# Using the Piazza Discussion Board

The Piazza discussion board is one way you can get remote tutoring to answer your questions. Please use the following information to help use the discussion board to its fullest potential.

#### **Enrolling in Piazza**

You can click on the **Online Tutoring** link on the left navigational pane in Blackboard. If you do not already have a Piazza account, you can create one easily for free. You can search the courses at Purdue Fort Wayne <u>HERE</u> and self-enroll in MA15400.

Use your university email to register for the course.

## **Turning Off Emails from Piazza**

You will probably want to adjust your email preferences in Piazza. If you do not manually change the email settings, Piazza will email you every time a change is made to any post that you either create or follow.

In the upper right corner, you will see a cog icon next to your name. Click on that and select Account/Email Settings. In the second box down, select "Edit Email Notifications." Change the settings as to how often (if ever) you would like email notifications.

#### **Posting Questions**

Piazza uses folders to organize posts. When posting a question, tag it in the appropriate folder. There are three types of folders built in this course: homework, Weekly folders (for questions about the contents), and others.

When posting questions on Piazza, be as detailed as possible. Simply stating "How do you do #3 in eHW15" does not provide any detail. Also #3 in your eHW may not be the same question as #3 in others assignments. Explain what the problem entails and what you have tried to do to solve the problem. The same is true about any topic in which you might need more details. The more detailed the post, the faster and more explicit the response will be.

You have the option to post anonymously.

## **Look Before Posting**

From our experience, if one person has a question about a problem or topic, several other people would have the same question. Before creating a new thread in the discussion board, look to see if someone else has posted the same question. Piazza gives you the option to mark a question as "Good Question," which indicates that other people have the same question. If your question is related but slightly different, you can add to the thread by creating a "Follow Up" below the original post.