

# ***COLLEGIATE CONNECTION***

***Join the Herd: Become a Mastodon!***



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# Introductions

## Collegiate Connection Staff

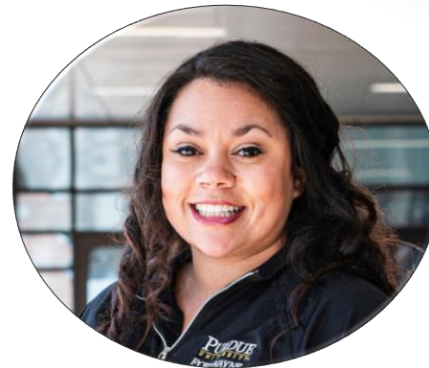
- **Collegiate Connection Director**

- Jonathan Baker



- **Coordinators**

- TiAsia Barlow



- Jackie Murray



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# Being a Collegiate Connection Student



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# Collegiate Connection

## Academic Honesty, Grades, and FERPA



U.S. Department of Education

- **Federal Law: Family Educational Rights and Privacy Act (FERPA)**
  - Designed to protect the privacy of students' education records & personally identifiable information
  - Parental access is limited, FERPA rights transfer **from the parent to the student** [FERPA \(Link\)](#)
    - Which means **parents will have limited access to student information** (billing and course registration), **students will need to take the lead** regarding their PFW accounts
- **Academic Honesty and Integrity**
  - Academic Honesty is a serious issue, students caught cheating or plagiarizing, this includes the use of AI as their own, will be subject to consequences based on an investigation by department and [Office of Student Conduct and Care \(Link\)](#)
- **Grades**
  - All grades earned through PFW Collegiate Connection will be reflected on your permanent college transcript, if you earn a grade of a D+ or lower, then you will not be eligible to enroll at another Collegiate Connection course for one enrollment term
    - If you are struggling in your courses you have options:
      - **Seek out academic support resources** either at your local school or on PFW's campus to help you or you can withdraw from the course up to a certain date

GRADE	-	GPA	-	PERCENT
A+		4.0		97-100
A		4.0		93-96
A-		3.7		90-92
B+		3.3		87-89
B		3.0		83-86
B-		2.7		80-82
C+		2.3		77-79
C		2.0		73-76
C-		1.7		70-72
D+		1.3		67-69
D		1.0		65-66
F		0.0		0-64
P		Pass		



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# Collegiate Connection

## Billing & Textbooks

- Billing and GoPFW
  - [GoPFW \(Link\)](#)
    - This account is your go to account for all things PFW (*Paying your bill, access to IT services, software downloads, student email, cloud storage, academic supports, library etc.*)
  - Billing and Financial Aid
    - Can be paid by logging into your GoPFW account and clicking on the Pay my Bill link in the Student To-Do List Tile or the Bursar Student Account tile
  - Withdraw/Drop Dates
    - This Fall the last day to drop will be once we have received and processed the last verification roster from your school
    - Can still withdraw, shows up on your transcript as a W, with no refund, see your counselor to get the appropriate Withdrawal Form
      - Last Day to Withdraw **October 25<sup>th</sup> (Fall)**, **March 14<sup>th</sup> (Spring)**, **February 21<sup>st</sup> (Year-Long)**
  - [Mastodon Campus Bookstore \(Link\)](#)
    - Purchase textbooks (*if taking on-campus courses*), technology, and Mastodon apparel, etc.

### Student To-do List

 Pay My Bill

### Bursar Student Account Information

[Click Here to See Your Bill](#)

The link above will allow you to:

- Find and View Your Statement
- Setup a Payment Plan
- Sign up for Direct Deposit (Electronic Refunds)
- Add an Authorized User to View and Pay Your Account
- Sign up for Text Alerts

[Bursar's Office Homepage](#)



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**MASTODON**  
**CAMPUS STORE**



# Collegiate Connection

## Campus Resources

- Academic Supports *(all active links)*
  - [Academic and Learning Supports \(Link\)](#)
    - Access to tutoring, supplemental instruction, and peer-facilitated group study sessions for various courses
  - [Writing Consultation & Support \(Link\)](#)
    - Provides writing consultations for academic papers
  - [IT Support \(Link\)](#)
    - Can help you set up and troubleshoot your GoPFW account and answer other IT related questions
  - [Helmke Library \(Link\)](#)
    - Can provide crucial research assistance from reference librarians
    - Online access to all university libraries and professional databases
    - Vast data resources at the library and online (you must have an active GoPFW account)
  - [Disability Access Center \(Link\)](#)



### CURRENT COLLEGIATE CONNECTION STUDENTS

Looking for academic supports and resources, or just have a billing a question; click below to get the answers you need.

[LEARN MORE →](#)



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# Setting Up Your GoPFW Account & How to Pay your Bill



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# Go PFW

- [GoPFW \(Link\)](#)
  - This account is your go to account for all things PFW
    - Paying your bill, academic supports, library etc.
  - Set Up
    - To set-up your GoPFW account start by going to the [Account Management Service \(Link\)](#)
    - You will need your 900# (found on your acceptance email)
      - If you cannot find it, call the Collegiate Connection Office and we can help
    - If you run into IT issues you can always call or email IT Service
- New Tiled Look
  - Each tile contains links to the various resources and tools that you need to access (paying your bill etc.)
  - Tiles with a padlock in the upper right hand corner are locked for your convenience by PFW
    - These tiles will be some of the most useful for you
    - Other tiles can be added, removed, and shifted as you deem necessary

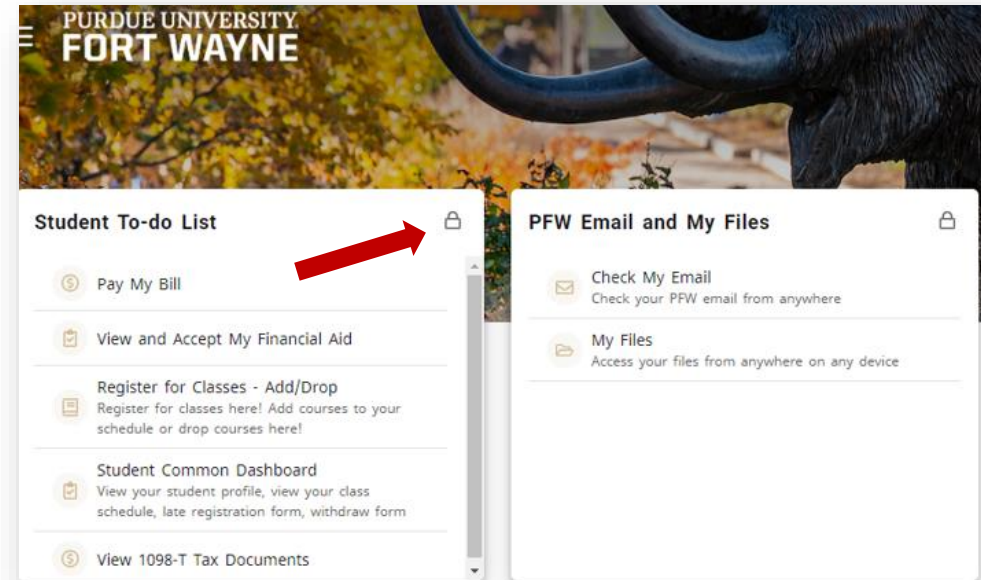
## Here for your tech needs.

Purdue IT manages many aspects of technology across the Purdue Fort Wayne campus, including accounts, email, networking, computer hardware, software. We also offer support for all these services through Knowledge Base, our Help Desk, and in-person training.



### PFW IT Services

- ❖ Phone: 260-481-6030
  - ❖ Email: [helpdesk@pfw.edu](mailto:helpdesk@pfw.edu)
  - ❖ Ticket Service: [Submit a Ticket](#)
- ### Collegiate Connection
- ❖ Phone: 260-481-0748



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# Go PFW (Getting Set Up)

## PFW IT Services

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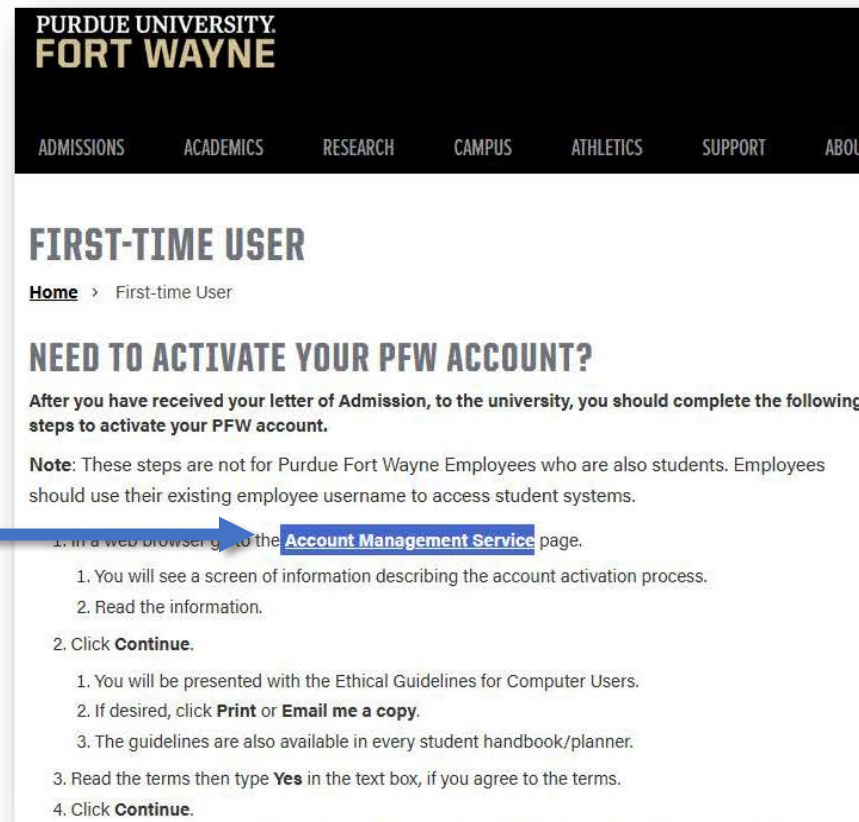
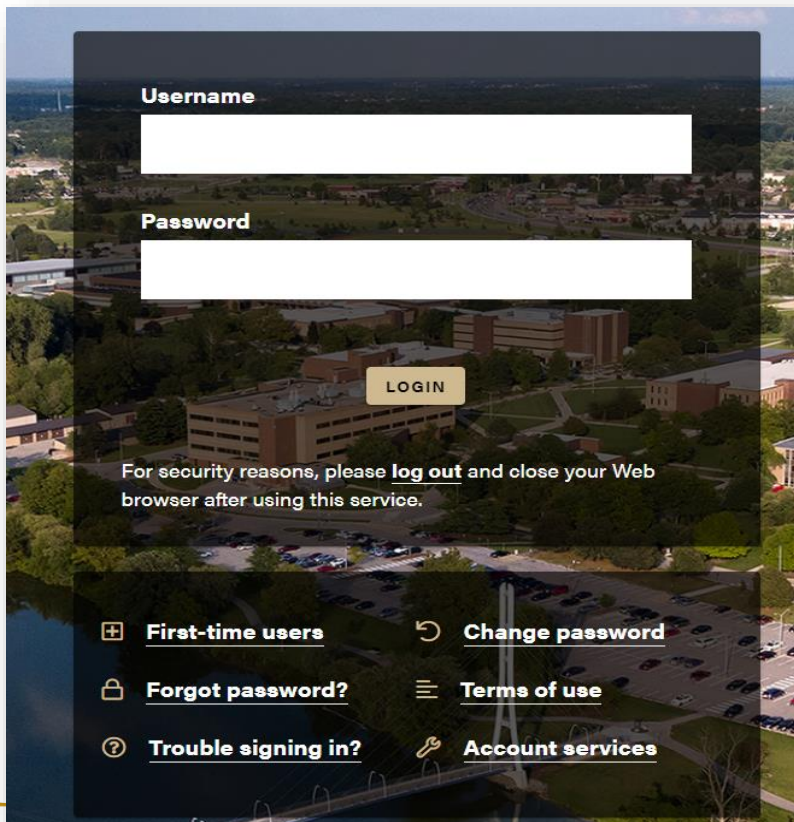
## ■ [GoPFW \(Link\)](#)

### ■ Steps to Activate

1. To set-up your GoPFW account start by going to the [Account Management Service \(Link\)](#) directly

or

2. Go to [go.pfw.edu \(Link\)](http://go.pfw.edu) click on First Time Users then Account Management Service



# Account Activation

## Account Activation

Activation of an account by anyone other than the account holder, including a student's parent, partner, or other relative, is a violation of the [Ethical Guidelines for Purdue Fort Wayne Information Technology \(IT\) Users](#) and [FERPA](#), a Federal law that protects the privacy of student education records, and other university policies.

Activate your account to get access to:

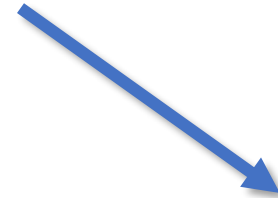
- goPFW
- E-mail, the official means of correspondence at Purdue Fort Wayne
- Campus wireless
- Campus printing
- Online course work
- Campus computers
- Online file storage

To activate your account you must:

- Know your birth date
- Know your 9-digit Purdue Fort Wayne ID number OR the last 4 digits of your Social Security Number

This process may take 10-15 minutes to complete.

**!! Click Continue !!**



CONTINUE

CANCEL

# Go PFW (Getting Set Up)

- [GoPFW \(Link\)](#)

- Steps to Activate (Continued...)

2. Read through the Ethical Guidelines and type “Yes”, then click Continue (*seen on next 2 slides*)
3. Next slide enter your last name, birth date, and your 900 Number, then click continue (*seen on next 2 slides*)
4. The following slide will have your username, **SAVE YOUR USERNAME** and email address someplace safe (*not shown on slides*)

## PFW IT Services

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# Account Activation

## Ethical Guidelines for Purdue Fort Wayne Information Technology (IT) Users

### Ethical Guidelines for Purdue Fort Wayne Information Technology (IT) Users

University IT resources are designed to be used in connection with legitimate, university-related purposes. The use of university IT resources to disseminate obscene, pornographic, or libelous materials, to threaten or harass others, or otherwise to engage in activities forbidden by the Code or university policy is subject to disciplinary action.

### Intellectual Property Rights and Responsibilities

Central to an understanding of the rights and responsibilities of IT users is the notion of intellectual property. In brief, this concept holds that materials stored in electronic form are the property of one or more rightful owners. Like any other property, electronically stored information, whether data or programs, can be stolen, altered or destroyed, misappropriated, or plagiarized. Such inappropriate activities violate the Code and university policy and are subject to disciplinary action.

### Access Rights and Responsibilities

The use of lab, office, e-mail, web and other IT resources, including wired and wireless networks, should be focused on facilitating university-related purposes; other uses—for example, using IT resources to conduct a commercial enterprise or private business—constitute theft from the university subject to disciplinary action. Similarly, the introduction of information which interferes with the access or information of others—for example, the introduction of programs of a type commonly called "viruses" or of nonacademic, network-game simulations—is subject to disciplinary action. E-mail should not be used for junk mailings.

PRINT EMAIL ME A COPY

**!! Type Yes !!**

**!! Click Continue !!**

Type "Yes" if you agree to the terms above:

YES

CONTINUE CANCEL

# Account Activation

## Verify Your Identity

To activate your account you must first prove your identity. Please enter your last name, birth date, and your 9-digit Purdue Fort Wayne ID number. If you are a student and do not have your Purdue Fort Wayne ID number you may also be able to use the last 4 digits of your Social Security number.

NOTE: For security purposes, you will only see dots when you type your text. Please type carefully to avoid errors.

Last Name:



**!! Your Last Name !!**

Birth Date:  /  /



**!! Your Birthdate !!**

Full 9 digit Purdue Fort Wayne ID number (900 Number):



**!! Your 900 Number !!**

OR

Last 4 digits of Social Security Number (Applicable Students Only):



**!! No !!**

- By clicking continue, you are certifying that you are the person whose information appears above.
- If you are not the person above and click the continue button, you will be in violation of university policy and federal law. ([Why?](#))

**!! Click Continue !!**



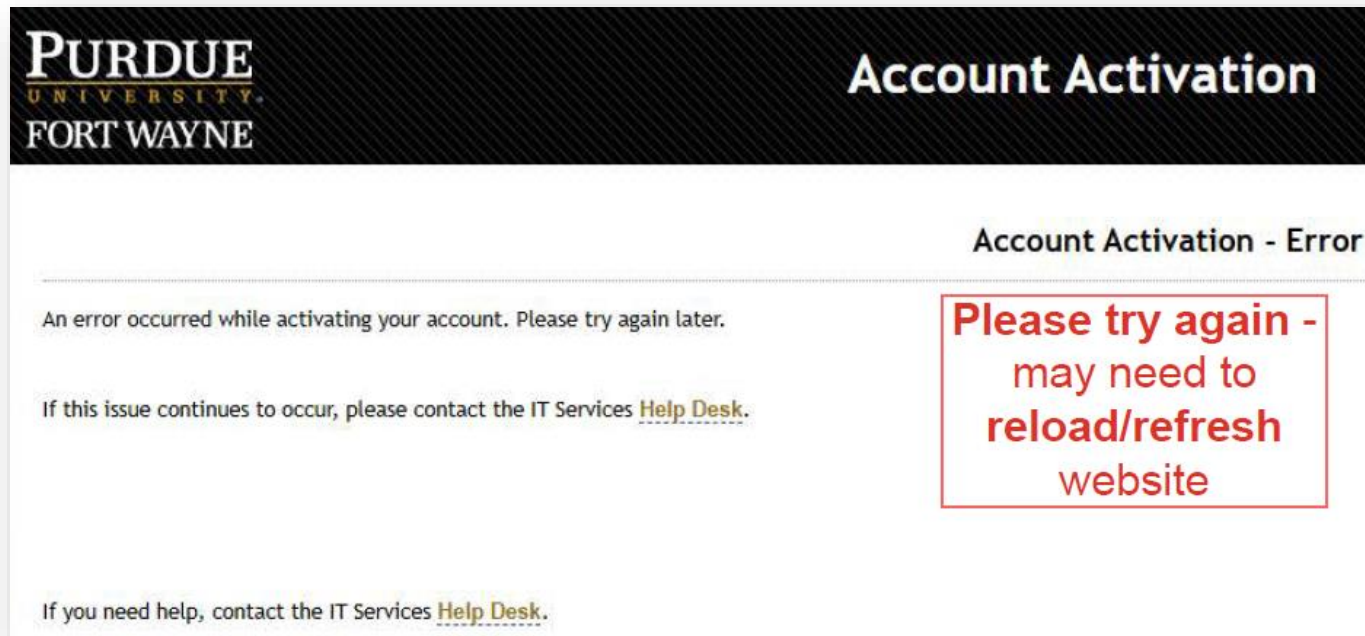
**CONTINUE** **CANCEL**

# Go PFW (Getting Set Up)

- [GoPFW \(Link\)](#)
  - Steps to Activate (Continued...)
    - Potential Errors & Solutions
    - If these don't correct the issues, for additional assistance, please contact PFW IT Services or the Collegiate Connection Office

## PFW IT Services

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**PURDUE UNIVERSITY FORT WAYNE** **Account Activation**

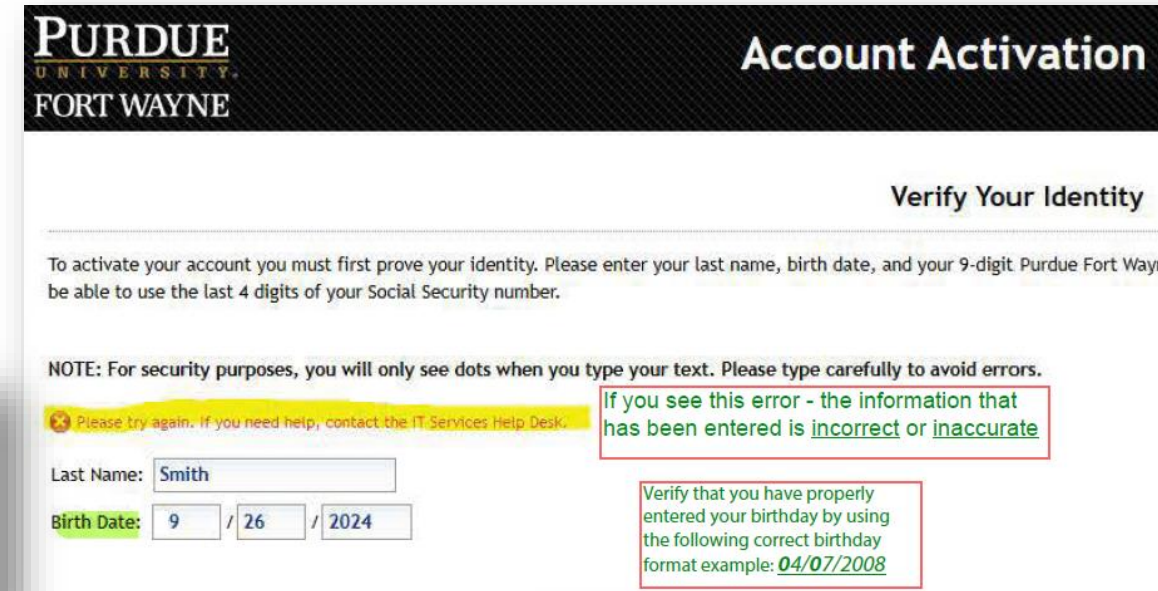
**Account Activation - Error**

An error occurred while activating your account. Please try again later.

If this issue continues to occur, please contact the IT Services [Help Desk](#).

If you need help, contact the IT Services [Help Desk](#).

**Please try again - may need to reload/refresh website**



**PURDUE UNIVERSITY FORT WAYNE** **Account Activation**

**Verify Your Identity**

To activate your account you must first prove your identity. Please enter your last name, birth date, and your 9-digit Purdue Fort Wayne ID number. You will be able to use the last 4 digits of your Social Security number.

NOTE: For security purposes, you will only see dots when you type your text. Please type carefully to avoid errors.

✖ Please try again. If you need help, contact the IT Services Help Desk.

Last Name:

Birth Date:  /  /

If you see this error - the information that has been entered is incorrect or inaccurate

Verify that you have properly entered your birthday by using the following correct birthday format example: **04/07/2008**



**Information**

Your account is either already active or ineligible to be activated at this time.

If you have **6030**, **Your account has already been activated!** -Login at: **go.PFW.edu** Password reset required if unable to login with PFW username/password that you have previously set during activation

contact the Help Desk at (260) 481-6030.

**EXIT AND CLOSE WINDOW**



# Go PFW (Getting Set Up)

- [GoPFW \(Link\)](#)
  - Steps to Activate (*Continued...*)
    5. Enter a password following the required guidelines, **SAVE YOUR PASSWORD**
      - Click Submit Password and Activate Account
        - You will get a confirmation saying that the account is now active
    6. Security Questions/ Answers
      - These will be used if you ever forget your password and need them reset
      - Make sure you scroll down all the way to answer all of the questions
    7. You can now officially use your GoPFW account
      - Try logging into your GoPFW account using your saved username and password
      - If you have **ANY** issues or if you are missing your **Bursar, Student To-Do List, Account Information, or Academic Support Cards** contact PFW IT Services, you will need your 900#

## PFW IT Services

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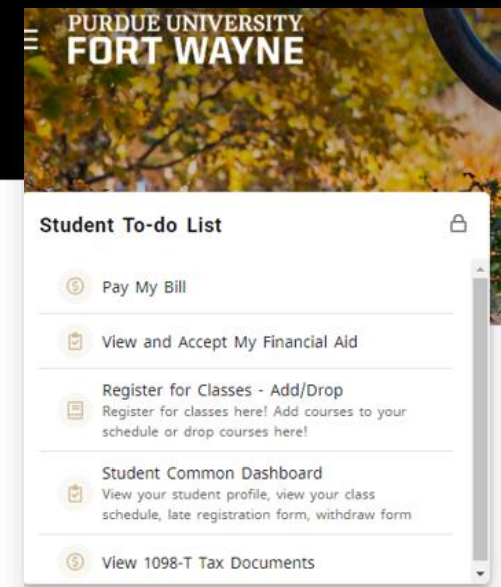
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# Paying Your Bill

## ■ Paying Your Bill

- You will receive a paper bill in the mail addressed to **YOU** so do not throw it away
  - You can pay your bill online, by mail, or in person on our campus, the directions will be on the bill
- Online
  - Log into your [GoPFW \(Link\)](#)
    - Find your **Student To-Do List** tile (probably at the very top right)
      - Click on the Pay My Bill link and then follow the online instructions
      - Using the **Bursar Student Account Information** tile you can add an authorized user (parent or guardian) to view and pay your account
- In-Person / Mail
  - If you decide to come onto campus to pay your bill you can at the Bursar Office in Kettler Hall G57
  - Mail your check or money order to the address below
- Questions
  - Please feel free to reach out to the Bursar Office
  - Important Note due FERPA rights, **only students can request information** regarding their bills



## PFW Bursar

- ❖ Email: [bursar@pfw.edu](mailto:bursar@pfw.edu)
- ❖ Phone: 260-481-6824
- ❖ Address: PFW 2101 East Coliseum Blvd. Fort Wayne, IN. 46805
- ❖ Ground Floor of Kettler Hall (G57)



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# Questions



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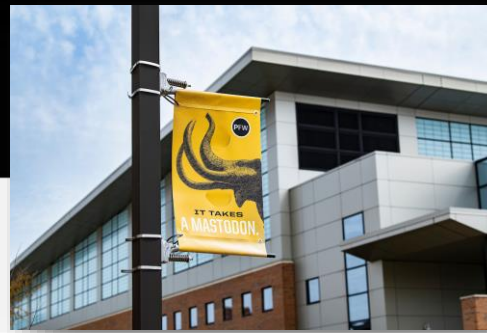
# Information About PFW & Additional Benefits



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# Purdue Fort Wayne



## University Overview

### ■ About the University

- Founded as a partnership between Indiana University and Purdue University Fort Wayne
- The 2 schools split in 2018 into separate universities, we are now officially a Purdue campus
- Undergrad enrollment is about 5,500, student to faculty ration is **12:1**, generally smaller class sizes
- PFW Athletics is NCAA Division I

### ■ [Academics \(Links\)](#)

- Currently **over 200 programs** spread across 6 difference schools and colleges
  - Programs range from Graphic Design or Music Industry to Computer Science or Civil Engineering

### ■ Admissions

- If you are interested in becoming a Mastodon after high school, click the admissions link to learn more and about next steps



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# Collegiate Connection

## Program Overview

- Additional Benefits
  - Students in Collegiate Connection **are PFW students**, and have the same access to resources and benefits as any on-campus student
    - Over 85 student organizations and clubs (*everything from Actuarial Society to Military Science and Leadership to Table Tennis Club*)
    - **Free admission to all PFW home games**
      - Including the games played at Memorial Coliseum (*with ID*)
    - **Access to the Gates Athletic Center** (indoor track, basketball/volleyball courts, fitness and weight areas)
    - **Admission to all PFW music, theatre, fine arts, campus, and department sponsored events** (*depending on the event Free - \$5*)
    - **Eligible for a student ID** which is used by numerous area businesses for discounts
  - Admissions
    - If you are interested in becoming a Mastodon Full time after High School, please visit our Admissions page for more information [PFW Admissions \(Link\)](#)



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