

MEMORANDUM

TO: Faculty Senate

FROM: Faculty Affairs Committee
Nash Younis, Chair

DATE: February 26, 2007

SUBJ: Disabilities Statement

DISPOSITION: To the Presiding Officer for implementation

WHEREAS, to help reduce the risk of legal action by eliminating the potential of misunderstanding between students with disabilities and faculty; and

WHEREAS, The Faculty Affairs Committee strongly recommends that faculty include the following statement (or something similar) in their syllabi;

BE IT RESOLVED THAT the faculty are encouraged to include a similar disabilities statement in their class syllabi.

DISABILITIES STATEMENT: If you have a disability and need assistance, special arrangements can be made to accommodate most needs. Contact the Director of Services for Students with Disabilities (Walb Union, Room 113, telephone number 481-6658) as soon as possible to work out the details. Once the Director has provided you with a letter attesting to your needs for modification, bring the letter to me. For more information, please visit the web site for SSD at <http://www.ipfw.edu/ssd/>