

TO: Fort Wayne Faculty Senate
FROM: Senate Rules Committee
DATE: February 15, 1982
SUBJECT: Methods of Nominating and Electing Senators
DISPOSITION: To the Senate for approval

Whereas the Constitution of the Faculty, VII. A. 5., provides that the units shall develop methods of nomination and election, and of filling seats vacated before the end of a term, and that these methods must be approved by the Senate; and

Whereas the proposals which follow fulfill those requirements;

Therefore, be it resolved

That the Senate approve the proposals of
Engineering, Technology and Nursing (SD 81-13)
Science and Humanities (SD 81-14) and
Professional Studies (SD 81-17)

Approving

Disapproving

Absent

S. Hollander

None

J. Quinn

W. Ludwin

D. McCants

Apportionment and Election of Senators within the School of
Engineering, Technology and Nursing

1. Apportionment
The School of Engineering, Technology and Nursing will apportion Senators in the following manner:
 - A. 1 per department
 - B. the remaining number will be at large Senators
2. Department Elections
Each department will elect their Senator according to generally accepted principles of democratic representation.
3. School Elections
The nominating committee of the School Assembly of Representatives will prepare the slate of candidates.

The election of the Senators will be by the standard secret ballot mail procedure.
4. Elections to Fill Vacancies
Vacancies which occur during a Senator's term shall be filled through the procedure in 2 or 3 supra, as appropriate.

Any member of the Instructional Faculty who is also a member of the Voting Faculty will be eligible to serve as a Senator. Voting Faculty will be eligible to cast ballots in the above elections.

APPORTIONMENT AND ELECTION OF SENATORS WITHIN THE
SCHOOL OF SCIENCE AND HUMANITIES

Pursuant to the Constitution of the Faculty, VII, A, 5, the following shall define the procedures to be employed by the School for the annual election of Senators, and for the filling of Senate seats vacated before the end of the three-year term.

1. Apportionment

- a. For the purposes of apportionment and election, small departments may be combined with other departments at the discretion of the Dean.
- b. For the purposes of apportionment, the number of instructional faculty in the School and their Departmental affiliations shall be those certified by the Vice Chancellor and/or Dean of the Faculty to the Secretary of the Faculty; as of February 1 of each year.
- c. The allocation of Senate seats to the various departments of the School shall be determined in the following manner:
 - i. Take the product of the number of instructional faculty in the department and the number of seats allocated to the School, and divide by the total number of instructional faculty in the School.
 - ii. Each department shall be given as many seats as the integer part of the corresponding number.
 - iii. The remaining seats shall be given to those departments having the greatest fractions in these calculations, with ties being broken in favor of smaller departments, and then by lot if necessary.
 - iv. In the event of a department's number of carry-over Senators exceeding the allotted number of seats, the Steering Committee shall have the power to make adjustments to this policy within the spirit of this document.
- d. Apportionment shall be conducted by the Steering Committee of the School in consultation with the Dean of the School. Results of apportionment, together with the data used, shall be circulated by March 7. Requests for reconsideration, due to erroneous data or errors in computation, must be received by the Dean by March 14, and a decision made and circulated by the Steering Committee by March 21.

2. Elections

- a. Each department shall elect Senators by a method acceptable to that department, provided that equal rights of nomination and voting are extended to all Voting Faculty in that department, and provided that election shall be by majority vote.

- b. If a vacated seat is not filled within four semester weeks of its vacation, the Steering Committee of the School shall conduct an at-large election to the seat, by majority vote.
- c. A seat shall be considered vacated if
 - i. A Senator resigns a seat
 - ii. A Senator is unseated by action of the Senate
 - iii. The Senate petitions the School to recall a Senator for excessive absence
 - iv. A seat assigned to a department in the annual apportionment is not filled, and the result communicated to the Dean, by March 28.

APPORTIONMENT AND ELECTION OF SENATORS WITHIN THE
FACULTY OF PROFESSIONAL STUDIES

The unit of Professional Studies will fill all Senate seats at the division level. Each division will receive a minimum of one Senate seat (i.e., one Senate seat to Business and Economics, Dental Auxiliary Education, Education, Library, Music, and Public and Environmental Affairs). The number of Faculty Senate seats allotted to the unit of Professional Studies will be proportionately distributed to each division according to the number of faculty in each division after the initial six seats have been allotted. Procedure will be:

1. Each division will receive an additional seat for every six faculty members (or portion).
2. If there is more than one division that is entitled to a portion of a Senate seat, the division with the higher fraction will receive the Senate seat. (i.e., 15 additional faculty members and ten additional faculty members = 2.5 and 1.67. The division with 1.67 would get the seat).
3. In case of a tie the affected divisions will share the Senate seat and election will be a combined election of the faculty of the affected divisions for that Senate seat.
4. Each division will refer the matter to the entire faculty of that division for nominations. The division chairman will then be responsible for having a written secret ballot to determine the person or persons to be elected. Thus each division will handle its own election and voting will be limited to the faculty of that division. The only exception would be (as stated in No. 3 above) in case of a tie.
5. Eligibility and voting for the Senate shall be governed by the Constitution of the Faculty (Section VII).