

PURDUE UNIVERSITY® FORT WAYNE

AN EQUAL ACCESS/EQUAL OPPORTUNITY UNIVERSITY
Purdue University, Fort Wayne - Needs Assessment – Federal Work Study Program

Agency Name: _____ Date: _____

Contact Name: _____ Title: _____

Address: _____ Phone: _____

1. ___ Non-Profit ___ For-Profit Email Address: _____

2. Agency Mission Statement and Description of Clients Served:

3. Agency Funding Sources (Check ALL that Apply):
_____ Federal _____ State _____ County/City _____ United Way
_____ Other (Explain): _____

4. Agency's Fiscal Year: _____ to _____

5. Agency's Staffing (number of positions): ___ Full-time Paid Staff _____ Part-time Paid Staff
_____ Student Employees _____ Volunteers

6. How many student jobs may be available at your agency during:
Academic Year (August – May) _____ Summer (May – August) _____
If more than one, are these the same positions or different positions? _____

7. For each student job expected to be available in #6, attach a job description providing the following information:

- Job Title
- Rate or Range of Pay per Hour
- Begin/End Dates
- Total Hours per Week
- Description of Duties
- Qualifications and Experience (indicate preferred or required)

8. Has your Agency hired students through the Federal Work-Study Program in the past? YES - NO
If YES: Number of Students: _____ Dates Employed: _____

PFW Use Only: ___ Approved _____ Denied By: _____ Date: _____
Type of FWS: Regular (70/30) _____ Community Service (70/30) _____ Reading/Math (100)