

MEMORANDUM

TO: Fort Wayne Senate Executive Committee

FROM: Yvonne Zubovic, Chair
Educational Policy Committee

DATE: February 26, 2014

SUBJ: Proposed Change to Academic Regulations 4.0 Academic Honesty

WHEREAS, revisions to the IPFW Code of Student Rights, Responsibilities and Conduct were approved and endorsed by the Faculty Senate as stated in Senate Document SD 09-6; and

WHEREAS, Part III. A.1.a. of the Student Code states that a faculty member with information concerning an act of academic misconduct by a student enrolled in the faculty member's course "is required to hold a conference with the student concerning the matter within seven calendar days of discovering the alleged misconduct"; and

WHEREAS, Part III. A.1.c. of the Student Code states that "after imposing an academic sanction, the faculty member is required to report the matter and action taken within seven calendar days"; and

WHEREAS, the Academic Regulations were never revised to correspond to this change; and

WHEREAS, sections 4.3.1 and 4.3.2 under 4.0 Academic Honesty in the Academic Regulations are not consistent with the IPFW Student Code;

BE IT RESOLVED, that the Senate approve the following changes in the Academic Regulations. Language to be added is shown in boldface and language to be removed is shown in strikeout.

Academic Regulations

4.0: Academic Honesty

4.3.1: Initial decision. An instructor who has evidence of cheating shall initiate the process of determining the student's guilt or innocence and the penalty, if any, to be imposed. An instructor shall make initial findings only after informing the student, during an informal conference held within ~~10~~ **seven calendar** days of discovering the alleged cheating, of

charges and evidence, and allowing the student to present a defense. The instructor may assign a grade of Incomplete to any student whose case cannot be resolved before the course grades are due in the Registrar's Office.

4.3.2: Reporting. During the period in which the student is permitted to drop courses, the instructor shall inform the Registrar promptly of any allegation of cheating, so that an accused student will not be permitted to withdraw from the course. The instructor who makes an initial finding that academic dishonesty has been practiced shall impose an academic sanction. Then, within ~~10 class~~ **seven calendar** days, the instructor shall supply a written report to the student, the chair of the student's department, the dean or director of the student's school or division, and the dean of students. This report shall summarize the evidence and the penalties assessed.