TO: Fort Wayne Senate

FROM: Educational Policy Committee

          Bruce Abbott, Chair

DATE: March 1, 2004

SUBJ: Updates to Senate Reference No. 00-11

Whereas, about ten percent of classes offered during the current summer sessions do not conform
    to the IPFW Academic Calendar Formula (SR No. 00-11, updated 1/13/2003); and

Whereas, students enrolled in summer classes experience difficulty obtaining payment for fees
    from various state and federal agencies due to governmental guidelines that require
    payment for classes meeting only within dates stipulated in the academic calendar; and

Whereas, increased enrollment in summer classes in all fields of study and ease of student
    funding are useful goals within the university community; and

Whereas, the Calendar Subcommittee of the Fort Wayne Senate has discussed, prepared and
    voted unanimously in favor of the attached revised Academic Formula, which includes a

new summer semester of fifteen weeks and allows for the two traditional six-week summer sessions; therefore,

Be it resolved, That the Academic Calendar Formula be updated as attached.

IPFW ACADEMIC CALENDAR FORMULA

The academic calendar shall consist of two 16-week semesters (including a one-week final examination period), and ~~two 6-week summer sessions~~ **one 15-week summer semester**.

During the **Fall and Spring** ~~regular~~ semesters, the standard length of a three-credit-hour course shall be 150 minutes per week for fifteen weeks. The final examination period for courses shall be two hours.

FALL SEMESTER

1.   The first day of classes of the fall semester shall be the Monday falling between August 20 and August 26, inclusive.

2.   Labor Day shall be a holiday. Classes shall be suspended starting at 4:30 PM on the Friday preceding Labor Day and resume on the Tuesday following Labor Day.

3.   There shall be a two-day suspension of regular classes consisting of the *Monday and Tuesday* after the mid-point between the beginning of the semester and Thanksgiving break.

4.   Thanksgiving recess shall consist of Thanksgiving Day, *the preceding Wednesday,* and the following Friday and weekend.

SPRING SEMESTER

1.   The first day of class of the spring semester shall be the Monday falling between January 8 and January 14, inclusive.

2.   Martin Luther King, Jr. Day, the third Monday in January, shall be a holiday. Classes will not meet.

3.   There shall be a one-week spring recess after the 8th week of the spring semester.

4.   Weekend College shall be suspended Easter weekend.

SUMMER ~~SESSIONS~~ **SEMESTER**

1. ~~There shall be a one-week break for weekday classes between the end of the spring semester and the beginning of the summer sessions.~~ The first day of ~~weekday~~ class**es** of ~~the first~~ summer ~~session~~ **semester** ~~shall~~ **may** be the Monday following ~~this break~~ **the end of the spring semester. Typically, weekday classes will meet in two 6-week summer sessions which will begin following a one-week break at the end of spring semester.**

2. ~~The first day of weekday class of the second summer session shall be the Monday immediately following the end of the first summer session.~~

3. ~~Weekend College classes shall begin on the Friday evening preceding the starting dates for weekday classes in Summer I and Summer II, and may be variable in length. The Weekend College start date, if any, shall be publicized as the beginning of that summer session.~~

4~~2~~. Memorial Day (Observed), the 4th Monday in May, and Friday evening, Saturday, and Sunday of Memorial Day weekend, shall be a holiday. Classes will not meet.

5~~3~~. July 4 shall be a holiday. Classes will not meet on July 4 when it falls on a weekday. Classes will not meet on Friday, July 3, when July 4 falls on a Saturday. Classes will not meet on Monday, July 5, when July 4 falls on a Sunday. The Friday evening, Saturday, and Sunday including, or closest to, July 4 shall also be holidays when classes do not meet.