

MEMORANDUM

TO: Fort Wayne Senate

FROM: Kathy Pollock, Chair  
Executive Committee

DATE: 1 March 2018

SUBJ: Administration and Senate Membership

---

WHEREAS, The Constitution of the Faculty of Purdue University Fort Wayne as amended in [Senate Document SD 17-7](#) and subsequently ratified by the faculty, to become effective on July 1, 2018, establishes that the President of Purdue University, the chief administrative officer of PFW, the chief academic officer of PFW, the chief financial officer of PFW, and the chief officer in charge of student affairs at PFW shall be voting members of the Senate; and

WHEREAS, The position of Vice Chancellor for Advancement was established in 2013-14 but was never added to the Senate membership; and

WHEREAS, The position of Vice Chancellor for Communications has recently been established and has not been added to the Senate membership; and

WHEREAS, There is a desire to have the upper administration of the university actively participate in the shared governance of the university, primarily through engagement with the faculty in the Fort Wayne Senate and its committees and subcommittees; and

WHEREAS, The changing composition of the upper administration requires periodic amendment of the membership section of the Constitution, changes to which have important impacts on the balance between administration and faculty in the Senate membership;

BE IT RESOLVED, That Article III.A.1. of the Constitution of the Faculty of Purdue University Fort Wayne shall be amended as follows (insertions are underlined, deletions are ~~struck through~~):

**A. Membership**

1. **Composition.** The Senate shall be composed of
  - a. The President of Purdue University (ex officio, non-voting);
  - b. The chief administrator of PFW (ex officio, non-voting);
  - c. The chief academic officer of PFW;

- d. The chief officers in charge of each of the major administrative areas at PFW (ex officio, non-voting);
- ~~d. The chief financial officer of PFW;~~
- ~~e. The chief officer in charge of student affairs at PFW;~~
- e. The chief academic officer of each major unit;
- f. Additional members of the Faculty selected according to procedures in this Article;
- g. The elected representative of the continuing lecturers at PFW.

BE IT FURTHER RESOLVED, That the Senate Secretary, in consultation with the Senate Executive Committee, shall annually update Senate membership lists to include the chief officers in charge of each of the major administrative areas at PFW.

BE IT FURTHER RESOLVED, That under the current administrative structure, the chief officers in charge of the major administrative areas that would be ex officio, non-voting members of the Senate under the amended Article III.A.1.c. would be the chief academic officer, chief financial officer, chief officer in charge of student affairs, chief officer in charge of advancement, and chief officer in charge of communications.