

Senate Reference No. 04-14

(Updates SR No. 00-11)

(Last updated, 3/15/2004)

TO: Fort Wayne Senate

FROM: Educational Policy Committee

Jonathan Tankel, Chair

DATE: February 15, 2005

SUBJ: Updates to Senate Reference No. 00-11

Whereas, classes offered during the "Winter Intersession" do not conform to the IPFW Academic Calendar Formula (SR No. 00-11, updated 1/13/2003, updated, 3/15/2004); and

Whereas, students enrolled in "Winter Intersession" experience difficulty obtaining payment for fees from various state and federal agencies due to governmental guidelines that require payment for classes meeting only within dates stipulated in the academic calendar; and

Whereas, enrollment in "Winter Intersession" classes in all fields of study and ease of student funding are useful goals within the university community; and

Whereas, the Calendar Subcommittee of the Fort Wayne Senate has discussed, prepared and voted unanimously in favor of the attached revised Academic Formula, which allows Spring Semester classes to start on the Monday following the end of the regular Fall Semester while maintaining the regular Spring Semester schedule; therefore,

Be it resolved, That the Academic Calendar Formula be updated as attached.

Senate Reference No. 04-14

(Updates SR No. 00-11)

(Last updated, 3/15/2004)

IPFW ACADEMIC CALENDAR FORMULA

The academic calendar shall consist of two 16-week **regular** semesters (including a one-week final examination period), and one 15-week summer semester.

During the Fall and Spring semesters, the standard length of a three-credit-hour course shall be 150 minutes per week for fifteen weeks. The final examination period for courses shall be two hours.

FALL SEMESTER

1. The first day of classes of the fall semester shall be the Monday falling between August 20 and August 26, inclusive.
2. Labor Day shall be a holiday. Classes shall be suspended starting at 4:30 PM on the Friday preceding Labor Day and resume on the Tuesday following Labor Day.
3. There shall be a two-day suspension of regular classes consisting of the *Monday and Tuesday* after the mid-point between the beginning of the semester and Thanksgiving break.
4. Thanksgiving recess shall consist of Thanksgiving Day, *the preceding Wednesday*, and the following Friday and weekend.

SPRING SEMESTER

1. The first day of class of the spring semester ~~may shall~~ be the Monday **following the end of the regular Fall Semester. Typically, weekday classes of the regular spring semester will begin the Monday** falling between January 8 and January 14, inclusive.
2. **The period of time between the regular fall and spring semesters will be called “Winter Intersession” for the purposes of communication to the public. All official university holidays during the intersession will be recognized and offices will be closed.**

2.3. Martin Luther King, Jr. Day, the third Monday in January, shall be a holiday. Classes will not meet.

3.4. There shall be a one-week spring recess after the 8th week of **regular weekday classes** of the spring semester.

4.5. Weekend College shall be suspended Easter weekend.

SUMMER SEMESTER

1. The first day of classes of summer semester may be the Monday following the end of the spring semester. Typically, weekday classes will meet in two 6-week summer sessions which will begin following a one-week break at the end of spring semester.
2. Memorial Day (Observed), the 4th Monday in May, and Friday evening, Saturday, and Sunday of Memorial Day weekend, shall be a holiday. Classes will not meet.
3. July 4 shall be a holiday. Classes will not meet on July 4 when it falls on a weekday. Classes will not meet on Friday, July 3, when July 4 falls on a Saturday. Classes will not meet on Monday, July 5, when July 4 falls on a Sunday. The Friday evening, Saturday, and Sunday including, or closest to, July 4 shall also be holidays when classes do not meet.