

MEMORANDUM

TO: Fort Wayne Senate  
FROM: B. Buldt  
Chair, Executive Committee  
DATE: April 1, 2021  
SUBJECT: Representation on the PFW Space Committee (Change to the Bylaws)

WHEREAS, faculty oversight of space allocation on PFW's campus is one of the responsibilities of the University Resources Policy Committee (URPC) according to Section 5.3.5.2.1.1 of the Senate Bylaws ("Consideration of such matters as planning and optimal utilization of the physical facilities of the university..."); and

WHEREAS, Senate Document SD 16-22 amended the Bylaws to require that the then-newly created faculty representative to the campus' Space Allocation Committee (now Space Committee) provide a report to the URPC each semester (Section 5.3.5.2.1.5.6: "The University Resources Policy Committee shall receive a brief report from the Voting Faculty representative to the campus Space Allocation Committee each semester."); and

WHEREAS, SD 16-22 did not otherwise codify the Space Committee faculty representative's position; and

WHEREAS, no election for the faculty representative's position was held when its initial term expired in Spring 2019; and

WHEREAS, this oversight was likely the result of there being an insufficient record in the Bylaws of this position's existence; and

WHEREAS, the Executive Committee has recently become aware of this issue and wishes to address it; and

WHEREAS, the Bylaws section dealing with the responsibilities of the URPC is partially mislabeled;

BE IT RESOLVED, that Section 5.3.5.2 of the Senate Bylaws be renumbered and amended in the manner elucidated below.

5.3.5.2. Responsibilities:

5.3.5.2.1. The University Resources Policy Committee shall be concerned with, but not limited to:

5.3.5.2.1.1. Consideration of such matters as planning and optimal utilization of the physical facilities of the university, including buildings, the library, scientific and other equipment, and educational aids;

5.3.5.2.1.2. Staff needs, utilization and planning;

5.3.5.2.1.3. Interdepartmental and interinstitutional cooperation for improved facilities and staff utilization;

5.3.5.2.1.4. Nonacademic planning, including architecture, landscaping, parking, and traffic.

~~5.3.5.2.2~~ ~~5.3.5.2.1.5~~. The University Resources Policy Committee shall delegate analysis of and recommendations for:

~~5.3.5.2.2.1~~ ~~5.3.5.2.1.5.1~~. Present and evolving information technology needs in support of the mission of the university to an Academic Computing and Information Technology Advisory Subcommittee established by the University Resources Policy Committee;

~~5.3.5.2.2.2~~ ~~5.3.5.2.1.5.2~~. Budgetary matters to the Budgetary Affairs Subcommittee established by the University Resources Policy Committee;

~~5.3.5.2.2.3~~ ~~5.3.5.2.1.5.3~~. Revenue policy to the Revenue Subcommittee established by the University Resources Policy Committee;

~~5.3.5.2.2.4~~ ~~5.3.5.2.1.5.4~~. Policies and procedures for library collections, facilities, and operations to the Library Subcommittee;

~~5.3.5.2.2.5~~ ~~5.3.5.2.1.5.5~~. Advancement at PFW to the University Advancement Advisory Subcommittee established by the University Resources Policy Committee.

~~5.3.5.2.3~~ ~~5.3.5.2.1.5.6~~. The University Resources Policy Committee **shall oversee the faculty representative to the campus Space Committee. This representative shall be a member of the Voting Faculty elected by the Voting Faculty and serve a three-year term beginning one week prior to the start of regular fall classes following election. The University Resources Policy Committee shall, subject to Senate ratification, fill any vacancy in this position for the remainder of the academic year. Should any time remain in the vacated representative's term at the end of the academic year, a special election among the Voting Faculty shall be held to select a member of the Voting Faculty to complete that term. The representative to the Space Committee shall periodically report on its activities to the University Resources Policy Committee, which shall update the Senate on those activities at least once each academic year.** ~~receive a brief report from the Voting Faculty representative to the campus Space Allocation Committee each semester.~~