

Senate Document SD 11-18
(Amended and Approved, 4/9/2012)
(Amended and Approved, 10/15/2012)

TO: Fort Wayne Senate

FROM: Educational Policy Committee
James Toole, Chair

DATE: March 19, 2012

SUBJ: Academic Calendar Formula

DISPOSITION: To the presiding officer for implementation

WHEREAS Senate Reference No. 00-11, as updated, has served as a good template for the creation of successive IPFW academic calendars; and

WHEREAS the survey recently conducted by the Calendar Subcommittee shows very strong support for all current calendar features, including the 16-week (including a one-week final examination period) length of the fall and spring semesters; the current form of fall break; the current form of Thanksgiving break; a full week for spring break; a break of at least two weeks between the end of the fall semester and the beginning of the spring semester; an end to the semester by the first week of May; a full week for final exams; the two-hour final exam periods; the current 50, 75, and 150 minute per week classes; and two six-week summer sessions; and

WHEREAS the Calendar Subcommittee has expressed unanimous support for maintaining the current calendar formula; therefore,

BE IT RESOLVED that Senate Reference No. 00-11 be made Senate policy.

IPFW ACADEMIC CALENDAR FORMULA

The academic calendar shall consist of two 16-week regular semesters (including a one-week final examination period), and one 15-week summer semester.

During the Fall and Spring semesters, the standard length of a three-credit-hour course shall be 150 minutes per week for fifteen weeks. The final examination period for courses shall be two hours.

FALL SEMESTER

1. The first day of classes of the fall semester shall be the Monday falling between August 20 and August 26, inclusive.
2. Labor Day shall be a holiday. Classes shall be suspended starting at 4:30 PM on the Friday preceding Labor Day and resume on the Tuesday following Labor Day.
3. There shall be a two-day suspension of regular classes consisting of the *Monday and Tuesday* after the mid-point between the beginning of the semester and Thanksgiving break.
4. Thanksgiving recess shall consist of Thanksgiving Day, *the preceding Wednesday*, and the following Friday and weekend.

SPRING SEMESTER

1. The first day of the spring semester may be the Monday following the end of the regular Fall Semester. Typically, weekday classes of the regular spring semester will begin the Monday falling between January 8 and January 14, inclusive.
2. The period of time between the regular fall and spring semesters will be called "Winter Intersession" for the purposes of communication to the public. All official university holidays during the intersession will be recognized and offices will be closed.
3. Martin Luther King, Jr. Day, the third Monday in January, shall be a holiday. Classes will not meet.
4. There shall be a one-week spring recess after the 8th week of regular weekday classes of the spring semester.
5. Weekend College shall be suspended Easter weekend.

SUMMER SEMESTER

1. The first day of classes of summer semester may be the Monday following the end of the spring semester. Typically, weekday classes will meet in two 6-week summer sessions which will begin following a one-week break at the end of spring semester.
2. Memorial Day (Observed) and Friday evening, Saturday, and Sunday of Memorial Day weekend, shall be a holiday. Classes will not meet.
3. July 4 shall be a holiday. Classes will not meet on July 4 when it falls on a weekday. Classes will not meet on Friday, July 3, when July 4 falls on a Saturday. Classes will not meet on Monday, July 5, when July 4 falls on a Sunday. The Friday evening, Saturday, and Sunday including, or closest to, July 4 shall also be holidays when classes do not meet.