

MEMORANDUM

TO: Fort Wayne Senate
FROM: Steven Hanke, Chair of the Educational Policy Committee
DATE: 03/21/2022
SUBJ: Change to Transfer Credit Regulations

WHEREAS, the Office of the Registrar has identified changes to the Transfer Credit section of the undergraduate catalog; and

WHEREAS, the EPC believes these changes provide clarity in regarding the determination of course equivalency; and

WHEREAS, the EPC believes these changes will allow the updating of policies to update current processes and practices for issues such as undistributed credit and articulation agreements; and

WHEREAS, the EPC believes these changes will provide academic programs with the ability to determine if they are willing to accept credit by exam.

BE IT RESOLVED, that Senate approve the following changes (Additions in yellow, Removal in Blue or original and Strikethrough in proposed) to the Transfer Credit section of the Undergraduate Catalog.

Transfer Credit

Color Highlight Key
Addition
Remove

Current	Proposed Change
<p>1. Transferability: Courses completed with a grade of C- or higher in college level courses taken at a regionally accredited institution will transfer. Only credit will transfer; grades do not. Method of delivery (classroom, online, dual- or concurrent-credit courses taught in high school) will not affect transferability.</p> <ul style="list-style-type: none"> Grades of “Pass,” “Satisfactory,” or “Credit” must be defined as C- or higher for courses to transfer. Remedial or Developmental Courses, including English as a Second Language, will not transfer. Institutions outside the US must be identified as holding the equivalent to Regional Accreditation in order for courses to transfer (please see International Transfer Credit Requirements). <p>2. Equivalency: Equivalency is determined based on comparable learning outcomes. Equivalent courses will count toward degree requirements just like corresponding Purdue courses do. Equivalencies are ultimately at the discretion of the academic department and are subject to change.</p> <p>3. Undistributed Credit: Courses that are transferable but not determined equivalent to a Purdue Fort Wayne course will be articulated as 1XXXX, 2XXXX, 3XXXX, 4XXXX credit in the corresponding subject. The course level of undistributed credit granted will match that of the source institution. Use of XXXX Credit towards degree progress is at the discretion of your advising department.</p> <p>4. Maximum number of transfer credits allowed: There is no limit on transferable credit. 32 credit hours must be completed at Purdue Fort Wayne or another Purdue campus in order to graduate with a degree from Purdue Fort Wayne. See academic program information for program-specific limitations on transfer credit.</p> <p>5. Number of Credits Student can apply to a Specific Area (General Education vs. Major): Not all transfer</p>	<p>1. Transferability: Courses completed with a grade of C- or higher in college level courses taken at a regionally accredited institution will transfer. Only credit will transfer; grades do not. Method of delivery (classroom, online, dual- or concurrent-credit courses taught in high school) will not affect transferability.</p> <ul style="list-style-type: none"> Grades of “Pass,” “Satisfactory,” or “Credit” must be defined as C- or higher for courses to transfer. Remedial or Developmental Courses, including English as a Second Language, will not transfer. Institutions outside the US must be identified as holding the equivalent to Regional Accreditation in order for courses to transfer (please see International Transfer Credit Requirements). <p>2. Equivalency: Equivalency is determined based on comparable learning outcomes using 70% matching of course outcomes (per American Association of Collegiate Registrars and Admissions Officers “A Guide to Best Practices: Awarding Transfer and Prior Learning Credit”) to determine equivalency, unless otherwise needed for specific accreditation, discipline content, or other written requirement. Equivalent courses will count toward degree requirements just like corresponding Purdue courses do. Equivalencies are ultimately at the discretion of the academic department and are subject to change.</p> <ul style="list-style-type: none"> Academic departments have until a date set by the Registrar Office to review transfer course equivalents which would alter a formerly direct equivalent course to undistributed and be effective for the following fall term. <p>3. Undistributed Credit: Courses that are transferable but not determined equivalent to a Purdue Fort Wayne course will be articulated as 1XXXX, 2XXXX, 3XXXX, 4XXXX 1X..., 2X..., 3X... 4X... credit in the corresponding subject. Courses transferring to Purdue Fort Wayne as undistributed will have an X in the second position of the course number, the first number in undistributed courses are a level indicator. The course level of undistributed credit granted will match that of the source institution. Use of XXXX undistributed credit towards degree progress is at the discretion of student’s advising department.</p> <ul style="list-style-type: none"> With few exceptions, degree-audit exceptions may not be used to apply Undistributed Credit Pending Support Materials (1XPND, 2XPND, 3XPND, 4XPND) toward specific curriculum requirements. <p>4. Maximum number of transfer credits allowed: There is no limit on transferable credit. 32 credit hours must be completed at Purdue Fort Wayne or another Purdue campus</p>

credit granted will satisfy degree requirements for every major. Consult with your academic advisor for information on transferring credit for your major.

6. **Credit for Prior Learning:** Credit for Prior Learning not otherwise granted as transfer credit can be granted at the discretion of the corresponding department as Departmental Credit.
7. **International Transfer Credit Requirements:** For any institution outside the United States that does not hold United States Regional Accreditation, a credential evaluation will be prepared by the Office of International Education. XXXX credit in corresponding disciplines will be awarded for international credit unless course descriptions and/or syllabi are provided as well.
8. **Transfer of Credit across Academic Levels:** Graduate-level coursework will not transfer to an undergraduate record. If you would like to use a graduate-level course for an undergraduate degree, consult with your academic advisor.
9. **Credit Conversion of Transfer Credit:** Purdue Fort Wayne operates on a semester calendar. Credit from institutions operating on a calendar other than the semester will be converted to yield semester credit hours.
 - For quarter hours, the credit will be multiplied by .75 to yield the semester hours.
10. **Transfer of Credit where Courses have differing hours:** With few exceptions, transfer courses must bear at least as many hours as the Purdue University Fort Wayne equivalent.
 - For instances where the credit hours for an incoming course are greater than the appropriate Purdue University Fort Wayne equivalent course, Undistributed credit in that discipline will be also awarded to make up the difference in hours.
11. **Credit by Exam:** Credit by exam from another institution does not transfer to Purdue Fort Wayne. For credit from exams such as Advanced Placement (AP), Cambridge International, Oxford International, Pearson Edexcel, AQA, and OCR AS (A-Level); College Level Examination Program (CLEP); DANTES Subject Standardized Tests (DSST); International Baccalaureate (IB); UExcel, you must provide the official score report(s) from the testing service; the university does not accept this type of credit from another school's transcript.
12. **Duplicate Courses:** Credit for duplicate courses will

in order to graduate with a degree from Purdue Fort Wayne. See academic program information for program-specific limitations on transfer credit.

5. **Number of Credits Student can apply to a Specific Area (General Education vs. Major):** Not all transfer credit granted will satisfy degree requirements for every major. Consult with student's academic advisor for information on transferring credit for student's major.
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10. **Transfer of Credit where Courses have differing hours:** With few exceptions, transfer courses must bear at least as many hours as the Purdue University Fort Wayne equivalent. Academic departments may choose not to approve equivalent credit articulations if transfer courses are less credits than a similar course offered at Purdue University Fort Wayne.
 - If equivalent credit is granted at Purdue Fort Wayne for a transfer course which is less credits than Purdue University Fort Wayne's course, credit awarded will match the credit hours of the transfer course, additional credit will not be granted.
 - For instances where the credit hours for an incoming course are greater than the appropriate Purdue University Fort Wayne equivalent course, Undistributed credit in that discipline will be also awarded to make up the difference in hours.
11. **Credit by Exam:** Credit by exam from another institution does not transfer to Purdue Fort Wayne. Credit by exam

only be granted once. This does not apply to repeatable courses.

13. **Grade Replacement:** The only way to replace grades from Purdue Fort Wayne courses is to retake the course with the same grade mode at Purdue Fort Wayne or another Purdue campus. Course credit from another institution will not replace grades for an equivalent Purdue course.

from another institution will transfer to Purdue Fort Wayne at the discretion of academic programs' and/or the university's approval. For credit from exams such as Advanced Placement (AP), Cambridge International, Oxford International, Pearson Edexcel, AQA, and OCR AS (A-Level); College Level Examination Program (CLEP); DANTES Subject Standardized Tests (DSST); International Baccalaureate (IB); UExcel, you must provide the official score report(s) from the testing service; the university does not accept this type of credit from another school's transcript.

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14. **Articulation agreements:** The following process applies to all qualifying courses taken at other institutions with which Purdue Fort Wayne has formed articulation agreements. Coursework completed with a grade of C- or better at institutions with which Purdue Fort Wayne has current articulation agreements will be evaluated according to the following categories:

- **Non-specific, open general education or elective course equivalency evaluations,** general education or elective courses for which students may choose one course from many options to fulfill program requirements, will be conducted after a student is admitted to Purdue Fort Wayne and has submitted official transcripts to the university.
- **Program-specific course equivalency evaluations,** specific courses academic programs require all students complete, will be in place (or established) by the appropriate academic programs before articulation agreements are ratified. The relevant academic programs will determine if a transfer course which is included in another institution's specific curriculum is substantially equivalent to a Purdue Fort Wayne course. Such determination will be communicated to the Office of the Registrar. The equivalents approved will apply to all students who successfully complete the transferring course regardless of students' major, prior coursework completed, and class standing. Method of delivery (classroom, online, dual- or concurrent-credit courses taught in high school) will also not affect equivalent credit awarded.

UG Catalog, 2021 – 2022: Academic Regulations, Rights, Responsibilities, and Conduct; Transfer Credit
https://catalog.pfw.edu/content.php?catoid=56&navoid=2469#transfer_credit