



For All Students

October 22, 2023

It's Time to Prepare for Spring Registration

Hey, PFW Students,

I know it seems crazy to think we're just over halfway through October, but spring registration begins next week!

Here is the registration week order based upon credit hour completion/class standing:

1. October 23—Degree candidates, graduate students, and seniors
2. October 30—Juniors, honors students, student-athletes, and students with disabilities
3. November 6—Sophomores
4. November 13—Freshmen and others

It is critical to get registered within the week registration opens for you so you can get the classes you need to continue your degree and choose course times that fit with the rest of your work, co-curricular, and personal responsibilities.

Here are some important steps to take to prepare for successful spring registration:

1. Before your week begins, check your **goPFW** account to make sure you do not have any holds preventing you from registering. If you do, work to satisfy those ASAP so you do not get behind.
2. As needed, meet with your academic advisor to select courses that fit with your degree plan. You can find your advisor's information in **goPFW** as well.
3. If you need an extra reminder of how to register for courses, here is a **two-minute video** that will walk you through step-by-step.
4. Reminder, when your week opens, you can register for spring 2024 and summer 2024 class terms.

If you need assistance after the new year, academic advisors across campus will have drop-in advising January 2–4 from 10:30 a.m. to 5 p.m. If you are stuck and don't know where else to turn, email success@pfw.edu and one of the advisors will assist you.

We have awesome things planned for you in the spring and we want to see you back on campus!

As always, if I can be a resource, please do not hesitate to reply to this email and I will do everything I can to assist.

See you at Chancellor's Chili Fest this Tuesday from 11 a.m. to 2 p.m. in the Walb Union International Ballroom.

Have a great week,



Dr. Krissy Surface
Vice Chancellor
Enrollment Management and the Student Experience

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