Use Respondus LockDown Browser with Brightspace Quizzes

Objectives

By following the guide, you will be able to:

Part 1: Access the Respondus LockDown Browser Dashboard Part 2: Change the quiz settings to enable LockDown Browser

Part 1: Access the Respondus LockDown Browser Dashboard

- 1. Login to Brightspace, and go to your course.
- 2. In the course navigation bar, choose **Course Tools >> Quizzes**.



3. Click the LockDown Browser Tab and click the Continue button.



- 4. [Optional] Watch the About LockDown Browser short overview video.
- 5. Click the Continue to LockDown Browser button below the video.

All your course quizzes should appear under the Respondus LockDown Browser Dashboard.

Part 2: Change the quiz settings to enable LockDown Browser

- 1. Under the **Respondus LockDown Browser Dashboard**, find the quiz that you want to use Respondus LockDown Browser.
- 2. Click the context menu in front of the quiz name and select Settings.

Manage Quizzes	Question Library	Statistics	LockDown Browser		
New to Respond	lus Monitor proctoring? See	this <u>introductory</u>	video and <u>Rapid Rollout Guide</u> . Additional reso	ources are available from the About link a	bove.
Quizzes 🔺				LockDown Browser	Q Respondus Monitor
Syllabus Quiz	-			Not Required	Not Required
Review Early Exits				Not Required	Not Required



3. Check Require Respondus LockDown Browser for this exam.

~	Sylla	bus Quiz	×
		LockDown Browser Settings	
		O Don't require Respondus LockDown Browser for this exam	
	C	Require Respondus LockDown Browser for this exam	
		Require LockDown Browser to view feedback and results	
		Password Settings	
		Password to access exam (optional)	
		Advanced Settings	
	Q	Monitor Webcam Settings	
		O Don't require Respondus Monitor for this exam	
		O Require Respondus Monitor for this exam	
		C Either Respondus Monitor or a proctored lab can be used to take this exam	
	_		
		Save + Close Cancel	

- If you check Require LockDown Browser to view Feedback and results, students will need to use the LockDown Browser to review your feedback and results for this quiz or exam.
- Warning: If you Require Respondus Monitor for this exam, students will need to have a webcam during the exam and will be asked to record a video of their environment before taking the exam.
- If you want to allow students to use an iPad to take the quiz.
 - Click the **plus icon** before **Advanced Settings**.
 - Check Allow students to take this exam with an iPad (using the "LockDown Browser" app from the Apple App Store)

LockDown Browser Settings
\odot Don't require Respondus LockDown Browser for this exam
Require Respondus LockDown Browser for this exam
Require LockDown Browser to view feedback and results
Password Settings
Password to access exam (optional)
Advanced Settings
Lock students into the browser until exam is completed [explain]
Allow students to take this exam with an iPad (using the "LockDown Browser" app from the Apple App Store) [explain]
Allow access to specific external web domains (explain)
Enable Calculator on the toolbar [explain]
Enable Printing from the toolbar [explain]

- 4. Click the Save + Close button. [Then you should see the changes in the dashboard.]
- 5. Repeat part 2 for other quizzes if needed.

