

TO: Fort Wayne Senate

FROM: Educational Policy Committee  
James Toole, Chair

DATE: March 3, 2011

SUBJ: Proposed Amendment to the IPFW Academic Regulations and Procedures:  
Proposal to Change Academic Regulation 3.8.4 – Change of auditing option

DISPOSITION: To the presiding officer for implementation

WHEREAS, IPFW's Academic Advising Council has urged reconsideration of SD 09-13, which amended the academic regulations to require the signature of the course instructor in addition to the signature of the academic advisor when a student wishes to change to audit status, and;

WHEREAS, a credit-to-audit decision sometimes must be made under time pressure, at which point it can be hard to acquire two signatures, and;

WHEREAS, it can be particularly hard for distance education students to acquire two signatures, and;

WHEREAS, a poor grade resulting in part from a failure to change from credit to audit can harm not only a GPA but also insurance and financial aid eligibility, and;

WHEREAS, it is possible to notify instructors of credit-to-audit decisions without requiring an instructor signature on the schedule revision form;

BE IT RESOLVED, that Academic Regulation 3.8.4 – Change of auditing option be amended as follows:

3.8.4 Change of auditing option. A student may alternate between audit and credit status during an academic session. A change from audit to credit may occur only during the first four weeks; a change from credit to audit may occur only during the first nine weeks. Changes of auditing status require the signature of the course instructor ~~and~~ **or** academic advisor next to the appropriate notation on the schedule-revision form.