

**Collegiate Connection**

**Withdrawal Request Form  
 2023-2024**

To withdraw from a class, students must complete and submit this form. Failure to pay for classes, not attending classes, or notifying your high school that you wish to drop classes does not withdraw you from classes—nor entitle you to a refund. You are responsible for all fees unless you submit this withdrawal form during the refund period.

Purdue University Fort Wayne works with many high schools and many different schedules. The refund/withdrawal schedule is published in the Collegiate Connection *Student Handbook* and on the Collegiate Connection website, [pfw.edu/cc-info](http://pfw.edu/cc-info).

Students who submit a fully-signed withdrawal form after the 100% refund period and before the last day to withdraw will receive a W on their Purdue University Fort Wayne transcript.

**First Name**

**Middle Name**

**Last Name**

**High School**

**Date of Birth**

Course(s) to be withdrawn/dropped			
CRN <small>(office use)</small>	PFW Crse #	PFW Course Title	Date

**Required Signatures:**

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Required if student is under 18 years of age)

Guidance Counselor Signature \_\_\_\_\_ Date \_\_\_\_\_

Scan and email to [connection@pfw.edu](mailto:connection@pfw.edu).

Withdraw Code	Processed Date	Processed by