

MEMORANDUM

TO: Fort Wayne Senate
FROM: B. Buldt
Chair, Executive Committee
DATE: April 1, 2021
SUBJECT: Representation on PUWL Bodies (Change to the Bylaws)

WHEREAS, the Purdue Fort Wayne (PFW) campus is afforded representation in several entities on the Purdue West Lafayette (PWL) campus, including its Senate, [Undergraduate Curriculum Council](#), and faculty [Sustainability Committee](#); and

WHEREAS, the Executive Committee was only recently informed of PFW's eligibility to send representation to the PWL Undergraduate Curriculum Council and faculty Sustainability Committee; and

WHEREAS, there is nothing currently in the Bylaws stating how individuals might be selected to serve on those committees; and

WHEREAS, the Executive Committee believes that it is important to update the Bylaws to permit such representation to be sent to all appropriate PWL institutions; and

WHEREAS, the election for the PFW representative to the Purdue Senate should be conducted at the same time as other PFW elections; and

WHEREAS, vacancies in the position of PFW representative to the Purdue Senate should be open to all members of the Voting Faculty, not just Senators; and

WHEREAS, the PFW representative to the Purdue Senate should be able to consult with as broad of a group of PFW faculty as possible;

BE IT RESOLVED, that Section 7 of the Bylaws be repealed and replaced with the provisions listed below under "New Language".

Current Section 7 Language

7. PFW REPRESENTATIVE IN THE PURDUE UNIVERSITY SENATE

7.1. Qualifications

7.1.1. The PFW Representative in the Purdue University Senate (hereinafter referred to as the "Purdue Senator") shall be a tenured member of the Voting Faculty.

7.1.2. The Purdue Senator's teaching schedule must allow for attendance at the monthly meetings of the Purdue University Senate.

7.2. Term of Office and Method of Election

7.2.1. The Purdue Senator shall be elected by the Voting Faculty to a three-year term. Elections shall be conducted prior to February 1, with the term of office to commence with the fall Senate following election. The Purdue Senator may not serve more than two consecutive terms.

7.2.2. In the event that the Purdue Senator vacates the position before the completion of a term, the Fort Wayne Senate shall elect a member of the Senate to serve for the remainder of the academic year. An election shall be conducted to identify a permanent replacement to complete any remaining years in the term.

7.3. Responsibilities

7.3.1. The Purdue Senator shall represent the faculty of PFW in the Purdue University Senate. In doing so, the Purdue Senator should:

7.3.1.1. Disseminate information about the deliberations and activities of the Purdue University Senate to the PFW faculty;

7.3.1.2. Take steps to understand the views of PFW faculty on these deliberations and activities;

7.3.1.3. Present the views of PFW faculty to the Purdue University Senate.

7.3.2. The Purdue Senator shall also represent the PFW faculty on the Intercampus Faculty Council (IFC). The Purdue Senator will serve on IFC in conjunction with a Speaker of the Faculty.

7.3.3. The Purdue Senator shall annually report to the Fort Wayne Senate on the deliberations and activities of the Purdue University Senate. The Purdue Senator may also report to the Senate, or seek guidance from the Faculty Leaders, Executive Committee, or the full Senate, at any point during the academic year as circumstances warrant.

New Language

7. PFW REPRESENTATIVES TO PURDUE WEST LAFAYETTE (PWL) INSTITUTIONS

7.1. Purdue Senate

7.1.1. The PFW Representative in the Purdue University Senate (hereinafter referred to as the “Purdue Senator”) shall be a tenured member of the Voting Faculty whose teaching schedule must allow for attendance at the monthly meetings of the Purdue University Senate.

7.1.2. The Purdue Senator shall be elected by the Voting Faculty to a three-year term with the term of office to commence with the fall Senate following election. The Purdue Senator may not serve more than two consecutive terms. In the event that the Purdue Senator vacates the position before the completion of a term, the Fort Wayne Senate shall elect a tenured member of the Voting Faculty to serve for the remainder of the academic year. If there is any time remaining in the term at the end of that academic year, a special election will be held among the Voting Faculty to select a replacement to complete that term.

7.1.3. The Purdue Senator shall represent the PFW Faculty in the Purdue University Senate. In doing so, the Purdue Senator should disseminate information about the deliberations and activities of the Purdue University Senate to the PFW faculty, take steps to understand the views of PFW faculty on these deliberations and activities, and present the views of PFW faculty to the Purdue University Senate.

7.1.4. The Purdue Senator shall also represent the PFW Faculty on the Intercampus Faculty Council (IFC). The Purdue Senator will serve on IFC in conjunction with a Speaker of the Faculty.

7.1.5. The Purdue Senator shall annually report to the Fort Wayne Senate on the deliberations and activities of the Purdue University Senate. The Purdue Senator may also report to the Senate, or seek guidance from the Faculty Leaders, Executive Committee, full Senate, or members of the Faculty at any point during the academic year as circumstances warrant.

7.2. Sustainability Committee

7.2.1. The PFW faculty representative to the PWL faculty Sustainability Committee shall be a member of the Voting Faculty elected by the Voting Faculty to a three-year term starting on the first day of the fall semester following election. Vacancies in this position shall be filled for the remainder of the academic year by the Fort Wayne Senate, with a special election for the remainder of that term to be held among the Voting Faculty at the end of the academic year if any time remains in that term. The faculty representative shall report to the Senate on the activities of the Sustainability Committee at least once per academic year.

7.2.2. At the request of the Presiding Officer of the PFW Senate, the PFW student representative to the PWL faculty Sustainability Committee shall be selected by the PFW student government. This student representative shall serve a one-year term dating from the first day of regular fall classes. Vacancies in this position shall be filled by the PFW student government at the request of the Presiding Officer of the PFW Senate.

7.3. Undergraduate Curriculum Council: The PFW representative to the PWL Undergraduate Curriculum Council shall be a member of the Voting Faculty elected by the Voting Faculty to a three-year term starting on the first day of the fall semester following election. Vacancies in this position shall be filled for the remainder of the academic year by the Fort Wayne Senate, with a special election for the remainder of that term to be held among the Voting Faculty at the end of the academic year if any time remains in that term. The representative shall report to the Senate on the activities of the Undergraduate Curriculum Council at least once per academic year.