

TO: Fort Wayne Senate

FROM: Ann Marshall, Chair of the Executive Committee

DATE: January 18, 2022

SUBJ: Amendment to the Bylaws--Subcommittee Task Force Amendment

WHEREAS, the Subcommittee Task Force is, in the words of Section 5.3.6. of the Senate Bylaws, designed to “ensure the efficient and timely operation of the policy committees of the Senate”; and

WHEREAS, the Subcommittee Task Force has not been utilized for this purpose in recent memory; and

WHEREAS, the Executive Committee wishes to revivify the Subcommittee Task Force by, in part, assigning it a task to demonstrate to the other Senate committees how it is supposed to operate; and

WHEREAS, the Executive Committee is a “service committee” under Section 5.2. of the Bylaws; and

WHEREAS, the current language of the Bylaws does not allow the Executive Committee to directly call the Subcommittee Task Force into action because only policy committees can take that step; and

WHEREAS, the Executive Committee believes that service committees should be able to take advantage of the existence of the Subcommittee Task Force even though they have no subcommittees of their own; and

WHEREAS, the Executive Committee is aware that the Subcommittee Task Force currently lacks a sufficient number of members to take on any task; and

WHEREAS, the Executive Committee will not expect the Subcommittee Task Force to take any actions until it possesses an adequate membership; and

WHEREAS, the Executive Committee hopes that interest in serving on the Subcommittee Task Force will be increased at the upcoming committee and subcommittee elections by the impending assignment due to be given to the Subcommittee Task Force; and

WHEREAS, the secondary effects of an earlier amendment to the Bylaws dealing with a subcommittee (SD 21-1, as amended) were not fully accounted for in that document;

BE IT RESOLVED, that Section 5.3.6. of the Bylaws be amended in the following manner:

“In order to ensure the efficient and timely operation of the **service and** policy committees of the Senate, Voting Faculty and lecturers shall be elected to the Subcommittee Task Force. The Subcommittee Task Force shall be called into service by the Executive Committee when a **service or** policy committee is not able to complete work that is deemed to be important and not already the responsibility of an existing subcommittee. **A service or policy committee** ~~Policy committees~~ may request that the Executive Committee call the Subcommittee Task Force into service. The Executive Committee shall respond to **such** requests ~~from policy committees~~ within two weeks. When the Subcommittee Task Force is called into service, the Executive Committee shall issue an enabling memo.”; and

BE IT FURTHER RESOLVED, that the second sentence of Section 5.3.6.1. of the Bylaws be amended in the following manner:

“**A service or policy committee** ~~Policy committees~~ requesting that the Subcommittee Task Force be called into service shall recommend to the Executive Committee the administrators, clerical or support staff, administrative/professional staff, and student representatives it deems appropriate.”; and

BE IT FURTHER RESOLVED, that Section 5.3.3.2.3 of the Bylaws be amended in the following manner:

“The Educational Policy Committee shall establish ~~seven~~ **eight** subcommittees: a Grade Appeals Subcommittee, an Honors Program Council, an International Education Advisory Subcommittee, a Curriculum Review Subcommittee, a Graduate Subcommittee, a Campus Appeals Board, ~~and~~ a General Education Subcommittee, **and an Advising Subcommittee.**”