# Enabling Turnitin in Assignments

Objective:

Turnitin is a program that checks for plagiarism. It can be used to educate students regarding appropriate citation and referencing techniques.

By following the guide, you will be able to enable Turnitin while creating an assignment. This guide has 3 sections:

- Section 1: Enabling Turnitin
- Section 2: View Reports
- Section 3: More Options

Section 1: Enabling Turnitin

1. Create a new assignment by clicking on **Course Tools**, select **Assignments** and click on **New Assignment**
2. Fill in the information needed for the assignment: Name, Grade Out Of, Due Date, Instructions, Availability Dates & Conditions, Submission & Completion)
3. Click on the **Evaluation & Feedback** dropdown (1) and select **Manage Turnitin** (2) .
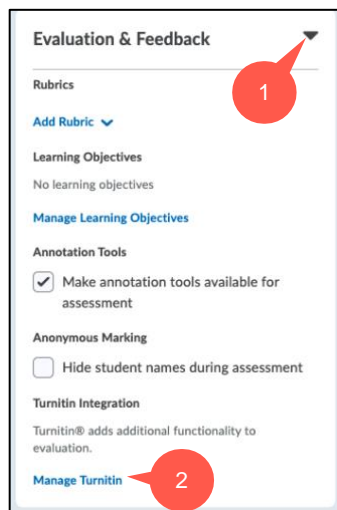

4. To enable Turnitin:
   a. Click on the **Originality Check** box (3)
   b. Check the **Display** box if you want your students to see the similarity report (4)
   c. Choose the **Frequency** in which papers are checked (5)
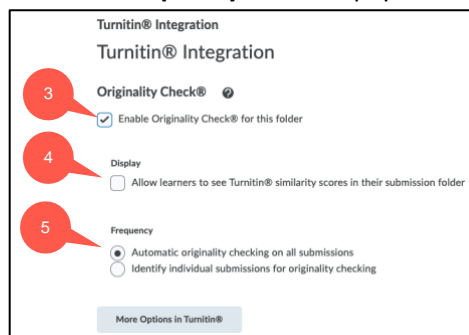
5. Click **Save**

Section 2: View Reports

1. To view students' reports, go to the assignments page, click on the dropdown by the assignment that has Turnitin enabled and select **View Submissions**. Turnitin is enabled when there is a the Turnitin icon
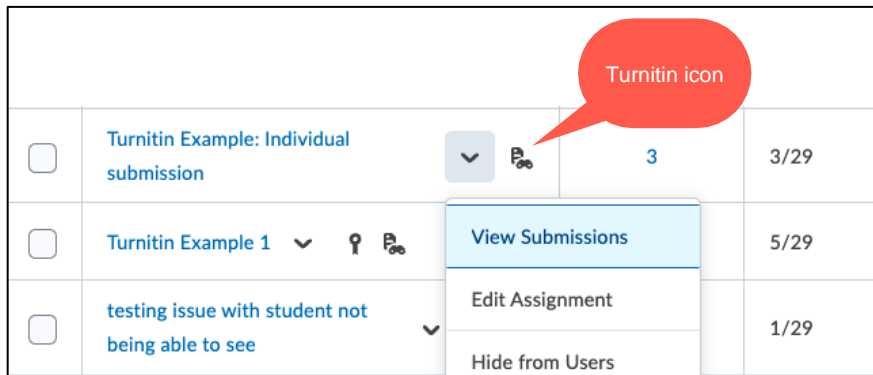
2. The Turnitin column will display the reports:
   a. In progress: Turnitin is still compiling the report (1)
   b. Open box icon: click on it to run the report manually (2)
   c. Similarity percentage display: click on it to see the report (3)

Section 3: More Options

Click on **More Options in Turnitin** to see more possibilities:

1. **Submission Settings**

   a. Submit papers to:

      ▪ Standard paper repository: papers will be stored in the Turnitin Database. If students were to re-submit the same document or part of this document, it will be flagged.

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- Do not store the submitted papers: papers will not be stored in the Turnitin database. Choose this option when you want students to submit drafts. Students can see their reports but they will not get flagged when they submit the final document.
  - o Enable **Grammar Checker** if you wish

2. **Compare against:**

   Select the repositories (Student paper repository, Current and Archived web site content, Periodicals, journals and publications) you want to compare the students' papers against.

3. **Similarity Report**
   a. Select your preferred similarity report by clicking on the dropdown by **Generate reports immediately**

   ## Similarity Report

   Generate Similarity Reports for student submission

   | Generate reports immediately ⌄ | ⬅
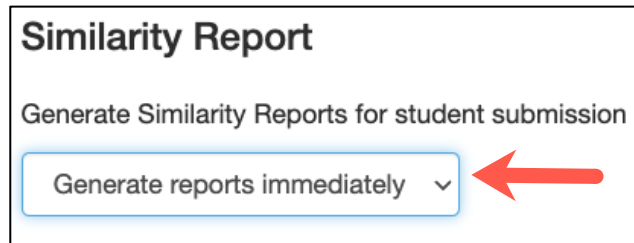
   b. Allow students to view Similarity Reports.
   c. Exclude bibliographic materials. This will exclude text appearing in the bibliography section.
   d. Exclude quoted materials.
   e. Exclude "small sources". Sometimes small sources can be overwhelming. You can choose a threshold.

4. **Additional settings:** If you like these settings you can save them as your default by clicking on Save these settings for future use.

5. Click **Save**

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