

MEMORANDUM

TO: The Faculty

FROM: Charles Champion, Chair
Senate Executive Committee

DATE: 27 March 2006

SUBJ: End-of-the-Year Committee Reports

Attached are brief reports from Senate committees and subcommittees of their activities and actions for the past year. Also attached is the annual report from the NCAA Faculty Representative.

Chairs:

Academic Computing and Information Technology Advisory Subcommittee (T. Adkins)

Subcommittee on Athletics (R. Vandell)

Budgetary Affairs Subcommittee (B. Fife)

Calendar Subcommittee (M. Ridgeway)

Continuing Education Advisory Subcommittee (G. Hickey)

Curriculum Review Subcommittee (C. Lawton)

Developmental Studies Subcommittee (T. Swim)

Distance Education Subcommittee (R. Weiner)

Educational Policy Committee (J. Tankel)

Faculty Affairs Committee (N. Younis)

General Education Subcommittee (M. Masters)

Grade Appeals Subcommittee (D. Turnipseed)

Graduate Subcommittee (D. Turnipseed)

Honors Program Council (M. Bookout)

Indiana University Committee on Institutional Affairs (B. Fife)

International Services Advisory Subcommittee (J. Toole)

Library Subcommittee (G. Miller)

Nominations and Elections Committee (M. Codispoti)

Professional Development Subcommittee (D. Oberstar)

Purdue University Committee on Institutional Affairs (N. Younis)

Student Affairs Committee (P. Goodman)

University Resources Policy Committee (B. Abbott)

NCAA Faculty Representative (E. Blumenthal)

TO: The Senate

FROM: Tiff Adkins, Chair
Academic Computing and Information Technology
Advisory Subcommittee (ACITAS)

DATE: March 24, 2006

SUBJ: End-of-the-Year Report, 2005-06

A brief summary of ACITAS activities:

- ACITAS members were introduced to ACELINK and the broadband Allen County Education Network also known as ACENet. Committee members were invited and encouraged to participate in the development of potential new content for ACELINK.
- Committee members received a preview of Macromedia Breeze and supported the premise for the pilot project during spring 2006.

- Several new instructional technology applications and tools were reviewed and discussed by committee members including the following:

E-Instruction (student response system) plug-in feature available through WebCT.

OneSearch (online multiple databases search tool) available from Helmke Library's homepage.

OpenMind 2 (brainstorming and concept mapping software) available on the campus network.

Turnitin (online plagiarism detection tool) available through WebCT.

- ACITAS has several members currently serving and providing input to the IPFW Instructional Technology Strategic Plan Steering Committee.

Committee members:

Tiffin Adkins

Kenneth Modesitt

Samantha Birk

Donald Mueller

Stuart Blythe

Robert Murray

George Bullion

Jeffrey Nowak

Dan Coroian

Koichiro Otani

John Fitzgerald (ex officio)

Judith Violette (ex officio)

Brad Gilbreath

Michael Wolf

Robert Kostrubanic (ex officio) Linda Meyer

To: The Senate
From: Subcommittee on Athletics
Date: March 24, 2006
Subj: Annual Report, 2005-06

By the end of the academic year SCOA will have done the following:

- 1) Approved 4 teams entering into conferences:
 - Women's soccer - United Soccer Conference
 - Men's soccer - Mid-American Conference
 - Women's basketball - United Basketball Conference
 - Men's basketball - United Basketball Conference
- 2) Dealt with 2 student-athlete eligibility appeals
- 3) Written out a formal process for student-athlete eligibility appeals (which will appear in the student-athlete handbook next year).

- 4) We have approved the schedules for the fall sports and as soon as the winter and spring sport schedules have been put together, we will evaluate them as well.

- 5) As soon as the budget is put together, we will go through it and make a report to Mark Pope.

Subcommittee on Athletics

Lowelle Beineke

Mark Pope

Elliott Blumenthal (faculty rep) Abbie Renaker (compliance coordinator)

Patricia Farrell (alumna)

Anson Shupe

Arthur Friedel

Gary Steffen

Kelley Hartley (ex officio)

William Utesch

Sheenah Johnson (student)

Robert Vandell

Kimberly McDonald

Lesa Vartanian (asst. fac. rep)

David Oberstar

Tony Wilson (student)

Senate Reference No. 05-20

Budgetary Affairs Subcommittee:

To: IPFW Faculty Senate

From: 2005-06 Budgetary Affairs Subcommittee

Brian Fife, Chair

Subject: BAS 2005-06 Report of Activities

Date: March 22, 2006

The BAS report on Division I athletics was discussed and passed in the March 2006 Fort Wayne Senate meeting.

Budgetary Affairs Membership:

Harold Broberg

George Bullion

Margit Codispoti

David Erbach

Brian Fife

David Oberstar

Sami Tannous

David Turnipseed

Senate Reference No. 05-20

TO: The Senate

FROM: Calendar Subcommittee

Mark Ridgeway, Chair

DATE: March 26, 2006

SUBJ: End-of-Year Report

The Calendar Subcommittee presented the 2008-2009 academic calendar to the Senate for approval in February 2006.

Membership:

Jacqueline Brian

Brad Gilbreath

James Haw

Patrick McLaughlin (ex officio)

James Moore

Kathleen Murphey

Julie Nothnagel

Mark Ridgeway

Joyce Stopa

To: Fort Wayne Senate
From: Gail Hickey, Chair
Continuing Education Advisory Subcommittee
Subject: Annual Report, 2005-2006
Date: March 23, 2006

During the 2005-2006 academic year, the IPFW Continuing Education Advisory Subcommittee received no requests to consider issues or make recommendations.

Continuing Education Advisory Subcommittee (6 Faculty & 1 Administrator)

Deborah Conklin

Gail Hickey

John Hrehov

Zhongming Liang

Paul Lin

Susan Skekloff

Richard Weiner

TO: Fort Wayne Senate
FROM: Carol Lawton, Chair
Curriculum Review Subcommittee
DATE: March 29, 2006
SUBJECT: End-of-Year Report

The Curriculum Review Subcommittee met to review the proposal for the Certificate in Civic Education and Public Advocacy submitted by the Department of Political Science. The Subcommittee also met several times to review the proposal for the Informatics Minor submitted by the Department of Computer Science. The committee found that these two proposals required no Senate review.

Members

Ronald Duchovic

Linda Graham

Carol Lawton

William Ludwin

Dina Mansour-Cole

Ramesh Narang

David Oberstar

Steven Sarratore

Susan Skekloff

To: Fort Wayne Senate
From: Terri Jo Swim, Chair
Developmental Studies Subcommittee
Date: March 26, 2005
Subject: Annual Report, 2005-06

No report submitted.

Membership:

Rachelle Darabi (ex officio)	Terri Jo Swim
Karol Dehr	Douglas Townsend
James Haw	Dianna Zook

To: Fort Wayne Senate
From: Richard Weiner, Chair
Distance Education Subcommittee
Subject: Annual Report, 2005-06
Date: March 24, 2006

Nothing considered this year.

Membership:

Tony Cardenas (ex officio)	Mary Lehto (ex officio)
Jack Dahl (ex officio)	Beverly Parke
Marcia Dixon	Robert Sedlmeyer
John Fitzgerald (ex officio)	David Turnipseed
James Haddock	Richard Weiner
Thomas Laverghetta	David Wood (ex officio)

MEMORANDUM

TO: Executive Committee

FROM: Jonathan Tankel, Chair
Educational Policy Committee

DATE: 27 March 2006

SUBJ: End-Of-Year Committee Report (revised)

The Educational Policy Committee has examined a number of issues this year. The major work consisted of the following.

1. Developed the Pedagogical Framework for the IPFW Baccalaureate Degree (SD 05-8 and accompanying SR 05-16 and SR 05-17).

2. Clarified Final Exam Policy (Academic Regulations)

3. Reviewed and rejected General Education Subcommittee proposal to modify Area VI definitions based on concerns about use of transfer courses.

4. Reviewed various proposals concerning Academic Regulations (including grade forgiveness policies).

5. Reviewed AOC Course/Program Scheduling and Delivery Committee proposals

6. Routine annual business (including Academic Calendar).

7. Responded to proposed General Education Requirements for Baccalaureate Degrees at Indiana University

Submitted by Jonathan Tankel, Chair

Committee Members:

Margit Codispoti

Peter Dragnev

Peter Goodmann

Susan Hannah (ex officio)

Ahmad Karim

Patrick McLaughlin (ex officio)

David Oberstar

Jonathan Tankel

TO: The Senate

FROM: Faculty Affairs Committee
Nash Younis, Chair

DATE: March 21, 2006

SUBJECT: END-of-the-Year Report

During the 2005-2006 academic year, the Senate Faculty Affairs Committee had the following business:

1. Approved the ETCS P&T document
2. Awarded the Associate Faculty Teaching Award.
3. Reviewed the Fine Arts P&T document
4. Reviewed the Library P&T document
5. Discussed:
 - * Undergraduate Goals and Objectives
 - * Deadlines for Annual Reports
 - * Upward Feedback Evaluations

- * Proposal for IPFW Sabbatical Policy
- * Establishing Ombudsman Committee
- * Faculty Exit Interview Process
- * Merit/Equity Process
- * Library funds allocations
- * Adequacy of classrooms for instructions
- * Examples of Documenting and Evaluating Faculty Research, Scholarship, and Creative Endeavor
- * Bonus awards
- * SD 97-23

Faculty Affairs Committee

Charles Champion

Max Montesino

Margit Codispoti

Hedayeh Samavati

Susan Hannah (ex officio)

Nashwan Younis

Craig Hill

General Education Subcommittee

Year-End Report to Senate

March 24, 2006

The General Education Subcommittee (GES) has completed the following during the 2005-2006 Academic Year.

Seven course proposals have been considered and approved as General Education Courses. These are:

Biology 349 (area VI)

Psychology 225 (area III)

Psychology 353 (area VI)

Interior Design 330 (area IV)

I208 (area IV)

Economics 200 (area III)

CDFS 255 (area III)

GES submitted a draft amendment to SD99-25 to EPC. The amendment would require students to complete their General Education Area VI course at IPFW. EPC has yet to act on this proposed amendment.

The GES has made some progress on assessment of the program but have not yet completed the work.

Submitted by:

Mark F. Masters, Chair

General Education Subcommittee"

Membership:

G. Blumenshine

J. Hrehov

B. Lundy

M. Masters

A. Rassuli

S. Sarratore (ex officio)

J. Tankel

S. Tannous

MEMORANDUM

TO: The Senate

FROM: Grade Appeals Subcommittee

DATE: March 22, 2006

RE: End of year report for 2005-2006

The Grade Appeals Subcommittee has one appeal before it. We are also considering a new grade appeal policy that will ensure fairness to all parties. Of particular concern is the timing of appeals. We are discussing how to establish that an appeal has been properly filed and the required steps taken in a timely manner.

Membership:

Charles Champion

Christopher Ganz

Sally Hartman

Ali Rassuli

Mitchell Sherr

Susan Skekloff

Kathy Squadrito

Sami Tannous

David Turnipseed

TO: The Senate
FROM: Graduate Subcommittee
David Turnipseed, Chair
DATE: March 22, 2006
SUBJ: Annual Report, 2005-06

The Graduate Subcommittee has before it the proposal for the MS in Engineering. Also, we are considering a subcommittee restructuring proposal.

Graduate Subcommittee:

Harold Broberg

Marcia Dixson (PU Liaison)

Jane Grant (IU Liaison)

Linda Hite

Solomon Isiorho

Linda meyer

Geralyn Miller

Glenda Moss

Pamela Sandstrom

Steven Sarratore (ex officio)

Anson Shupe

David Turnipseed

TO: The Senate

FROM: Melane Bookout, Chair, Honors Program Council

DATE: March 24, 2006

SUBJECT: Honors Program Council activity report for academic year 2005-06

The Honors Program Council has implemented internal policies meant to improve processes regarding student Honors Projects. In addition, it has begun implementation of its assessment plan. It has not taken any steps requiring Senate action.

Members of the council for the academic year 2005-2006:

Melanie Bookout

Shree Dhawale (ex officio)

Krista Marcum (student)

Mark Masters

Karen Moustafa

Donald Mueller

Mark Ridgeway

Steven Sarratore (ex officio)

James Toole

To: Fort Wayne Senate
From: Brian Fife, Chair
IU Committee on Institutional Affairs
Subject: Annual Report, 2005-2006
Date: March 22, 2006

The IU Committee on Institutional Affairs solicited nominations and conducted the elections of the Faculty Board of Review and the representatives to the Indiana University University Faculty Council.

Indiana University Committee on Institutional Affairs (4 Senators & Speaker)

Robert Bean, 2003-06

John Brennan, 2005-06

Margit Codispoti, 2003-06

Brian Fife, 2004-06, Chair

James Toole, 2003-06

MEMORANDUM

To: The Senate

From: International Services Advisory Subcommittee
James Toole, Chair

Date: March 27, 2006

Subj: End of Year Report for 2005-2006

No report submitted.

Membership:

Jane Ehle (ex officio)

Linda Fox, 2003-06

Zhongming Liang, 2003-06

Paul Lin, 2004-07

Connell Nelson (ex officio)

Susan Skekloff, 2004-07

James Toole, 2003-06, Chair

TO: The Senate

FROM: Library Subcommittee

DATE: March 13, 2006

SUBJ: End-of-year report

Pursuant to Section 5.1.2 of the Bylaws of the Senate, this document will serve as the end-of-the-year committee report for the Library Sub-Committee. The Sub-Committee approved two rounds of special needs requests totaling over \$60,000 after researching and deliberating over the requests made by various departments. The Sub-Committee also discussed issues related to the planning for a potential library addition based on details/issues/concerns raised in presentations by the architects.

Library Subcommittee:

Barry Dupen, 2004-07

Kathleen Murphey, 2004-07

Jay Jackson, 2003-06

David Oberstar, 2005-08

Geralyn Miller, 2004-07, Chair

Judith Violette (ex officio)

Karen Moustafa, 2005-08

Gang Wang, 2005-06

Donald Mueller, 2003-06

To: The Senate

From: Nominations and Elections Committee

Margit Codispoti, Chair

Ronald Friedman

James Toole

Nashwan Younis

Date: March 24, 2006

Re: Committee Report

The committee conducted elections for the Presiding Officer of the Faculty and the Speaker of the Indiana University Faculty.

The committee is preparing ballots for Senate committees and subcommittees and will conduct elections for these in March and April.

Nominations and Elections:

Margit Codispoti, Chair

Ron Friedman

James Toole

Nash Younis

MEMORANDUM

TO: Fort Wayne Senate

FROM: David Oberstar, Chair, Professional Development Subcommittee

SUBJECT: Professional Development Subcommittee End-of-the-Year Report

DATE: March 20, 2006

- The committee reviewed and made recommendations on the applications for sabbatical leave, IPFW Summer Grant proposals, PRF Summer Grant proposals and one round of IPFW International Travel Grant applications.

- Currently working on revisions to the criteria used in evaluating summer grant proposals.

Membership:

Hosni Abu-Mulaweh

Elaine Blakemore

Margit Codispoti

Carl Drummond (ex officio)

Ronald Friedman

Joseph Khamalah

Paul Lin

David Oberstar

To: Fort Wayne Senate
From: Nashwan Younis, Chair
PU Committee on Institutional Affairs
Subject: Annual Report, 2005-06
Date: March 20, 2006

The Purdue CIA considered the following items of business during the 2005-06 academic year.

1. Established the Academic Personnel grievance Board
2. Ran the election for the Purdue Intercampus Faculty Council
3. Discussed the reporting to the Purdue Board of Trustees by the Purdue Faculty Speaker

Purdue University Committee on Institutional Affairs (4 Senators & Speaker)

Ronald Friedman, 2004-06

Matthew Walsh, 2005-08

Zhongming Liang, 2004-06

Nashwan Younis, 2005-07, Chair

Sami Tannous, 2005-08

Senate Reference No. 05-20

TO: Fort Wayne Senate

FROM: Student Affairs Committee
Peter Goodmann, Chair

DATE: March 27, 2006

SUBJ: End-of-Year Report, 2005-06

No report submitted.

Committee membership:

Peter Goodmann, 2003-06

Timothy Grove, 2003-06

Justin Harber (student)

Brittany Hess (student)

David Lindquist, 2005-08

Max Montesino, 2003-06

Edna Neal (ex officio)

Hedayeh Samavati, 2004-07

James Toole, 2003-06

Senate Reference No. 05-20

From: University Resources Policy Committee

Bruce Abbott, Chair

To: Jacqui Petersen

Subject: End-of-year Committee Report

Date: 24 March, 2006

No report submitted.

URPC Membership:

B. Abbott

A. Argast

W. Branson (ex officio)

J. Brennan

M. Codispoti

J. Dahl (ex officio)

D. Danielson (ex officio)

P. Dragnev

C. Erickson

P. Goodmann

S. Hannah (ex officio)

J. Harber (student)

A. Karim

Z. Liang

J. Moore (staff)

D. Oberstar

To: Jacqueline Petersen
Secretary of the Senate

Subject: End-of-the-year report to the Senate
Faculty Athletic Representative (FAR)

From: Elliott Blumenthal, FAR, Department of Biology
Lesa Rae Vartanian, Assistant FAR, Department of Psychology
Abigail Renaker, Compliance Officer, Athletics

Date: March 26, 2006

Over the past academic year, 2005-2006, the position of Assistant Faculty Athletic Representative was approved and Lesa Rae Vartanian (Department of Psychology) was appointed to the position. The position is designed to help with the FAR duties as well as being a member of the Student Athlete Services Team (S-AS) which is comprised of the two Academic Athletic Advisors (Leslie Clark and Chris Kuznar, the Compliance Officer and a Graduate student Aide). Also, working with the Registrar and ITS the S-AS team designed a BRIO Query to be used on a daily basis to help check for student athletes who might drop below the 12 hour full time student status. Began a process to implement a new Minor in Sport Management for IPFW. This will continue into the next year.

General Meetings and Duties:

1. Meeting with the Compliance Officer and Academic Advisors at least one time per week to discuss the activities over the previous week.

2. Making sure the eligibility reports were written and signed at the appropriate time.
3. Discussing with the compliance officer items pertaining to eligibility issues with individual athletes.
4. Helping to give orientation discussions to athletes at the beginning of each semester.
5. Helping with the PASS program.
6. Attending monthly compliance meetings with the coaches and attending the monthly staff meetings of the athletics personnel.
7. Attending FARA meeting/workshop sponsored by the NCAA in November, 2005.
8. Attending monthly SCOA meetings.
9. Running BRIO queries to assist the compliance Officer and Academic Advisors in weekly and semester data collection.
10. Meeting with Compliance Officer and Administrative Assistant to AD to discuss and determine certain NCAA violations. All of the violations were determined to be secondary in nature.
11. Meet at the end of the Fall and Spring semesters to check for student athlete eligibility based on grades and full-time equivalent status and progress toward degree requirements.
12. Over seeing the Student Athlete Leadership Team (SALT) comprised of representatives from each athletic team, for their activities and concerns.
13. Intervening on the behalf of student athletes and/or faculty when academic problems arose between the Faculty and Students.