

TO: The Senate

FROM: The Educational Policy Committee

DATE: February 23, 1987

SUBJ: Proposed Amendments to the IPFW Academic Regulations and Procedures

DISPOSITION: To the presiding officer for implementation following publication in the IPFW Bulletin or other official publication, and development of implementation procedures.

Resolved, That the enclosed changes be made to the academic regulations (SD 85-18), as amended and approved 4-21-86:

PROPOSED CHANGES TO THE IPFW ACADEMIC REGULATIONS

- All sections: Change "division chair" to "division director" in accordance with administrative title changes made in 1986.
- Section 1.1 Change to: The IPFW cumulative academic record maintained by the Registrar in accordance with these academic regulations. The IPFW academic record is the sole basis upon which all questions relating to such matters as grades, graduation requirements, academic standing, and scholastic recognition are resolved.
- Section 1.10 Change to: P/NP option: an enrollment option that limits course grades to P and NP, and may be used to allow the student to take the class with minimal concern for the grade that will be earned. Indiana University students who would otherwise be assigned a grade of NP will be assigned a grade of F.
- Change table of Contents accordingly.
- Section 2.2.2.3 Add the following: The Registrar shall notify the admissions office whenever such a transfer will also change the student's university affiliation, and the admissions office shall then transfer all previous IPFW credits to the records system of the student's new university.
- Section 2.3 Change "three" categories to "two" categories.
- Section 2.3.1 Change to: Courses which are required for, or applicable to, the student's new curriculum or which are substantially equivalent to, and are acceptable as, substitutes for such required courses.
- Section 2.3.2 Delete
- Section 2.3.3 Re-number as 2.3.2

Section 3.7.1 Change the section as follows (no change has been made to the first sentence):

A student may add a course prior to the end of the first week of an academic session by obtaining on the schedule-revision form the signature of the academic advisor. Thereafter, course additions are subject to the additional restrictions described below:

WEEKS	RESTRICTIONS
2 through 4	The instructor must also approve.
5 through 9	The instructor and the student's dean or division director must also approve. Approval will normally be given only when extenuating circumstances are involved.
10 and following	Courses may not normally be added during this time.

Section 3.7.3 Change PDF to P/NP in section identifier and text

Section 6.2 Add a grade of NP - Not passing grade when enrolled using P/NP enrollment option. Indiana University students who would receive this grade will receive a grade of F

Change grade P definition to: Passing grade; under the P/NP option, equivalent to a grade of A, B, or C

Change grade S definition by adding: Purdue University students who would receive this grade will receive a grade of P whenever the course involves one or more credits.

Section 6.3 Change as follows: P/NP option. The P/NP option provides the student with the opportunity to take free electives with minimal concern for grades earned. The student who enrolls under this option must fulfill the same requirements as others enrolled in the course. The instructor will not be told which students have elected this option. The instructor's grades of A, B, or C for these students are changed to the grade of P by the Registrar. The instructor's grades of D or F are changed by the Registrar to grades of NP, for Purdue University students, or F, for Indiana University students. Grades of P and NP are not used in computing the GPA.

Change table of Contents accordingly.

- Section 6.3.2 Remove the grade of I from the limitation on re-enrollment.
- Section 6.4 Change as follows: Incompletes. The instructor who reports a grade of I shall file in the Registrar's office a statement that includes the following information:
- The reason for the incomplete  
 The requirements for completion of the course  
 The grade for the course to date  
 The time limit allowed for completion of the course,  
 such time limit not to exceed one calendar year  
 A directive to the Registrar to change the I to an  
 F unless the student graduates or removes the  
 incomplete during the time allowed
- Given extenuating circumstances, and approval of the instructor and the instructor's dean/division director, the time limit may be extended for a period not to exceed one additional calendar year.
- If the student re-enrolls in the same course while the incomplete is still on the record, and the course is not repeatable for credit, the original incomplete shall remain on the record permanently.
- Section 6.6.1 Change to: An instructor who discovers, within 30 days of the grade processing deadline, that a grade reported for a student was in error shall promptly submit to the Registrar a statement, on a form specified by the Registrar and countersigned by the instructor's department/division director, of the circumstances of the error and of the change to be incorporated in future GPA's. Correction of errors after this time shall also require the approval of the instructor's dean/division director.
- Section 6.6.2 Replace with: The Registrar shall inform the student, the department/division director, and the dean of the change of grade.
- Section 6.6.3 Replace with former 6.6.2
- Section 6.6.4 New section for former 6.6.3
- Section 7.1 Delete "with the grade of S"