

MEMORANDUM

TO: Fort Wayne Senate

FROM: Steven Hanke, Chair of the Education Policy Subcommittee

DATE: 12/01/2022

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SUBJ: Military Experience Policy

WHEREAS, Purdue University Fort Wayne (PFW) designated as a Military Friendly Institution; and

WHEREAS, Indiana statute (I.C. 21-42-7-2; <http://iga.in.gov/legislative/laws/2020/ic/titles/021#21-42-7>) requires that each state educational institution shall adopt a policy to award educational credit to an individual with military courses which are part of the individual's military service and meet the standards of the American Council on Education for awarding academic credit; and

WHEREAS, the Indiana statute also specifies providing educational credit for the completion of CLEP, DSST, and Excelsior College examination scores; and

WHEREAS, the Indiana statute also stipulates that the amount of credits transferred though the JST, and CLEP, DSST and Excelsior College exams may not exceed 70% of an individual's degree requirements for online programs or 75% for in person programs; and

WHEREAS, during the transition from IPFW to PFW, Faculty Senate withdrew SD 17-25 which sought to amend the policy of awarding undistributed credit based on the length of military service (i.e., 0-6 months = no credit; 6-12 months = 4 credits; 12+ months = 8 credits) to include:

Additional credit may be granted for a Joint Services Transcript per recommendations by the American Council on Education. Credit will be transferred as Undistributed credit in appropriate disciplines. As with any transfer credit, application of military credit towards degree requirements remains at the discretion of the academic department.; and

WHEREAS, PFW Academic Regulation 7.3 states "Credit for military service. Each school/division shall decide whether credit for participation in military service may be applied toward a degree"; and

WHEREAS, Purdue University has no system-wide policy on awarding military credit; therefore

BE IT RESOLVED that the policy for awarding educational credit for military courses read:

Distributed or undistributed credit will be awarded, based on evaluation by appropriate PFW disciplinary faculty, to optimize student academic progress and paths to degree completion while meeting expectations of professional accreditation and associations, for

all Joint Service Transcript (JST)<sup>1</sup> ACE academic credit recommendations at the undergraduate level. For military students, the maximum number of transferrable credits through the JST, CLEP, DANTES and Excelsior Exams may not exceed 70% of an individual's degree requirements for online programs or 75% for in person programs.

BE IT FURTHER RESOLVED that the Catalog be edited, according to the following page, to reflect this new approach.

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<sup>1</sup> The JST is an official education transcript tool for documenting the recommended college credits for professional military education, training courses, and occupational experiences of Service members across the Services.

**To keep information together regarding all transfer options for students with military service, the section will include all transfer options specified in the Indiana statute.**

UG Catalog

Academic Regulations, Rights, Responsibilities, and Conduct

Special Credit, Credit for Military Service, and Excess Undergraduate Credit

7.0: Special Credit, Credit for Military Service, and Excess Undergraduate Credit

7.3: Credit for military service. Distributed or undistributed credit will be awarded, based on evaluation by appropriate PFW disciplinary faculty, to optimize student academic progress and paths to degree completion while meeting expectations of professional accreditation and associations, for all Joint Service Transcript (JST) ACE academic credit recommendations at the undergraduate level. For military students, the maximum number of transferrable credits through the JST, CLEP, DANES and Excelsior Exams may not exceed 70% of an individual's degree requirements for online programs or 75% for in person programs. Transfer for military personnel include:

- Distributed or undistributed credit, based on evaluation by appropriate PFW disciplinary faculty, for all JST ACE undergraduate level academic credit recommendations.
- Distributed or undistributed credit for transfer of courses from other institutions in accordance with established PFW transfer credit policies.
- Distributed or undistributed credit as established by the appropriate PFW disciplinary faculty for CLEP scores of 50 or higher.
- Distributed or undistributed credit as established by the appropriate PFW disciplinary faculty for DSST scores of 400 or higher.
- Distributed or undistributed credit as established by the appropriate PFW disciplinary faculty for Excelsior College examination scores of C or higher.

Information about admission will also be amended to ensure that students with military service know to submit their JST.

Policies

Admission

- **Students with military service**
  - To be considered for admission, an applicant must apply, provide all required documentation, and pay an application fee.
  - Documentation includes an official Joint Service Transcript (JST), official transcripts from all colleges attended, and test scores, as applicable, on CLEP, DSST, and/or Excelsior College examinations.