MEMORANDUM

TO: Fort Wayne Senate

FROM: Kathy Pollock, Chair
            Executive Committee

DATE: January 31, 2017

SUBJ: Academic Reorganization Process

WHEREAS, IPFW is currently going through a Realignment process to divide the campus into separate Indiana University and Purdue University operations; and

WHEREAS, The College of Health and Human Services will lose three departments (Dental Education, Medical Imaging, and Nursing) to the new IU operation, necessitating at least a minor reorganization to find new academic homes for the remaining two HHS departments (Hospitality and Tourism Management and Human Services); and

WHEREAS, Realignment affords IPFW and its faculty the opportunity to re-envision the university from the ground up, including the possibility for a new academic structure; and

WHEREAS, The reprogramming of student and academic information systems will be undertaken at significant expense as a result of Realignment, and these systems would have to be reprogrammed again at significant expense if reorganization is delayed to a future date; and

WHEREAS, The timeline for reprogramming student and academic systems, as well as the requirement that any new academic organization be approved by the Purdue University Board of Trustees, necessitates the completion of the academic reorganization process by June 2017; and

WHEREAS, Any academic reorganization process should be faculty driven and collaboratively undertaken with the administration;

BE IT RESOLVED, That the Fort Wayne Senate adopts the following procedure to facilitate the academic reorganization process.

Academic Reorganization Process
Spring 2017

1. Goal: Recommend an academic structure through a process that follows the principles of shared governance
2. Steering Committee
   2.1. The Executive Committee of the Senate shall be the steering committee of this process
   2.2. Duties of the Steering Committee: Administer the academic reorganization design process (e.g. refine the process and schedule, develop a communication strategy, schedule meetings, gather and disseminate information, monitor progress). Campus-wide meetings shall be facilitated by the Steering Committee.
3. Academic Structure Design Process
   3.1. It should not be necessary to start from scratch. The information in Plan 2020 and the information in program USAP reports may prove helpful, but programs/departments should not feel bound by this information.
   3.2. Programs/Departments shall be asked to:
       3.2.1. Define their core values and mission
       3.2.2. Define what they are, could be, should be
       3.2.3. Identify programs/departments with which they might partner and programs/departments with which they might be grouped to create a college
       3.2.4. Think of the conventional and the unusual when identifying partners and groupings
   3.3. Information from programs/departments must be submitted to the Steering Committee by February 24th.
   3.4. Central administration shall provide decision-making criteria (e.g. number of colleges, number of administrative FTE) by February 17th.
   3.5. Information from January 5th OAA sponsored meeting at the Alumni Center, programs/departments, and decision-making criteria from the central administration must be shared with campus at least one week before campus-wide meetings
   3.6. Three campus-wide meetings to discuss IPFW's core values and mission to be completed by March 3rd. These meetings are open to the entire campus community. IPSGA, APSAC, and CSSAC shall be invited to sponsor other meetings and/or to submit comments and recommendations.
   3.7. Summary of the campus-wide meetings about the core values and mission of IPFW shall be disseminated by March 13th.
   3.8. Three campus-wide brainstorming sessions about the academic structure of IPFW by March 24th. These meetings are open to the entire campus community. IPSGA, APSAC, and CSSAC shall be invited to sponsor other meetings and/or to submit comments and recommendations.
   3.9. Summary of the campus-wide brainstorming sessions shall be disseminated by March 31st.
   3.10. Campus organizations (e.g. departments, colleges, IPSGA, APSAC, CSSAC, Deans Council, senate governance committees) may submit proposals for academic reorganization by April 7th.
   3.11. Conference Committee

3.11.1. Membership: Chancellor, Vice Chancellor for Academic Affairs and Enrollment Management; one (1) member of the Deans Council, one (1) representative of APSAC, one (1) member of CSSAC, Presiding Officer; Speaker of the Purdue University Faculty; Speaker of the Indiana University Faculty; chairs or representatives of the Educational Policy Committee, Executive Committee; Faculty Affairs Committee, Student Affairs Committee, and University Resource Policy Committee

3.11.2. Duties

    3.11.2.1.   Discuss findings of the department/program meetings and the campus-wide public meetings

    3.11.2.2.   Discuss submitted proposals

    3.11.2.3.   Develop a single proposal

    3.11.2.4.   Hold three campus-wide meetings to discuss the proposal

    3.11.2.5.   Revise the proposal based on campus-wide meetings if necessary

    3.11.2.6.   A proposal receiving a majority of votes from the Conference Committee shall be delivered to the Senate by April 28th

3.12.   The Senate shall recommend an academic structure by May 5th.