

MEMORANDUM

TO: Fort Wayne Senate

FROM: Bruce Abbott, Chair
Educational Policy Committee

DATE: 25 March 2010

SUBJ: Proposed Amendments to the IPFW Academic Regulations and Procedures:
Proposal to change Academic Regulation 3.8.4 – Change of auditing option

DISPOSITION: To the Presiding Officer for Implementation

WHEREAS, course instructors have a legitimate interest in knowing when a student changes status from credit to audit or from audit to credit;

BE IT RESOLVED, that Academic Regulation 3.8.4 – Change of auditing option be amended as follows:

3.8.4 Change of auditing option. A student may alternate between audit and credit status during an academic session. A change from audit to credit may occur only during the first four weeks; a change from credit to audit may occur only during the first nine weeks. Changes of auditing status require the signature of the **course instructor and** academic advisor next to the appropriate notation on the schedule-revision form.