

# Create a Video Quiz with Kaltura

---

## Overview

This is a guide for showing you how to create a quiz within Kaltura.

## Objectives

By following the guide, you will be able to:

Part 1: Locating a Quiz Function within New Common Kaltura

Part 2: Adding Quiz Questions

Part 3: Adding Hints and Rationales

Part 4: Adjust Quiz Settings

Part 5: Add Quiz to Brightspace Course

Part 6: Add a Grade Item to Kaltura Quiz

**Note:** The same directions apply if you access the **Kaltura Media Gallery – 1.3** within Brightspace **Course Tools**. You would begin at Step 4 when Part 1.

## Part 1: Locating Quiz Function within New Common Kaltura

1. Open **New Common Kaltura**.
2. Enter your login information.
3. Select your name from the upper right corner and from the dropdown menu select **My Media**.
4. Locate the video to which you would like to add a quiz question.
5. Select the edit icon, which looks like a pencil.
6. Select **Launch Editor** button.
7. This is the Kaltura Video Editor. There are three options:
  - a. Video editor
  - b. Quiz
    - This feature allows you to add pop up questions to your video to increase student engagement.
    - **Note:** Kaltura creates a copy of the video which will contain the questions, leaving the original video intact.

## Part 2: Adding Quiz Questions

1. Select the quiz option within the Kaltura Video Editor.
2. Select **Start** button.

3. Move the time marker to the point in the video where you would like to add a question. You may want to zoom in on the timeline for increased accuracy. Question options include:
  - a. Multiple Choice: Questions with only one correct answer.
  - b. True/False: Question with only two options.
  - c. Reflection Point: A video pause combined with text.
  - d. Open-ended questions: Answer the question with your own words.
  - e. **Note:** If reflection points and open-ended questions are used alone, they are automatically marked as correct when students take an action, meaning they click condition for reflection point or enter text for open ended questions.
    - If they are combined with multiple choice or T/F questions, they are not counted in the grade calculation.
4. Select **Add a Question**.
5. For True/False Questions:
  - a. Select **True/False option**.
  - b. Enter the question/statement.
  - c. Select the correct response by adjusting the indicator to the right of True or False boxes.
  - d. Select **Save**.
  - e. An indicator has been added to the timeline.
6. For Multiple Choice Questions:
  - a. Select **Multiple Choice**.
  - b. Enter the question/statement.
  - c. Enter the **correct answer** in the first response box.
  - d. Add additional response options by selecting the plus options.
  - e. Drag the responses where to your preferred location, as needed.
  - f. Select **Save**.
  - g. An indicator has been added to the timeline.
7. For a Reflection Question:
  - a. Select **Reflection**.
  - b. Provide the reflection question.
  - c. Select **Save**.
  - d. An indicator has been added to the timeline.
8. For the Open-Ended Questions:
  - a. Select **Open-Ended Questions**.
  - b. Provide the open-ended question.
  - c. Select **Save**.
  - d. An indicator has been added to the timeline.

### Part 3: Adding Hints and Rationales

You can add hints or rationale to your questions to help students. To do this

1. Navigate to the question editor.
2. In the question editor locate the **lightbulb icon** in the upper right corner.
3. Select **Hint**, to help students with difficult questions.
  - a. Type in the hint.
  - b. Select **Apply**.
4. Select **Why**, to add an explanation for why an answer is correct.
  - c. Add the correct answer rationale.
  - d. Select **Save**.
5. Now when the students take the quiz, they can receive a hint or correct answer rationale.
6. You can preview the settings applied by selecting the **Preview** button.
7. Select **Play** to begin.
8. And select **Continue**.
9. The **Hint** icon will show in the upper right corner.
10. After you have selected your answer and submitted your answer, you can review the question and locate the **Why** icon to see the rationale.
11. Select **Done** to complete the review.
12. Select **Save**.

### Part 4: Adjust Quiz Settings

1. From the **Details Menu**
  - a. You can adjust:
    - i. The **quiz name**.
    - ii. Add a **Welcome Message**.
    - iii. Allow students to download the question (or disallow).
    - iv. Provide instructions.
2. From the **Scores Menu**
  - a. You can adjust:
    - i. You can allow students to see (or not) their submission or the scores.
    - ii. Note: If you want students to see the rationales provided, you must select **Show Scores** and **Include Answers** options.
3. From the **Experience Menu**
  - a. You can adjust:
    - i. Allow students to change their answers.
    - ii. **Allow Skip** questions or **Do Not Allow Skip**.
4. When you are done adjusting the settings of your quiz, select **Done**.
5. To exit the quiz editor, select the **Exit** icon in the lower left corner.

## Part 5: Add Quiz to Brightspace Course

1. Open Brightspace and locate the correct course.
2. Open the **content** area.
3. Select the **module** where you want the quiz.
4. Choose **Existing Activities**.
5. Add **Kaltura Media**
6. Locate the correct quiz
7. Choose **Embed**.

## Part 6: Add a Grade Item to Kaltura Quiz

1. Select the **Quiz** link
2. In the activity details, change the **Assessment** details.
  - a. If you have already created a grade item in the gradebook, you can select the correct item from the dropdown menu.
  - b. If you have not created a grade item in the gradebook, select the **plus sign** to add a grade item.
    - i. Give the item a name.
    - ii. Adjust the points and other settings.
    - iii. Select **Create**.
    - iv. Select **Save**.
  - c. A grade item has now been added with this quiz.
  - d. You can review it in the **Manage Grades** tab within Gradebook.
    - i. Be sure to set up the correct grade item before any students complete the quiz to avoid grading challenges.