

Leepoxy Plastics, Inc.

Award for Excellence in Undergraduate Teaching

Established in September 2003

By Lawrence Lee, President of Leepoxy Plastics, Inc.

PURPOSE

The Leepoxy Plastics, Inc. Award for Excellence in Undergraduate Teaching will benefit faculty at Purdue University Fort Wayne who demonstrate excellence in undergraduate teaching. The accomplishment can result from a single activity, project or course to encourage innovative teaching and learning experiences. Examples include:

- Specific course modifications or curriculum development
- New methods for dealing with extraordinary teaching/learning situations such as large enrollments or special audiences
- Innovative laboratory experiences

ELIGIBILITY, NOMINATION, AND SELECTION PROCEDURES

Faculty may be self-nominated or nominated by another individual. Nominees will prepare their own materials for submission. The selection committee will consist of one administrator, two faculty, and two students. One faculty member and one student should be from the School of Arts and Sciences. Committee members will be appointed by the Vice Chancellor for Academic Affairs from a slate of nominees selected in consultation with the academic deans and with appropriate student groups on campus.

RECOGNITION

The awardee will be notified in April and will receive a one-time award of \$1,000 to be used for professional purposes, such as attending a seminar or workshop related to teaching, purchasing teaching aids, or for any other teaching-related purpose instrumental to the development of the recipient, his/her academic department, and PFW. She/He will be recognized at the CELT Fall Teaching Conference in August.

STEWARDSHIP OF THE AWARD

The recipient will be required to write a letter to the award sponsor, Mr. Lawrence Lee, care of Leepoxy Plastics, Inc., 3706 W. Ferguson Road, Fort Wayne, IN 46809, describing how the award benefited the recipient, department, and PFW.

NOMINATION PACKAGE

The nomination package, not to exceed six pages (exclusive of cover sheet and CV) shall consist of the following information in the order outlined below. Incomplete applications will not be considered.

All applications are to be submitted as a Word document or PDF and e-mailed to Rachel Ramsey at rachel.ramsey@pfw.edu not later than the Monday following Purdue University Fort Wayne's Spring Break.

1. A cover sheet (see attached) that includes the nominee's and nominator's name, and rank and department.
2. The nominator's or nominee's statement (approx. 100 words) which provides a rationale for the nomination.
3. Signed statement of support from nominee's department chair (approx. 100 words) This statement is prepared by the department chair.
4. A statement of the need the activity addressed (300-400 words)
On what basis was the design or approach to teaching selected? What needs or objectives of the nominee's course/program were addressed and how? Describe the pedagogical justification for the approach.
5. A description of the activity (300-400 words), including the dates the activity was undertaken and if the activity is ongoing.
6. Unique features of the activity (300-400 words)
7. Objective evidence of how learning was enhanced
Supporting materials may include the following: examples of student work or projects (with permission of student); presentations of student research; learning materials generated by candidate (with analysis/discussion of effects on student learning); letters from departmental chairs, peer reviewers or colleagues of team-taught courses; publications analyzing the validity and effectiveness of the approach/activity.
All materials should help demonstrate how learning was enhanced.
8. Names of colleagues or students able to provide evaluative statements
9. A copy of the nominee's CV

Cover Sheet

Leepoxy Plastics, Inc.
Award for Excellence in Undergraduate Teaching
Email completed applications to: rachel.ramsey@pfw.edu

The Nominee:

Name:

Title:

Department:

Phone:

E-mail:

The Nominator (if applicable)

Name:

Title:

Department:

Phone:

E-mail: