

Executive Committee Meeting
April 16, 2024
10:00 a.m.
Via WebEx

Members present:

Carol Lawton, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Bernd Buldt, IFC Representative (Speaker)
Jay Johns (Chair)
Kristin Barker
Assem Nasr
Dan Tembras
Craig Ortsey, Parliamentarian (non-voting)

Members absent:

Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 10:00.

1. Process for making changes to by-laws in the future: parliamentarian or committee chairs bring to the attention of EC the need for amendments to the bylaws. In the fall, each new committee will be asked to review their charges and make proposals if changes are needed. The issue of whether the Graduate Director must be a faculty member is a policy decision beyond the scope of the Subcommittee Task Force and cannot be done simply by amending by-laws. Until that decision is made, Abe Schwab will remain as Graduate Director out of step with current regulations.
2. We now have the updated Forensics Minor Senate Reference and Lee Roberts will move to amend the agenda to include this reference.
3. Jay will reach out to the Campus Safety Committee.
4. Jay will reach out to Ann Livschiz regarding Campus Events, Faculty Success, Upward Feedback, Public Sharing Information about Deaths, and Athletics. The items will be dropped if not ready or no response.
5. Jay and Josh have set up a OneDrive file system for committees to store their documents. EC will charge committee chairs to create a document on chair responsibilities to store on this site once they are familiar with their responsibilities. The OneDrive system for committee documents will be complementary to the future Senate webpages that are to be developed, beginning at a meeting in June with Jerry Lewis.
6. The Academic Regulations Task Force should have the recommendations report ready for fall.

7. The Faculty Affairs Committee is working on the questions they were given from the Ad-Hoc Committee on Community Engagement.
8. The Faculty Athletic Representative Activities Report is due in the fall. Jay expressed the willingness to undertake the task of looking through Senate documents regarding this report.
9. Tina Grady and her task force have concluded work on a plan to restructure HR and it is being implemented. The Focus Group item can be removed from future Executive Committee agendas.
10. Studying Limited Term Lecturer compensation will be suspended for now. Once UPC is up and running, it should be charged with examining this issue.

Meeting adjourned at 11:00.

Executive Committee Meeting
April 9, 2024
10:00 a.m.
Via WebEx

Members present:

Carol Lawton, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Jay Johns (Chair)
Kristin Barker
Assem Nasr
Dan Tembras
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Members absent:

Bernd Buldt, IFC Representative (Speaker)

Meeting called to order at 10:04.

1. The plaques for the Senate presiding officer and speakers will be handed out at the April Senate continuation meeting.
2. Senate meetings will be held in KT G46 next academic year
3. Jay will notify the Faculty Affairs Committee that they will eventually be charged to craft a statement about how to implement what comes out of Senate Bill 202 from the state.
4. Jay will have a conversation with Bernd about the Conduct Review Board and how that might fit into the bylaws.
5. The Executive Committee will revisit the 2022-2023 Administrative Compliance Report next year for inclusion in the September Senate agenda.
6. Jay will reach out to the Curriculum Review Subcommittee regarding the Forensics Minor Senate Reference.
7. Jay will reach out to Bernd about the Senate website and SharePoint site.

Meeting adjourned at 10:59.

Executive Committee Meeting
March 29, 2024
12:00 p.m.
Via WebEx

Members present:

Carol Lawton, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Bernd Buldt, IFC Representative (Speaker)
Jay Johns (Chair)
Kristin Barker
Assem Nasr
Dan Tembras
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 12:02.

1. March 1 Executive Committee minutes approved.
2. Jay will ask the Faculty Affairs Committee to revise the resolutions on “Two Updates to SD 14-36 for Campus P&T Committee” and “Update to SD 19-13 for Campus P&T Committee.”
3. Jay will ask the Educational Policy Committee to revise the resolution on “Updating Resident Credit.”
4. Jay will reach out to Assem and Mike Wolf asking them to consolidate their questions for question time into a single question.
5. Speaking privileges approved for Steve Carr, Michelle Parker, and Chris Huang for the April Senate meeting.
6. The Executive Committee agreed to inclusion of the revision of the Senate bylaws in the April Senate agenda if submitted before the agenda goes out to faculty.
7. April Senate agenda approved.

Meeting adjourned at 1:03.

Executive Committee Meeting
March 1, 2024
12:00 p.m.
Via WebEx

Members present:

Carol Lawton, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Bernd Buldt, IFC Representative (Speaker)
Jay Johns (Chair)
Kristin Barker
Assem Nasr
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Members absent:

Daniel Tembras

Meeting called to order at 12:03.

1. February 16 Executive Committee minutes approved.
2. Assem will work with Steve Carr on revising the resolution on Middle East violence for the April Senate meeting.
3. The Executive Committee will charge the Nominations and Elections Committee with finding candidates for the Advisory Committee on Equity.
4. Speaking privileges approved for Pat Eber and Marcus Weemes for the March Senate meeting.
5. March Senate agenda approved.

Meeting adjourned at 1:01.

Executive Committee Meeting
February 16, 2024
12:00 p.m.
Via WebEx

Members present:

Carol Lawton, Presiding Officer

Nashwan Younis, Deputy Presiding Officer (Speaker)

Bernd Buldt, IFC Representative (Speaker)

Jay Johns (Chair)

Kristin Barker

Assem Nasr

Daniel Tembras

Craig Ortsey, Parliamentarian (non-voting)

Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 12:04.

1. February 2 Executive Committee minutes approved.
2. The Executive Committee will meet online on Friday at noon during the spring semester. Meetings scheduled for March 1 and March 29.
3. The Executive Committee will charge the Faculty Affairs Committee with updating documentation to allow the P&T Committee to fill vacancies during the academic year.
4. Bernd will ask the chancellor for a list of committees and how people get picked for the committees. Kristin will ask Jane Leatherman for a list of information about Senate committees. Bernd will ask the IFC if they are aware of an Advisory Committee on Equity.
5. Carol submitted a resolution for the March Senate agenda to update the General Education requirements.
6. Jay will email the Academic Regulations Task Force to ask them to submit their progress report in a Senate Reference format.
7. Assem will work with Steve Carr to draft a resolution on the Middle East.

Meeting adjourned at 1:00.

Executive Committee Meeting
February 2, 2024
9:30 a.m.
Via WebEx

Members present:

Carol Lawton, Presiding Officer
Bernd Buldt, IFC Representative (Speaker)
Jay Johns (Chair)
Kristin Barker
Daniel Tembras
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Members absent:

Nashwan Younis, Deputy Presiding Officer (Speaker)
Assem Nasr

Meeting called to order at 9:35.

1. December 6 and December 13 Executive Committee minutes approved.
2. Jay will send out a doodle poll to schedule the next Executive Committee meeting.
3. Jay will email those involved with the “deadnaming” resolution to inform them that the resolution will remain on the agenda for February, but will be tabled at the Senate meeting until March.
4. The Executive Committee will ask the Educational Policy Committee to clarify the “Recommendation on Assigned Academic Work During Scheduled Breaks” resolution.
5. Senate agenda formatting changed from (for discussion/vote) to (for discussion/action)
6. Speaking privileges approved for Tim Potts, Abby Blackmon, Tina Grady, Adam Dirksen, Michelle Parker, Chris Huang, and anyone else that might need them.
7. February Senate agenda approved.

Meeting adjourned at 10:32.

Executive Committee Meeting
December 13, 2023
9:00 a.m.
Via WebEx

Members present:

Carol Lawton, Presiding Officer
Bernd Buldt, IFC Representative (Speaker)
Jay Johns (Chair)
Assem Nasr
Daniel Tembras
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Members absent:

Nashwan Younis, Deputy Presiding Officer (Speaker)
Kristin Barker

Meeting called to order at 9:06.

1. The Executive Committee will inform Nash of how they plan to approach the General Education debate at the January Senate meeting.
2. Jay will email MarTeze Hammonds to explain the Executive Committee position on a climate survey.
3. Jay will communicate the Executive Committee position on Student Success Standard Process Lifecycle to Noor Borbieva and David Cochran.
4. The Executive Committee will ask the Faculty Affairs Committee to bring the joint appointment policy to the Senate floor as a Senate reference.
5. The Executive Committee will ask the administration to present on Persona Non Grata during the February Senate meeting.
6. The Educational Policy Committee submitted a Senate reference for the February Senate meeting regarding student tests during breaks. The Executive Committee will review the document at the next Executive Committee meeting.
7. The Executive Committee decided to start listing “for discussion or action” and the name of the document next to the resolutions on the Senate agenda.
8. Jay will send an email to schedule the next Executive Committee meeting.

Meeting adjourned at 10:06.

Executive Committee Meeting
December 6, 2023
9:00 a.m.
Via WebEx

Members present:

Carol Lawton, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Bernd Buldt, IFC Representative (Speaker)
Jay Johns (Chair)
Assem Nasr
Daniel Tembras
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Members absent:

Kristin Barker

Meeting called to order at 9:07.

1. The Executive Committee will follow up with Noor Borbieva, David Cochran, and Joseph Smith to answer any questions regarding the Student Success Standard Process Lifecycle.
2. November 29 Executive Committee minutes approved.
3. “Purdue Fort Wayne AI Resource Group” document added to the January Senate agenda “for information only.”
4. Speaking privileges approved for Stephen Buttes, Adam Dircksen, Katie Jia, and Kerrie Fineran at the January Senate meeting.
5. January Senate agenda approved.
6. The Executive Committee will meet on December 13 at 9:00 am.
7. Bernd will send an email to the Executive Committee about how to structure the meeting with Carl Drummond and MarTeze Hammonds on discussing the climate survey.
8. Jay will reach out to Michelle Parker, Kelley Hartley Hutton, and Glen Nakata to see if one of them would like to present the Athletics Report at the December Senate meeting.

Meeting adjourned at 11:06.

Executive Committee Meeting
November 29, 2023
9:00 a.m.
Via WebEx

Members present:

Carol Lawton, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Bernd Buldt, IFC Representative (Speaker)
Jay Johns (Chair)
Assem Nasr
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Members absent:

Kristin Barker
Daniel Tembras

Meeting called to order at 9:07.

1. November 8 Executive Committee minutes approved.
2. Assem will add a link to the “Updates to Countries Exempt from English Proficiency for Undergraduate Applications” resolution to show the full list of exempt countries.
3. The Executive Committee decided to start moving in the direction of making all resolutions for discussion only when they are first brought to the Senate floor.
4. Speaking privileges approved for Abby Blackmon, Adam Dirksen, Ann Livschiz, Irah Modry-Caron, Michelle Parker, and Kelley Hartley-Hutton at the December Senate meeting.
5. Josh will add discussion of climate survey to the December 6 Executive Committee meeting agenda.
6. Jay will send the Professional Development Subcommittee an email to inform them that the Executive Committee supports them using the updated Sabbatical Review Process.
7. Jay will email Noor Borbieva and David Cochran to inform them that the Executive Committee can meet with them at the start of the December 6 Executive Committee meeting to discuss the Student Success Standard Process Lifecycle.
8. December Senate agenda approved.
9. Jay will email the administration to ask if they can give a presentation on the determination process used for issuing a Persona Non Grata Notification.

10. The Executive Committee voted to table any action on SD20-37 until the bylaws have been updated. Jay will inform the stakeholders about the need to wait.

Meeting adjourned at 10:02.

Executive Committee Meeting
November 8, 2023
9:00 a.m.
Via WebEx

Members present:

Carol Lawton, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Bernd Buldt, IFC Representative (Speaker)
Jay Johns (Chair)
Kristin Barker
Assem Nasr
Daniel Tembras
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 9:08.

1. November 1 Executive Committee minutes approved.
2. Bernd will make a motion at the November Senate meeting to discuss and vote on the constitution resolution before the discussion only resolutions.
3. Bernd and Dan will send Carol some wording to help with the presiding officer comments about the violence in the Middle East.
4. Bernd will talk about emails going to junk mail in his IFC remarks. Jay will charge ACITAS with looking into the problem.
5. The faculty leaders will ask the chancellor about meeting with the Executive Committee if Jay doesn't hear back about from him.
6. Jay will send an email to John O'Connell explaining that speaking privileges will not be given to Jeff Casazza to discuss the General Education Proposal because VPA already has Senators and the chair of the General Education Subcommittee will be presenting the proposal. Jay will also explain that speaking privileges can be granted on the fly to Jeff if needed.

Meeting adjourned at 10:01.

Executive Committee Meeting
November 1, 2023
9:00 a.m.
Via WebEx

Members present:

Carol Lawton, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Bernd Buldt, IFC Representative (Speaker)
Jay Johns (Chair)
Kristin Barker
Assem Nasr
Daniel Tembras
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 9:04.

1. October 25 Executive Committee minutes approved.
2. Josh will listen to the October Senate meeting recording in order to find the questions asked about Senate Document SD 23-2 (Persona Non Grata Determination Process). Jay will email Steve Carr the questions Josh finds.
3. Carol will draft some comments about the violence in the Middle East and email them to the Executive Committee for feedback. Carol will then wrap the comments into her November Senate PO remarks. Carol will also reach out to the administration and ask them to make a statement on the violence. Jay will email Steve Carr to let him know how the Executive Committee plans to proceed.
4. Links will be added to the General Education Proposal. "Revision of General Education Program" will be added to the November Senate agenda for discussion only.
5. "Approval of Rubric for Sabbatical Applications will be added to the November Senate agenda for discussion only.
6. Jay will reach out to Glen Nakata regarding documents for the Annual Report on the Budget.
7. Speaking privileges approved for Michelle Parker and Steve Carr for the November Senate meeting.
8. Amended November Senate agenda approved.

Meeting adjourned at 10:06.

Executive Committee Meeting
October 25, 2023
9:00 a.m.
Via WebEx

Members present:

Carol Lawton, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Bernd Buldt, IFC Representative (Speaker)
Jay Johns (Chair)
Kristin Barker
Assem Nasr
Daniel Tembras
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 9:05.

1. September 27, October 4, and October 11 Executive Committee minutes approved.
2. Jay will invite MarTeze Hammonds to the next Executive Committee meeting to discuss the Climate Survey.
3. Jay will ask the chancellor to present the Athletics Report at the December Senate meeting.
4. Jay will ask the Faculty Affairs Committee to create a resolution regarding the Professional Development Subcommittee recommendations on sabbaticals.
5. Jay will send the Ad-Hoc Committee on Community Engagement recommendations to the Faculty Affairs Committee.
6. Josh will start gathering information for the 2022-2023 Administrative Compliance Report.
7. Jay will contact the Faculty Athletic Representative about creating an Activities Report for 2022-2023.

Meeting adjourned at 10:03.

Executive Committee Meeting
October 11, 2023
9:00 a.m.
Via WebEx

Members present:

Carol Lawton, Presiding Officer
Bernd Buldt, IFC Representative (Speaker)
Jay Johns (Chair)
Kristin Barker
Assem Nasr
Daniel Tembras
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Members absent:

Nashwan Younis, Deputy Presiding Officer (Speaker)

Meeting called to order at 9:04.

1. The Executive Committee will discuss the climate survey at the October 25 meeting.
2. Jay will follow up with Ann Livschiz regarding documents on Campus Events, Faculty Success, Upward Feedback, Public Sharing Information about Deaths, and Athletics.
3. Assem will follow up with the Professional Development Subcommittee about reporting the recommendations as described in SD22-5.
4. Jay will reach out to the Educational Policy Committee about investigating a policy on student testing.
5. Josh is working with IT to set up a SharePoint site for Senate Committees and Subcommittees.
6. There is no legal obligation to have printed records of Senate documents since the documents can be stored electronically. Josh will cease to continue preparing printed binders of Senate documents.

Meeting adjourned at 10:02.

Executive Committee Meeting
October 4, 2023
9:00 a.m.
Via WebEx

Members present:

Carol Lawton, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Bernd Buldt, IFC Representative (Speaker)
Jay Johns (Chair)Assem Nasr
Daniel Tembras
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Members absent:

Kristin Barker

Meeting called to order at 9:03.

1. Jay will reach out to Art Herbig to ask if he would still like the Executive Committee to look into issues regarding College TV.
2. Jay will send an email to Steve Buttes saying that his question about the early alert progress report was answered in an email from Kent Johnson and that if he has any further questions then he can reach out to Kent or Carl Drummond.
3. The Executive Committee plans to discuss conflict resolution at an upcoming meeting with the chancellor.
4. The Executive Committee will wait until Tina Grady gives her presentation on the focus group before addressing it in more detail.
5. Jay will send an email to the chancellor asking to discuss the second climate survey at the second meeting with the chancellor and will ask if MarTeze Hammonds can also join the meeting. Carol will email MarTeze to inform him of the plan to discuss the survey at the meeting.
6. Continue studying LTL compensation moved to “ongoing business for future follow-up.”
7. Jay will ask Glen Nakata if the Campus Safety Committee is still a committee. If so, the Executive Committee will task Nominations and Elections with finding a new Senate member.
8. Senate Standing Committee on Accreditation and University Policy Committee representation procedures will be wrapped into the Subcommittee Task Force’s proposed amendments to the bylaws and constitution.

Meeting adjourned at 10:01.

Executive Committee Meeting
September 27, 2023
9:00 a.m.
Via WebEx

Members present:

Carol Lawton, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Bernd Buldt, IFC Representative (Speaker)
Jay Johns (Chair)
Kristin Barker
Assem Nasr
Daniel Tembras
Josh Bacon, Senate Assistant (non-voting)

Members absent:

Craig Ortsey, Parliamentarian (non-voting)

Meeting called to order at 9:06.

1. September 13 Executive Committee minutes approved.
2. Agenda amended to add “Discuss the potential for a Climate Survey on civility and professionalism (MarTeze Hammonds)” under “Old & Unfinished Business.”
3. Kerrie Fineran and Steve Carr granted speaking privileges for the October Senate meeting.
4. October Senate agenda approved.
5. The Executive Committee will wait until the November 13 Senate meeting to decide if the committee will meet on November 20 at noon or November 29 at 9:00 am.
6. Jay will send a message to the chancellor asking if he would like to present the Annual Report on the Budget at the October Senate meeting.
7. Jay will ask the chancellor if he would like to continue scheduling meetings with the Executive Committee.
8. Jay will send out a poll to ask when the Executive Committee would like to meet next week.

Meeting adjourned at 10:04.

Executive Committee Meeting
September 13, 2023
9:00 a.m.
Via WebEx

Members present:

Carol Lawton, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Bernd Buldt, IFC Representative (Speaker)
Jay Johns (Chair)
Kristin Barker
Assem Nasr
Daniel Tembras
Craig Ortsey, Parliamentarian (non-voting)
Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 9:02.

1. August 30 Executive Committee minutes approved.
2. Executive Committee meeting scheduled for noon on November 20. November 22 Executive Committee meeting canceled.
3. University Policy Committee moved up on the agenda.
4. The Executive Committee will charge the Mastodon Athletics Advisory Subcommittee with looking into CSSAC representation on the subcommittee.
5. Jay will send a message to the chancellor asking if it is okay if the faculty speakers bring the name of a nomination from the Nominations and Elections Committee to serve as the University Policy Committee representative. The chancellor and the speakers will then decide whether to appoint the nominee to the University Policy Committee.
6. The Executive Committee discussed faculty surveys. Bernd will send Carol information regarding a past faculty survey to send to MarTeze.

Meeting adjourned at 10:03.

Executive Committee Meeting
August 30, 2023
9:00 a.m.
Via WebEx

Members present:

Carol Lawton, Presiding Officer
Nashwan Younis, Deputy Presiding Officer (Speaker)
Bernd Buldt, IFC Representative (Speaker)
Jay Johns (Chair)
Kristin Barker
Assem Nasr
Daniel Tembras
Josh Bacon, Senate Assistant (non-voting)

Meeting called to order at 9:01.

1. August 16 Executive Committee minutes approved.
2. The September Senate meeting will include remarks about Senate participation and responsibilities.
3. Jay will ask Krissy Surface, Ryan Wooley, and Tina Grady for their PPT presentations for the September Senate meeting.
4. Jay will send emails to Wylie Sirk, Steve Buttes, Kerrie Fineran, and Sherrie Steiner to let them know that they will need to introduce their “for information only” items at the September Senate meeting.
5. September Senate agenda approved.
6. Senate Executive Committee meetings scheduled for every other Wednesday at 9:00 am.
7. Bernd will email the Executive Committee the Purdue West Lafayette list of rights and responsibilities of Senators.
8. Bernd wishes to plan an open forum to discuss changes to the Senate constitution.
9. September Senate speaking privileges approved for Ryan Wooley, Tina Grady, Steve Buttes, Kerrie Fineran, and Sherrie Steiner.

Meeting adjourned at 10:01.

Executive Committee Meeting
August 16, 2023
10:00 a.m.
Via WebEx

Members present:

Carol Lawton, Presiding Officer
Bernd Buldt, IFC Representative (Speaker)
Kristin Barker
Jay Johns
Assem Nasr
Josh Bacon, Senate Assistant (non-voting)

Members absent:

Nashwan Younis, Deputy Presiding Officer (Speaker)
Daniel Tembras

Meeting called to order at 10:04.

1. February 22, March 1, March 29, April 5, April 19, and April 26 Executive Committee minutes approved.
2. Jay elected as chair.
3. Carol will ask Craig Ortsey to serve as parliamentarian and Steve Carr to serve as sergeant-at-arms.
4. Josh will send out the Senate meeting dates document to all faculty. The Executive Committee voted to have Senate meetings in person in KT G46. Carol will ask ITS for help on streaming the meetings online for people that would like to listen in. Senators must be in the room if they want to vote, participate in discussion, and be counted as present.
5. Jay will send out a doodle poll for the next Executive Committee meeting. Executive Committee meetings will be online.
6. Bernd will send a Subcommittee Task Force document to the Executive Committee for discussion at the next meeting.

Meeting adjourned at 11:02.