

MEMORANDUM

TO: Fort Wayne Senate

FROM: Steven A. Hanke, Chair of the Education Policy Committee

DATE: 2/15/2021

SUBJ: Proposed Alignment of Purdue Fort Wayne Pass/Not-Pass Regulations with Purdue Systemwide Pass/Not-Pass Regulations and Proposed Amendments to the PFW Academic Regulations and Procedures

WHEREAS, Purdue University Regulations, which include Academic Regulations and Student Conduct Regulations, state that, “Each of the three campuses maintains additional administrative policies specific to their needs and structure. Individual colleges, schools and departments may adopt distinct procedures, standards or guidelines, **all of which must be consistent with these system-wide policies.**”; and

WHEREAS, the current PFW academic regulations regarding Pass/Not-Pass (P/NP hereinafter) grade mode are **not** in alignment with the Purdue systemwide regulations, but rather match Indiana University regulations; specifically, the current PFW regulations allow only free electives to be taken as P/NP option and do not grant colleges/schools the authority to determine under what conditions coursework may be offered and/or taken as P/NP grade mode, including courses offered by a department or college/school that apply to that unit’s major requirements; and

WHEREAS, certain PFW academic departments have been offering courses graded only P/NP that are applicable to their own major, with no grading structure to distinguish those course completions from a student-chosen P/NP option; and

WHEREAS, Purdue systemwide regulations empower colleges/schools to determine how the systemwide P/NP regulations would best fit their academic unit; and

WHEREAS, rules governing courses permitted under a P/NP grade mode are encouraged to be included in the university catalog at Purdue West Lafayette for each program and then scribed into the degree audit of the relevant program;

BE IT RESOLVED, that Purdue Fort Wayne align regulations related to Pass/Not-Pass grading with Purdue West Lafayette and Purdue Northwest and in so doing eliminate the university-level free-elective limitation from the academic regulation, which was adopted to align with Indiana University regulations; and

BE IT FURTHER RESOLVED, that colleges/schools are required to clearly state in the catalog any limitations on P/NP courses and their applicability toward degree requirements. In the absence of such catalog language, P/NP courses will be subject to university-level limitations only.

BE IT FURTHER RESOLVED, that courses taken with a P/NP grade mode cannot be used to fulfill general education requirements.

Identification of differences between Purdue Fort Wayne and Purdue West Lafayette P/NP regulations.

The current Fort Wayne campus regulations are listed below in the left-hand column. The Purdue systemwide regulations are reordered below in the right-hand column so as to present regulations more analogously between the two sets of regulations. Notable differences are highlighted.

Purdue Fort Wayne Regulation	Purdue systemwide Regulation
<p>https://www.pfw.edu/committees/senate/regulations/index.html https://www.pfw.edu/committees/senate/regulations/grades.html</p>	<p>https://catalog.purdue.edu/content.php?catoid=13&navoid=15965#c-pass-not-pass-option</p>
<p>1.10 P/NP option: an enrollment option that generally limits course grades to P and NP. The option may be used to allow the student to take the class with minimal concern for the grade that will be earned. Students who receive a grade of NP will have a grade of N recorded on official transcripts.</p>	
<p>6.3: P/NP option. The P/NP option provides the student with the opportunity to take free electives with minimal concern for grades earned. The student who enrolls under this option must fulfill the same requirements as others enrolled in the course. The instructor will not be told which students have elected this option. The instructor's grades of A, B, and C for these students are changed to the grade of P by the Registrar. The instructor's grades of D or F are changed by the Registrar to grades of NP for Purdue University students. Purdue University students who receive the grade of NP will have a grade of N recorded on official transcripts. Grades of P and NP are not used in computing the GPA.</p> <p>Exercise of this option is subject to three limitations:</p>	<p>In order to provide students with the opportunity to broaden their educational foundations with minimum concern for grades, an alternative grading system, the pass/not-pass option, is established. A student who is enrolled in a course under this option has the same obligations as those who are enrolled in the course for credit with letter grade. When the instructor reports final grades in the course, he/she will report that any such student who would have earned a grade of A+, A, A-, B+, B, B-, C+, C, or C- has passed the course, and that any other such student has not passed. The registrar will make an appropriate notation on the student's academic record in place of a letter grade, but will not use the course in computing GPA.</p>
<p>6.3.1: The student may elect the option only for courses which fulfill no graduation requirement except total number of credits (i.e. only for free-elective courses).</p>	<p>The option is open to all students in the University subject to the regulations of the school in which the student is enrolled. In particular, the school will specify under what conditions a course that is passed under this option may be used to satisfy its graduation requirements. A department or school may specify that certain courses intended only for students in that college/school are available only on the pass/not-pass option</p>

	(University Senate Document 75-10, as amended and approved, April 19, 1976).
6.3.2: The student may not elect this option for any course in which the student has received a grade of A, B, C, D, or F.	Subject to the regulations of his/her school , a student may elect this option in any course that does not already appear on his/her academic record and in which he/she is otherwise eligible to enroll for credit with letter grade.
6.3.3: The student may not elect this option for more than 20 percent of the credits required for graduation.	A student may not elect this option for more than 20 percent of the total credit hours required for graduation.
	The registrar's class roster will indicate which students have elected this option.
3.8.3: Change of P/NP option. A student may change the P/NP option for a course prior to the end of the fourth week of an academic session by obtaining the signature of the academic advisor next to the appropriate notation on the schedule-revision form.	Students will register for the pass/not-pass option in accordance with "Academic Regulations and Procedures: Registration and Course Assignment," section A (University Senate Document 73-6, January 28, 1974). Course Additions, Change of Level, or Change of Pass/Not-Pass Option. A student may add a course, change course level, or change the pass/not-pass option during the first four weeks of a semester or the first two weeks of a summer session by obtaining on the schedule revision form the signatures of the academic advisor and the instructor of the course to be added or changed, if in their judgments the student could satisfactorily fulfill the course objectives.

Summary of Proposed Changes to the Purdue University Fort Wayne campus Academic Regulations

Current Regulation	Proposed Regulation
DEFINITIONS section 1.10 P/NP option: an enrollment option that generally limits course grades to P and NP. Students who receive a grade of NP will have a grade of N recorded on official transcripts.	1.10 <u>Pass/Not-Pass</u> P/NP option: an enrollment option that generally limits course grades to P and NP. Students who receive a grade of NP will have a grade of N recorded on official transcripts.
GRADES section 6.3: P/NP-option. The P/NP option provides the student with the opportunity to take free electives with minimal concern for grades earned. The student who enrolls under this option must fulfill the same requirements as others enrolled in the	6.3: <u>Pass/Not-Pass</u> P/NP option: The P/NP option provides the student <u>In order to provide students with the opportunity to broaden their educational foundations</u> to take free electives with minimal concern for grades earned, <u>this</u>

<p>course. The instructor will not be told which students have elected this option. The instructor's grades of A, B, and C for these students are changed to the grade of P by the Registrar. The instructor's grades of D or F are changed by the Registrar to grades of NP for Purdue University students. Purdue University students who receive the grade of NP will have a grade of N recorded on official transcripts. Grades of P and NP are not used in computing the GPA.</p>	<p><u>alternative grading system, the pass/not-pass option, is established. A student who is enrolled in a letter-graded course under this option has the same obligations as those who are enrolled in the course for credit with letter grade.</u> The student who enrolls under this option must fulfill the same requirements as others enrolled in the course. <u>In such cases,</u> the instructor will not be told <u>informed</u> which students have elected this option. The instructor's <u>final</u> grades of <u>A+, A, A-, B+, B, B-, C+, C, or C-</u> for these students are changed to the grade of P by the Registrar, <u>as indication of passing the course.</u> The instructor's <u>final</u> grades of <u>D+, D, D-, or F</u> are changed by the Registrar to grades of NP, <u>as indication of not passing the course. The registrar's class roster will indicate which students in a letter-graded course have elected this option.</u> Grades of P and NP are not used in computing GPA. Purdue University Students who receive a grade of NP will have a grade of N recorded on official transcripts.</p>
<p>Exercise of this option is subject to three limitations:</p>	<p>Exercise of this option is subject to three limitations:</p>
<p>6.3.1: The student may elect the option only for courses which fulfill no graduation requirement except total number of credits (i.e. only for free-elective courses).</p>	<p>6.3.1: The student may elect the option only for courses which fulfill no graduation requirement except total number of credits (i.e. only for free-elective courses). <u>The option is open to all students in the University subject to the regulations of the college/school in which the student is enrolled. In particular, the college/school will specify under what conditions a course that is passed under this option may be used to satisfy its graduation requirements. Additionally, a department or college/school may specify that certain courses intended only for students in that department or college/school are available only on the pass/not-pass grading basis.</u></p>
<p>6.3.2: The student may not elect this option for any course in which the student has received a grade of A, B, C, D, or F.</p>	<p>6.3.2: <u>Subject to the regulations of the student's college/school, a student may not elect this option for in any course that does not already appear on the student's academic record as completed with letter grade of A+, A, A-, B+, B, B-, C+, C, C-, D+, D, D- or F in which the student has received a grade of A, B, C, D, or</u></p>

	<u>F. and in which the student is otherwise eligible to enroll for credit with letter grade.</u>
6.3.3: The student may not elect this option for more than 20 percent of the credits required for graduation.	6.3.3: A student may not elect this option for more than 20 percent of the <u>total credit hours</u> required for graduation.
REGISTRATION AND COURSE ASSIGNMENT section. 3.8.3: Change of P/NP option. A student may change the P/NP option for a course prior to the end of the fourth week of an academic session by obtaining the signature of the academic advisor next to the appropriate notation on the schedule-revision form.	3.8.3: Change of Pass/Not-Pass P/NP Option. A student may change the pass/not-pass P/NP option for a course during the first four weeks of a regular semester or the first two weeks of a summer session prior to the end of the fourth week of an academic session by obtaining the signature of the academic advisor next to the appropriate notation on the schedule-revision form.