

MEMORANDUM

TO: The Senate

FROM: The Rules Committee

DATE: February 22, 1989

SUBJ: Amendments to the Bylaws of the Fort Wayne Senate

DISPOSITION: To the Secretary of the Senate, the Presiding Officer, and the Nominations and Elections Committee for implementation

The Rules Committee offers the following amendment:

to delete the language shown in overstrike mode and insert the language shown in bold face.

- 5.1.2 Except as otherwise provided in these bylaws, Senate committees shall be composed of Voting Faculty; shall report to and be subject to review by the Senate, and subcommittees shall report to and be subject to review by the relevant committee; committees and subcommittees shall have their members appointed or elected by the preferential voting system in April, with terms to commence at the beginning of the next academic year and to continue for the remainder of the Senator's elected term; shall have the power to fill Committee vacancies for the remainder of an academic year, subject to Senate approval at its next regular meeting; shall select their own chairs at the first meeting of each academic year, this meeting to be convened by the Committee member whose name occurs first alphabetically; and shall keep minutes available to all members of the Faculty. Senate committees and subcommittees shall provide to the Secretary, for attachment to the agenda of the last regular meeting of each academic year, a brief report on committee activities and actions during the year; committees and subcommittees shall also report to the Senate at the Senate's request, as requested by the Agenda Committee, or on their own initiative, and may give information concerning their activities to the Chancellor, to any Faculty unit, or to any Fort Wayne campus committee, subcommittee, or council. **If any Committee or Subcommittee report requires amendment of these bylaws to become effective, then the report shall incorporate a proposal for such amendment. Such proposals shall be submitted to the Rules Committee in order to ensure that they are placed in the proper form.**
- 5.3.3.2 The Transitional Studies Advisory Subcommittee shall consist of the Director of Transitional Studies, one member from each department/division offering a course in the Transitional Studies program, **and one member from each school not so represented by a department/division and one member from each of the departments of English and Linguistics and of Mathematical Sciences.** The Elective members shall be selected in accordance with procedures established by the schools they represent **and shall serve two-year terms of office.** The Subcommittee shall elect its chair from among the elected members.

This Subcommittee shall be the liaison between the Faculty and the Director of Transitional Studies, advising the Director on matters relating to the Transitional Studies program and recommending policies and goals for the Transitional Studies program to the Senate.