

Senate Document SD 03-1

(Amends SD 88-13)

(Approved, 9/8/2003)

**TO:** Fort Wayne Senate

**FROM:** Faculty Affairs Committee

Elaine Blakemore, Chair

**SUBJECT:** Proposed amendment to [SD 88-13](#) (Procedures for Promotion and Tenure)

**DATE:** April 9, 2003

**DISPOSITION:** To the Presiding Officer for implementation

Whereas, the Senate Faculty Affairs Committee has approved the following changes to SD 88-13, Procedures for Promotion and Tenure;

Be It Resolved, That the Senate approve the following changes to SD 88-13.

- 1.5 The campus committee, consisting of the Chief Academic Officer of IPFW as nonvoting chair and seven tenured members of the Fort Wayne Faculty, a majority of whom hold the rank of Professor or Librarian, selected so as to provide balanced representation of the disciplinary areas. Voting members of this committee shall be elected to three-year terms, staggered in the first instance, by the Chief Administrative Officer of IPFW and the two Speakers of the Faculty. The committee members will be elected from a panel of nominees composed of at least two representatives from the faculty of each school/division selected according to procedures adopted by the school/division Faculty and incorporated into the documents which define the protocols of Faculty governance within the school/division. Voting members of this committee shall recuse themselves from considering cases of candidates with whom they share significant credit for research or creative endeavor **or other work** which is **a major** part of the candidate's case. Faculty members shall not serve on this committee in a year when their own cases are pending. The purposes of this committee are to review the actions of the earlier decision levels to assure that the candidate is afforded basic fairness and due process in accordance with established university policies and procedures and to assess the adequacy and sufficiency of the evidence. The direct submission to members of materials which are not part of the promotion and/or tenure case dossier is prohibited.