

Senate Document SD 04-3  
(Amends SD 02-17)  
(Approved, 9/13/2004)

TO: The Senate

FROM: Faculty Affairs Committee  
David Oberstar, Chair

DATE: April 21, 2004

RE: Promotion and Tenure Procedures of the School of Education

DISPOSITION: To the presiding officer for implementation

Whereas the School of Education has proposed revisions to the school's promotion and tenure procedures (see attached), and

Whereas the Faculty Affairs Committee has approved these revisions,

Therefore be it resolved that the Senate approve said revisions.

Language with the amendments embedded (**in bold**), and the old language struck.

## VI.

### Promotion and Tenure Documents: Process and Procedures

#### A. Promotion and tenure procedures for the School of Education and its departments, Educational Studies (ES) & Professional Studies (PS)

(Sections 1. and 2. not included in this document)

3. The Department Chair will convene a departmental meeting (ES or PS) to form a P&T Committee consisting of ~~the Committee of the Whole, i.e., all of the Department's tenured and tenure-track faculty members.~~ **all tenured faculty members.** The Department Chair will participate as an ex officio member, but may not vote. **If, by established departmental criteria, fewer than three persons are eligible to serve on either departmental committee, the department shall submit to the Dean the names of Faculty members from other departments whom it deems suitable to serve on the concerned departmental committee. From the list, the Dean shall appoint enough Faculty members to bring the committee number to three.**

(Sections 4. and 5. not included in this document)

6. The SOE P&T Committee shall consist of three tenured members from Educational Studies and three tenured members from Professional Studies, all elected by the SOE faculty as a whole. The Faculty Affairs Committee will conduct the election process. Prospective P&T Committee members may be nominated by others or by themselves. ~~If there are not enough tenured members of the faculty in either Department to fill the positions, a non-tenured faculty member from the respective Department may be elected by the department. Chairs may participate on the P&T Committee. The elected Committee members will elect from among them a Chair of the SOE P&T Committee.~~ **If, by established criteria, fewer than three persons from each department are eligible to serve on the SOE P&T committee, the respective department(s) shall submit to the Dean the names of Faculty members from other departments whom it deems suitable to represent the department by serving on the SOE P&T committee. From the list, the Dean shall appoint enough Faculty members to bring the respective department's members on the SOE P&T committee to three.**

