>Starting in the Fall of 2012, CELT staff and the CELT Advisory Board will undertake a thorough investigation of the long-term impact of CELT's three CELT's "signature programs": the summer grant program (2012-13), the workshop/conference program (2013-14) and the Teaching Fellows (2014-15). The studies will employ some of the methods suggested by Dr. Stanny. CELT will obtain IRB approval for the study.</p>	<p>Completed evaluation of summer grant program, per 2011 program review action item. Copy of report available upon request.</p> <p>Completed "Investigation of influences on the teaching practices of IPFW faculty", VCAP study funded by the Office of Assessment. The study evaluates the impact of the workshop/conference program. The study has been scheduled for presentation at two national conferences. Copy of report available upon request.</p> <p>The CELT Advisory Board is currently evaluating the Teaching Fellows program using multiple measures. The evaluation will be completed in December 2014.</p> <p>The CELT Advisory Board submitted a report of its VCAP project to the VCAA and Suleiman Ashur, past director of assessment, in fulfillment of the action item to evaluate CELT's workshop/conference program. Copy of report available upon request.</p> <p>Participants in all CELT events receive and complete a standard evaluation form, available on request. Response rate ranges from 30-50%. CELT staff and other event facilitators can view responses in Groupwise.</p>
	<p>2. Action item</p> <p>CELT will continue its practice of soliciting evaluations of all of its programs and personnel.</p>	<p>Evaluation of Design and Technology consulting services provided here as an example of progress. Twenty-two faculty responded to "Give CELT Feedback" survey in June 2013, rating satisfaction with service and providing these comments. http://www.ipfw.edu/offices/celt/give-celt-feedback/</p> <p><i>Changes made to teaching as a result of consultation on design or</i></p>

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		<p><i>technology with CELT staff member:</i></p> <p>I was able to get started on my project and produce a prototype.</p> <p>Adaptation and revision of online course. Also increased use of technology in face to face courses.</p> <p>Incorporated Blackboard as an element in all my classes.</p> <p>Basic course remains the same, but the presentation in Blackboard has been significantly re-designed to implement best practice for online courses (including all format changes required for readers, etc).</p> <p>The changes were evident in the DECCO Innovative Online Education Award submission, which I was awarded in 2013.</p> <p>I am not the same person that began teaching at IPFW 3 years ago, and I owe my transformation to CELT. This department has changed the manner in which I even approach teaching and my classes.</p> <p>CELT suggested a syllabi template to enhance consistency of course presentations throughout the nursing curriculum.</p> <p>more-or-less regular writing schedule</p> <p>Huge changes made to our dept writing rubrics due to these resources.</p> <p>The list is really long. / >designed a better cover page / >added instructor info page / >designed a chat room for online office hours / >designed better quizzes that will carry over many semesters / >backed everything up on a flash drive / >worked with online blogging (need some better work with this) / >offered my students the ability to purchase an online version of the textbook / (There's a lot more)</p> <p>I adjusted the way I use groups and discussion forums. I also elected not to use certain presentation types as a result of my discussion with Ludy. She was</p>

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		<p>very knowledgeable about which technologies would be most user friendly and help me to accomplish my goals.</p> <p>possible rubric adoption for discussion questions</p> <p><i>Effects on teaching noted by respondents:</i></p> <p>Find helping students with manuscript writing was facilitated by the workshop</p> <p>It really helped me get started and think about my flipping the class project.</p> <p>CELT transforms my life and the life of my students.</p> <p>Increased use of technology. Revision of course syllabus. Increased use of Styles. Improved use of discussions to encourage critical thinking.</p> <p>Students are better able to follow the development of the course material and better focus on specific lessons.</p> <p>Very clear directions have been built in for all navigation which allows students of all technology levels to navigate course successfully.</p> <p>Student learning improved noticeably, after I incorporated the changes to my online Business Law course, which was the course for which I was conducting my DECCO Grant work. In addition, I have attended various CELT conferences and workshops and have incorporated many changes to my teaching as a result of those CELT events. Examples would include improving my syllabi, the creation of grading rubrics, and the implementation of teaching techniques that focus on active learning and engagement.</p> <p>We will be implementing this new process in the fall 2013.</p> <p>We have a complete and thorough rubrics now for every writing element in our dept courses.</p> <p>Students told me they liked the quizzes better online than in the classroom. The online syllabus was easy to follow. I still need to work on better delivery</p>

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		with the blogs, but students did them very well. I cannot tell yet because the change has not been implemented. Sorry!
	3. Action Item CELT will continue its efforts to encourage faculty to engage in scholarly teaching and the Scholarship of Teaching and Learning as one method of demonstrating impact of the center's work on student learning. CELT will continue to seek funding from RESP and from the VCAA to support travel , special events, and special projects intended to disseminate scholarship of teaching.	CELT sponsored a 2-day Summer SoTL Writing Retreat involving 18 faculty and staff as writers, mentors, and technical support. The retreat took place May 13 and 14 in the Learning Commons of the Helmke Library. Most of the writers reported making significant progress on their manuscripts. The SoTL Fellow will track progress of the writers toward publication. Due to IPFW's budget problems and new policies regarding requests for funds from other departments, CELT discontinued the SoTL Fellow program and the SID grant program, and eliminated most support for staff travel. The SID grant program was later reinstated, with a reduced level of funds coming directly from the CELT S& E budget.
	4. Action Item By the end of 2012, collaborating with School Based Programs in the Division of Continuing Studies, the Director of Graduate Studies, and departments with large numbers of LTLs, survey this combined population to determine its greatest needs.	The CELT Director met twice in 2013 with the Director of Collegiate Connection with regard to providing professional development to high school and IPFW teachers involved in that program. The CELT Director has contacted the coordinator of graduate teaching assistants to discuss ideas for encouraging participation in CELT events. CELT conducted a survey in Fall 2013 to which 80 part-time and SBP teachers responded.
	5. Action Item Resolve issues in CELT Facilities and Budget	Secretary IV position was upgraded to Secretary V. No salary increase given.

Below please find a list of action items for the 2013-14 academic year along with metrics.

	1. Evaluate the CELT Teaching Fellow program (Program Review Action Item)	<p>CELT advisory Board to assist with design of the study. Obtain IRB approval. Goal: Complete by end of academic year 2013-14</p>	1
	2. Resolve issues in CELT Facilities and Budget (Program Review Action Item)	<p>Continue to advocate for bringing Secretary, Instructional Consultant/Designer, and Associate Director salaries into better alignment with comparable IPFW salaries and national medians.</p> <p>Continue to advocate for adding the Instructional Consultant/Designer line to the CELT S & W budget.</p> <p>Continue to advocate for an increase in S & E budget integrating recurring non-recurring items totaling \$16,500.</p> <p>Continue to advocate for private offices conducive to confidential consulting.</p>	2
	3. Resolve changes in CELT's organizational structure and responsibilities (Program Review Action Item)	<p>Transfer responsibility for OMR Processing to another unit.</p> <p>Transfer responsibility for video digitizing to ITS.</p> <p>Goal: Complete by end of academic year 2015.</p>	2