Login & Find Courses in Brightspace

Objectives

By following the guide, you will be able to:

Part 1: Login to Brightspace.
Part 2: Find a course in Brightspace.
Part 3: Pin a course to the My Courses widget.
Part 4: Understand how courses appear in the My Courses widget.
Part 5: Understand how courses appear in the Course Selector dropdown menu.

Part 1: Login to Brightspace.

1. Go to: purdue.brightspace.com
2. Click Purdue University Fort Wayne
3. Enter your PFW Username and Password.
4. Click "Log In".

Part 2: Find a course in Brightspace.

1. After logging in to Brightspace, click the Course Selector ( ) icon at top of the page.
2. Click on the course name.

Part 3: Pin a course to the My Courses widget.

1. Click the Course Selector ( ) icon.
2. Click the pin icon ( ) to the right of the course name.
3. The course will now appear in the **My Courses** widget.

Part 4: Understand how courses appear in the My Courses widget.

1. My courses widget will show up to 12 courses.
2. All manually pinned courses appear first.
3. Next, current enrolled courses appear.
4. Next, future enrolled courses appear (if available and visible to the user).
5. More courses may appear if they are all manually pinned.

Part 5: Understand how courses appear in the Course Selector dropdown menu.

1. All manually pinned courses appear first.
2. Next, current enrolled courses appear.
3. Next, future enrolled courses appear (if available and visible to the user).
4. Past enrollments appear (if available and visible to the user)

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