

FORT WAYNE SENATE AGENDA  
MONDAY  
October 12, 2020  
12:00 P.M., Via Webex

1. Call to order
2. Approval of the minutes of September 14 and 21
3. Acceptance of the agenda – B. Buldt
4. Reports of the Speakers of the Faculties
  - a. IFC Representative – P. Dragnev
  - b. Deputy Presiding Officer – N. Younis
5. Report of the Presiding Officer – J. Toole
6. Special business of the day
  - a. Memorial Resolution (Senate Reference No. 20-6) – M. Cain
  - b. Annual Report on the Budget
7. Unfinished business
  - a. (Senate Document SD 20-5) – R. Friedman
8. Committee reports requiring action
  - a. Faculty Affairs Committee (Senate Document SD 20-6) – H. Di
  - b. Faculty Affairs Committee (Senate Document SD 20-7) – H. Di
  - c. Professional Development Subcommittee (Senate Document SD 20-8) – S. Ding
  - d. Educational Policy Committee (Senate Document SD 20-9) – S. Hanke
  - e. Executive Committee (Senate Document SD 20-10) – B. Bernd
9. Question time
  - a. (Senate Reference No. 20-4) – B. Buldt
  - b. (Senate Reference No. 20-5) – S. Betz
10. New business
11. Committee reports “for information only”
12. The general good and welfare of the University
13. Adjournment\*

\*The meeting will adjourn or recess by 1:15 p.m.

<b>Approved</b>	<b>Opposed</b>	<b>Abstention</b>	<b>Absent</b>	<b>Non-Voting</b>
B. Buldt			H. Di	C. Ortsey
P. Dragnev				
A. Marshall				
M. Ridgeway				
J. Toole				
N. Younis				

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**Attachments:**

- “Memorial Resolution-Arline R. Standley” (SR No. 20-6)
- “Temporary Exemption from Procedures of Promotion for Lecturers at PFW” (SD 20-5)
- “Alignment of By-Laws with New Lecturer Promotion Procedures” (SD 20-6)
- “Approval of Filling in of a Vacancy in the Senate Faculty Affairs Committee” (SD 20-7)
- “Approval to Fill a Vacancy on the Professional Development Subcommittee” (SD 20-8)
- “Holds for Academic Dishonesty” (SD 20-9)
- “Guidelines for Keeping Campus Open During the Pandemic” (SD 20-10)
- “Question Time – re: CARES Fund Distribution” (SR No. 20-4)
- “Question Time – re: Technology Problems” (SR No. 20-5)

In Memoriam

Arline R. Standley

February 14, 1918-September 21, 2020

Arline R. Standley, Professor Emerita of English, was born on February 14, 1918 in Buffalo, NY. Passionate about learning and about making the world better and more enriched, Arline devoted herself to literature and music. Indeed, she loved to play her violin. An inveterate traveler who began her travels at the age of 17 at Wheaton College, she continued to combine travel and generosity of spirit. One extensive trip demonstrates her generous, thoughtful nature: she spent five years in Brazil as a missionary. Following her service to Brazil, Arline also journeyed to New York, Kentucky, Louisiana, Porto Alegre (Brazil), Barcelona, Iowa, and Indiana.

While in Iowa, Arline earned her Ph.D., subsequently earning a professorship in 1967 in Comparative Literature at what was then Indiana University at Fort Wayne. She remained at IPFW until her retirement in 1986. Her contributions to this campus and the Department of English and Linguistics are reflected in her time as acting chair of the department, during which time she united the two distinct departments of English into one department of English and Linguistics at IPFW. In addition, she established the Arline Standley scholarship for English students, an award the department continues to bestow on deserving students.

Arline's passion for teaching, for reading, and for her students is a lasting tribute to her life's work and remains the foundation of the department's ongoing mission.

Arline is survived by her sister, Nancy Nielsen; nephews: James/Cindy Nielsen & William/Tami Nielsen; grand nephews: Paul & Tim Nielsen; grand nieces: Kirsten/Dan Pickworth & Dana Nielsen; Leslie Nielsen Phelps/Adam Phelps and great grand niece and nephew: Vera & Corbin Pickworth.

MEMORANDUM

TO: Faculty Senate

FROM: Ron Friedman, Interim Dean of COAS

DATE: 9/14/20

SUBJ: Temporary Exemption from Procedures of Promotion for Lecturers at PFW

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WHEREAS, the Purdue Fort Wayne Senate adopted an abbreviated procedure (SD 19-10) for the first year of Lecturer promotions due to the timeline involved in having college procedures approved; and

WHEREAS, the procedure outlined in SD 19-10 is that: "The Department Committee will make a recommendation to the Chair who then recommends to the Dean and, subsequently, Vice-Chancellor for promotion of Lecturers"; and

WHEREAS, the pandemic created a situation where it was extremely difficult for colleges to adjust their documents to accommodate lecturer promotion by the relevant deadlines;

BE IT RESOLVED, that the lecturer promotion process outlined in SD 19-10 be utilized for any Lecturer who moves through the promotion process in academic year 2020-2021; and

BE IT FURTHER RESOLVED, that all colleges with Lecturers ensure that their promotion procedures are changed to allow future Lecturers to move through the process enumerated in SD 19-13 by March 1, 2021; and

BE IT FURTHER RESOLVED, that, in the spirit of Section 1.1.9 of SD 19-13, all departments with Lecturers have their Lecturer promotion criteria ready for college-level review by February 10, 2021.

MEMORANDUM

TO: Fort Wayne Senate

FROM: Talia Bugel, Chair  
Faculty Affairs Committee

DATE: September 4, 2020

SUBJ: Alignment of By-Laws with new Lecturer promotion procedures

WHEREAS, the Fort Wayne Senate approved procedures for promotion and tenure (SD 14-36); and

WHEREAS, the Fort Wayne Senate subsequently approved guidelines for promotion of Lecturers (SD 19-13);

WHEREAS, the By-laws do not currently align with SD 19-13 in terms of the Promotion and Tenure Subcommittee (Campus Committee);

BE IT RESOLVED, that the Fort Wayne Senate make the following revisions to Senate By-laws to align them with SD 19-13 and allow Senior Lecturers to vote in the promotion of Lectures on the Promotion and Tenure Subcommittee.

**Approved**

Talia Bugel  
Hui Di  
Dong Chen  
Bin Chen  
Donna Holland

**Opposed**

**Abstention**

**Absent**

**Non-Voting**

Marcia Dixson

By-Laws of the Senate:

#### 5.3.2.2.2. Promotion and Tenure Subcommittee

5.3.2.2.2.1. Membership: The Promotion and Tenure Subcommittee shall have the membership established in Senate Documents SD 14- 36 and SD 19-13.

5.3.2.2.2.2. Responsibilities: The Promotion and Tenure Subcommittee shall have the responsibilities, and follow the procedures established in Senate Documents SD 14-36 and SD 19-13.

MEMORANDUM

TO: Executive Committee

FROM: Talia Bugel, Chair  
Senate Faculty Affairs Committee

DATE: September 8, 2020

SUBJECT: Approval of filling in of a vacancy in the Senate Faculty Affairs Committee

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WHEREAS, The Bylaws of the Senate provide (5.1.4.1.) that “Senate committees shall have the power to fill committee vacancies for the remainder of an academic year, subject to Senate approval at its next regular meeting and to the guidelines established in sections 5.1.2 and 5.1.4.”; and

WHEREAS, The Bylaws of the Senate provide (5.1.2.) that “No one may serve on more than four Senate committees and/or subcommittees in a given academic year”; and

WHEREAS, The Bylaws of the Senate provide (5.1.4.) that “Senators must comprise at least 2/3 of the voting membership of any committee”;

WHEREAS, There is one vacancy on the Senate Faculty Affairs Committee; and

WHEREAS, John Egger (School of Music) is a Senator and is not already serving on more than three Senate committees and/or subcommittees in the current academic year;

BE IT RESOLVED, That the Executive Committee requests that the Senate approve this appointment.

<b>Approved</b>	<b>Opposed</b>	<b>Abstention</b>	<b>Absent</b>	<b>Non-Voting</b>
Talia Bugel				Marcia Dixon
Hui Di				
Dong Chen				
Bin Chen				
Donna Holland				

MEMORANDUM

TO: Bernd Buldt, Chair, Senate Executive Committee

FROM: Suzanne Rumsey, Chair, Professional Development Subcommittee

DATE: 9/11/20

SUBJ: Approval to fill a vacancy on the Professional Development Subcommittee

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WHEREAS, The Bylaws of the Senate (5.1.5.1) provide that, “Senate subcommittees shall have the power to fill subcommittee vacancies for the remainder of an academic year, subject to Senate approval at its next regular meeting”; and

WHEREAS, There is a vacancy on the Professional Development Subcommittee; and

WHEREAS, The Professional Development Subcommittee voted on 9/10/20 to appoint Adolfo Coronado to fill the available vacancy for the 2020–2021 academic year;

BE IT RESOLVED, That the Professional Development Subcommittee requests that the Senate approve this appointment.

<b>Approved</b>	<b>Opposed</b>	<b>Abstention</b>	<b>Absent</b>	<b>Non-Voting</b>
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Talia Bugel				
Suining Ding				
Sarah LeBlanc				
Janet Papiernik				
Suzanne Rumsey				
Guoping Wang				

Connie Kracher



MEMORANDUM

TO: Fort Wayne Senate  
 FROM: Steven A. Hanke, Chair of the Education Policy Subcommittee  
 DATE: 9/16/2020  
 SUBJ: Holds for Academic Dishonesty

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WHEREAS, Current academic regulations state that “During the period in which students are permitted to drop from courses, the instructor will inform the registrar promptly of any allegation of cheating, so that the students cannot withdraw from the course”; and

WHEREAS, There can be situations the registrar is not notified to release the hold when the procedures for investigating academic dishonesty later reveal that the policies of academic honesty were not violated or sanctions were leveled; and

WHEREAS, The process of placing/releasing holds for academic dishonesty would likely be more efficient if these actions are taken by the originating department/school;

BE IT RESOLVED, that the Academic Honesty regulation be changed as follows “During the period in which the student is permitted to drop or withdraw from courses, the instructor shall inform the Registrar Chair/Director promptly ~~of any allegation of cheating~~ to place an academic hold on the student’s account in order to prevent the, ~~so that an~~ accused student from dropping or ~~will not be permitted to~~ withdrawing from the course.”

**Approved**

Hosni Abu-mulaweh  
 Steven Hanke  
 Donna Holland  
 Shannon Johnson  
 Kate White

**Opposed**

**Abstention**  
 Stacy Betz

**Absent**

**Non-Voting**  
 Cheryl Hine  
 Teri Swim

MEMORANDUM

TO: Fort Wayne Senate

FROM: B. Buldt, Chair, Executive Committee  
S. Carr, Senator for Communication

DATE: 25 September 2020

SUBJ: Guidelines for Keeping Campus Open During the Pandemic

**Resolution for Keeping Campus Open During the Pandemic**

WHEREAS the American Association of University Professors (AAUP) has issued [Guidance for Campus Operation During the Pandemic](#); and,

WHEREAS many campuses that opened in the fall continue to experience COVID outbreaks; and,

WHEREAS plans to maintain campus operations for Spring 2021 already have begun; and,

WHEREAS decisions to maintain campus operations include not just reopening the campus, but also keeping the campus open; and,

WHEREAS the Chancellor has committed to joint action with the Fort Wayne Senate in maintaining campus operations for Spring 2021; and,

WHEREAS the Senate Educational Policy Committee has primary responsibilities for “the improvement of instruction,” “general curriculum standards,” “coordination of Fort Wayne curricula with those of West Lafayette,” and “general academic organization;” and,

WHEREAS the Senate University Resources Policy Committee has powers to make recommendations concerning “such matters as planning and optimal utilization of the physical facilities of the university, including buildings, the library, scientific and other equipment, and educational aids;”

BE IT RESOLVED that administration work with the Fort Wayne Senate, including but not limited to the Senate University Resources Policy Committee, to ensure that the health and safety of students, faculty, and staff will be the primary consideration in any decision to keep campus open, as well as any decision concerning campus operations during the pandemic that involve curriculum or the delivery of curriculum; and,

BE IT FURTHER RESOLVED that administration work with the Fort Wayne Senate to provide reasonable accommodations for all members of the campus community who have underlying health conditions; and,

BE IT FURTHER RESOLVED that administration include and adequately weigh the concerns of all affected members of the campus community in decisions about whether to remain open and how

best to control any outbreaks; and,

BE IT FURTHER RESOLVED that administration work with the Fort Wayne Senate, including but not limited to the Senate Educational Policy Committee, to facilitate planning and decision making so that departments and programs can develop their own policies and procedures in advance of Spring 2021 for determining such matters as enrollment caps, instructional modality, communication with students, course cancellations, and other matters specific to delivering departmental and program curricula before the semester begins; and,

BE IT FURTHER RESOLVED that administration work with the Fort Wayne Senate, including but not limited to the Senate Educational Policy Committee, to facilitate clear and transparent processes so that departments and programs have their own policies and procedures in place for Spring 2021 to determine any changes to curricula, including but not limited to making changes to instructional modality, communication with students, and other matters specific to delivering departmental and program curricula once the semester has begun; and,

BE IT FURTHER RESOLVED that administration work with the Fort Wayne Senate, including but not limited to the Senate Educational Policy Committee, to ensure basic fairness and consistency across academic departments and programs to implement these policies and procedures fairly, leaving the development and implementation of these policies and procedures to the departments and programs themselves; and,

BE IT FURTHER RESOLVED that both the administration and the Fort Wayne Senate pledge to work with the Purdue Board of Trustees and all state and local health authorities to close campus in a timely manner if Purdue University Fort Wayne is unable to ensure as the primary consideration the health and safety of all students, faculty, and staff while they are on campus and amid ongoing campus operations during the pandemic.

<b>Approved</b>	<b>Opposed</b>	<b>Abstention</b>	<b>Absent</b>	<b>Non-Voting</b>
B. Buldt			H. Di	C. Ortsey
P. Dagnev				
A. Marshall				
M. Ridgeway				
J. Toole				
N. Younis				

Question Time

SD 19-28 asked that the “university administration make a report to senate at the first meeting of Fall 2020 about how the [CARES fund] was distributed.” The last known amounts were \$5,589,305 total, of which at least \$2,794,653 were supposed to be awarded to students as emergency Financial Aid Grants. Since no report was announced for the first meeting of Senate in September, I ask, in my role of chair of the Senate Executive Committee: (1) why was no report submitted for inclusion to or delivered at the September meeting, and (2) when does our administration plan to do?

B. Buldt

Question Time

Given the increasing reliance on technology to ensure students are able to attend class remotely and the fact that technology can have failures, such as webex being down, delays in kaltura video postings, campus wifi not working, etc., it would be beneficial for instructors to be informed about those technical problems as soon as possible. Is it possible for IT to post a “status page” listing the various technologies, any known problems, suggested work-arounds during the down times, and anticipated fix times? And/or can there be a listserv for instructors to subscribe to if they would like to receive timely notifications regarding such technology problems?

S. Betz