

MEMORANDUM

TO: The Faculty

FROM: Bruce Abbott, Chair  
Senate Executive Committee

DATE: 31 March 2008

SUBJ: End-of-the-Year Committee Reports

Attached are brief reports from Senate committees and subcommittees of their activities and actions for the past year.

Chairs:

Academic Computing and Information Technology Advisory Subcommittee (J. Nowak)

Subcommittee on Athletics (R. Vandell)

Budgetary Affairs Subcommittee (B. Fife)

Calendar Subcommittee (G. Mourad)

Continuing Education Advisory Subcommittee (J. Hrehov)

Curriculum Review Subcommittee (C. Lawton)

Developmental Studies Subcommittee (D. Zook)

Distance Education Subcommittee (I. Hack)

Educational Policy Committee (J. Tankel)

Faculty Affairs Committee (C. Hill)

General Education Subcommittee (M. Masters)

Grade Appeals Subcommittee (A. Ushenko)

Graduate Subcommittee (J. Garrison)

Honors Program Council (J. Toole)

Indiana University Committee on Institutional Affairs (M. Nusbaumer)

International Services Advisory Subcommittee (Susan Skekloff)

Library Subcommittee (A. Coffman)

Nominations and Elections Committee (M. Walsh)

Professional Development Subcommittee (R. Visalli)

Purdue University Committee on Institutional Affairs (N. Younis)

Student Affairs Committee (D. Lindquist)

University Resources Policy Committee (P. Iadicola)

TO: The Senate

FROM: Jeffrey Nowak, Chair  
Academic Computing and Information Technology  
Advisory Subcommittee (ACITAS)

DATE: March 31, 2008

SUBJ: End-of-the-Year Report, 2007-08

Progress is being made with the IPFW-Share pilot project. At this time it appears likely that the software will be able to be piloted as a virtual instance behind the ITS portal later this semester or this summer.

Vice Chancellor McClellan has also provided us with an update on the BenefitBar program.

Committee members:

Tiffin Adkins

Robert Kostrubanic (ex officio)

Prasad Bingi

David Liu

Samantha Birk

Linda Meyer

Stuart Blythe

Daniel Miller

John Fitzgerald (ex officio)

Jeffrey Nowak , Chair

Christopher Ganz

Koichiro Otani

Brad Gilbreath

Judith Violette (ex officio, voting)

Robert Gregory

To: The Senate  
From: Subcommittee on Athletics  
Robert Vandell, Chair  
Date: March 26, 2008  
Subj: Annual Report, 2007-08

No report received.

Subcommittee on Athletics

Lowell Beineke

Peter Iadiocla

James Bell, ex officio

Bernie Lohmuller

Elliott Blumenthal

Kimberly McDonald

Dan Coroian

James Moore

Jeannie DiClementi

Lubomir Stanchev

Patricia Farrell

Robert Vandell, Chair

Kelley Hartley

Lauren Wilson

Jason Hemphill, student

David Young

To: IPFW Faculty Senate

From: 2007-08 Budgetary Affairs Subcommittee  
Brian Fife, Chair

Subject: BAS 2007-08 Report of Activities

Date: March 24, 2008

The members of the BAS have examined budgetary data related to the summer session at IPFW and have commenced work on next year's biennial report.

Budgetary Affairs Membership:

Hosni Abu-Mulaweh	Ahmad Karim
Margit Codispoti	Yanfei Liu
Stanley Davis	Ann Livschiz

Brian Fife, Chair

Ali Rassuli

Senate Reference No. 07-19

TO: The Senate

FROM: Calendar Subcommittee

George Mourad, Chair

DATE: March 26, 2008

SUBJ: End-of-Year Report

The Calendar Subcommittee has accomplished the task of putting together the 2010/2011 academic calendar which was approved by the senate.

Membership:

Brad Gilbreath

Sally Hartman

Deborah Hoile



David Lindquist

Patrick McLaughlin (ex officio)

James Moore

George Mourad, Chair

Pamela Zepp

To: Fort Wayne Senate  
From: Continuing Education Advisory Subcommittee  
John Hrehov, Chair  
Subject: Annual Report, 2007-2008  
Date: March 31, 2008

Accomplishments:

- 1) Created five new certificate programs.
- 2) New school-based concurrent credit program enrolled 240 students.
- 3) ACELINK connected 2,738 K-12 students.
- 4) 1,100 workers completed on-site contract training at Fort Wayne Metals, Maple Leaf Farms, Paragon, Superior Essex, Zimmer and more.
- 5) Increase in enrollments leading to the largest MS Ed cohort recruited for Spring 2008.
- 6) Distance learning quality standards and peer review process added to DECCO grant award requirement.
- 7) Lead division *OnePurdue* implementation; assisted university-wide staff.

Continuing Education Advisory Subcommittee (6 Faculty & 1 Administrator)

Deborah Conklin (ex officio)

Avon Crismore

John Hrehov, Chair

Lee Ann Sinclair

Susan Skekloff

Kathy Squadrito

Jiixin Zhao

TO: Fort Wayne Senate  
FROM: Curriculum Review Subcommittee  
Carol Lawton, Chair  
DATE: March 17, 2008  
SUBJECT: End-of-Year Report

The Curriculum Review Subcommittee met to review the proposal for the Minor in Informatics submitted by the Department of Computer Science. The committee found that this proposal required no Senate review.

The Curriculum Review Subcommittee also reviewed the proposal for the Minor in Military Science submitted by the College of Engineering, Technology, and Computer Science. We recommended that this proposal undergo further review by the Senate.

Members

Benita Brewer

Ronald Duchovic

Barry Hancock

Gail Hickey

Linda Hite

Ahmad Karim

Carol Lawton, Chair

Ann Livschiz

Dina Mansour-Cole

Ramesh Narang

Steve Sarratore

Susan Skekloff

Cheryl Sorge

To: Fort Wayne Senate  
From: Dianna Zook, Chair  
Developmental Studies Subcommittee  
Date: March 15, 2008  
Subject: Annual Report, 2007-08

Nothing to report.

Membership:

Rachelle Darabi

Karol Dehr

Jane Leatherman

LeeAnn Sinclair

Susan Skekloff

Douglas Townsend

Dianna Zook, Chair

To: Fort Wayne Senate  
From: Distance Education Subcommittee  
Iskandar Hack, Chair  
Subject: Annual Report, 2007-08  
Date: March 31, 2008

No report received.

Membership:

Bruce Abbott	Carol Isaacs (ex officio)
Jack Dahl (ex officio)	Mary Lehto (ex officio)
Marcia Dixon	Zhongming Liang
John Fitzgerald (ex officio)	Susan Skekloff
Iskandar Hack, Chair	James Vernon
James Haddock	Eric Vitz (ex officio)



Senate Reference No. 07-19

MEMORANDUM

TO: The Senate

FROM: Jonathan Tankel, Chair  
Educational Policy Committee

DATE: 31 March 2008

SUBJ: End-Of-Year Committee Report

Made revisions to Senate Document SD 85-18 – Academic Regulations (Placement Tests).

Brought document to Senate establishing Graduate Faculty at IPFW.

Committee Members:

Bruce Abbott

Sheena Choi

Susan Hannah (ex officio)

Iskandar Hack

Jay Jackson

Patrick McLaughlin (ex officio)

Jonathan Tankel, Chair

Audrey Ushenko

TO: The Senate

FROM: Faculty Affairs Committee  
Craig Hill, Chair

DATE: March 28, 2008

SUBJECT: End-of-the-Year Report

1. Conducted the survey of faculty satisfaction, the UCLA HERI survey
2. Approved a policy to require third year reviews during the probationary period for untenured faculty through a revision to SD 88-13, *Procedures for Promotion and Tenure*
3. Provided recommendations regarding the P&T documents for the Philosophy Department, the Engineering Department, the Department of Professional Studies, the School of Public & Environmental Affairs, the Department of Communication, the Psychology Department, and the Chemistry Department
4. Approved a policy requiring that a pre-disciplinary letter be sent to faculty before implementing disciplinary actions

5. Provided feedback regarding revisions in OAA Memorandum 03-2, *Examples For Documenting and Evaluating Teaching*
6. Provided feedback regarding revisions in OAA Memorandum 99-1, the "Brown Document" related to use and reporting of student evaluations in documentation of teaching effectiveness
7. Approved a resolution endorsing the IPFW Statement on Civility
8. Approved a resolution providing recommendations regarding faculty salary increments
9. Approved proposals clarifying departmental P&T Procedures and P&T Criteria, SD 88-13 and SD 94-3
10. Conducted Upward feedback for Deans, VCAA, and Chancellor

Faculty Affairs Committee: Charles Champion, Christine Erickson, Susan Hannah (ex officio), Craig Hill, Kimberly McDonald, Michael Nusbaumer, Nash Younis

Senate Reference No. 07-19

TO: The Senate

FROM: General Education Subcommittee  
Mark Masters, Chair

DATE: March 13, 2008

SUBJECT: End-of-the-Year Report

The General Education Subcommittee (GES) has completed the following during the 2007-2008 Academic Year:

Considered the following course proposals for the General Education Program: S425 and S410

Considered a request from CAPP about what courses satisfy Area II requirements:

Only courses which are approved general education courses should be flagged as having satisfied that requirement.

Considered whether it is possible to test out of a general education course:

We concluded that a student may test out of any Area (I-V) general education course as with any course. This excludes Area VI courses which may not be tested out of to satisfy the credit.

Collected artifacts from Area VI courses for assessment purposes.

Developing preliminary rubrics for assessing the artifacts.

Membership:

Margit Codispoti

Carlos Pomalaza-Raez

John Hrehov

Ali Rassuli

Brenda Lundy

Steven Sarratore (ex officio)

Mark Masters, Chair

Jonathan Tankel

Senate Reference No. 07-19

MEMORANDUM

TO: The Senate

FROM: Grade Appeals Subcommittee  
Audrey Ushenko, Chair

DATE: March 31, 2008

RE: End of year report for 2007-2008

Nothing to report.

Membership:

Charles Champion

Mitchell Sherr

Margit Codispoti

Kathy Squadrito

Christine Erickson

Lubomir Stanchev

Karen Moustafa

Audrey Ushenko, Chair

Janet Papiernik



Senate Reference No. 07-19

TO: The Senate

FROM: Graduate Subcommittee  
Judith Garrison, Chair

DATE: March 26, 2008

SUBJ: Annual Report, 2007-08

Approved reinstatement of Master of Arts in Teaching, submitted by the Mathematics Department, School of Arts & Sciences. To be submitted to Senate as an information item.

Approved the establishment of guidelines for Graduate Faculty Appointments that apply to all faculty teaching in IPFW graduate programs, regardless of the program's affiliation with Indiana University or Purdue University. SD 07-13

Approved, pending minor changes, the request for adding a Graduate Certificate Program in Addictions Counseling, as part of the Counseling Program of the Department of Professional Studies, in the School of Education. To be submitted to Senate in fall of 2008 as an information item.

Graduate Subcommittee Members:

P. Bingi (06-09)	S. Choi (07-10)	A. De Venanzi (06-09)
M. Dixson (05-08)	C. Erickson (06-09)	B. Fife (07-08)
J. Garrison (07-10)	L. Hite (07-10)	J. Hrehov (06-09)
A. Nitza (06-08)	L. Lykins (07-08)	S. Saratorre (ex officio)
E. Thompson (06-08)	K. Willock (06-09)	M. Yager (07-08)
Y. Zuchovic (06-09)		

Senate Reference No. 07-19

TO: The Senate

FROM: Honors Program Council  
James Toole, Chair

DATE: March 31, 2008

SUBJECT: Honors Program Council activity report for 2007-08

This academic year the Honors Program Council has:

1. Evaluated and offered advice on specific student proposals for Honors projects. As part of this work, it has appointed HPC members to serve as project liaisons.
2. Evaluated and approved students' final Honors projects.
3. Evaluated and approved specific faculty proposals for new Honors courses.

Respectfully submitted,

James Toole, Political Science

Chair, Honors Program Council

Members of the council for the academic year 2007-2008.

Prasad Bingi

Sheena Choi

Shree Dhawale (ex officio)

John Knight

Duston Moore

Steven Sarratore (ex officio)

Stephanie Schulte

James Toole, Chair

Audrey Ushenko

To: Fort Wayne Senate  
From: Michael Nusbaumer, Chair  
IU Committee on Institutional Affairs  
Subject: Annual Report, 2007-2008  
Date: March 31, 2008

Nothing to report.

Indiana University Committee on Institutional Affairs (4 Senators & Speaker)

James Burg

David Lindquist

Michael Nusbaumer, Chair

James Toole

Audrey

Ushenko

Senate Reference No. 07-19

MEMORANDUM

To: The Senate

From: International Services Advisory Subcommittee  
Susan Skekloff, Chair

Date: March 20, 2008

Subj: End of Year Report for 2007-2008

Two meetings were held this year. The Acting Director of International Student Services gave an overview of the current status of the unit and reported on the search for a new Director of ISS. The new Director will meet with the subcommittee at our next meeting.

Membership:

Ken Christmon (ex officio)

Jane Ehle (ex officio)

Linda Hite

Hossein Oloomi

Yifei Pan

Susan Skekloff, Chair

James Toole

TO: The Senate

FROM: Library Subcommittee  
Adam Coffman, Chair

DATE: March 24, 2008

SUBJ: End-of-year report

The Senate Library Subcommittee took the following actions during 2007-08:

1. The subcommittee considered Special Needs requests, voted on each request for approval/modification/rejection, and informed applicants of decisions. The agenda for the April 2008 meeting includes consideration of the next round of Special Needs requests.
2. The subcommittee discussed and approved a proposed revision of the document: Library Collection Development Policy, SD 97-6, and forwarded it to the University Resources Policy Committee for action.

Senate Library membership, 2007-08:



Bruce Abbott, 2006-2009  
Adam Coffman, 2006-2009, chair 2007-present  
Linda Hite, 2006-2009  
Geraldyn Miller, 2004-2010  
Karen Moustafa, 2005-2008  
Kathleen Murphey, 1998-2010  
Hossein Oloomi, 2007-2010  
Gang Wang, 2007-2010  
Judith Violette, *ex officio*

To: The Senate

From: Nominations and Elections Committee

Matthew Walsh, Chair

Date: March 31, 2008

Re: Committee Report

The committee conducted elections for the Presiding Officer of the Faculty and the Speaker of the Indiana University Faculty.

The committee is preparing ballots for Senate committees and subcommittees and will conduct elections for these in April.

Nominations and Elections:

Nodir Adilov

Suining Ding

Ron Friedman

Matthew Walsh, Chair



**MEMORANDUM**

TO: Fort Wayne Senate

FROM: Robert Visalli, Chair  
Professional Development Subcommittee

SUBJECT: Professional Development Subcommittee End-of-the-Year Report for 2007-2008

DATE: March 26, 2008

The committee worked diligently to provide accurate and thorough evaluations of the documents listed below:

Oct 2007:

Thirty-four applications to the IPFW and PRF summer grant programs were received for review. Each application was thoroughly reviewed by a primary and secondary committee member, brought forward for discussion amongst committee members, and ranked numerically from 1 to 34. A list of rankings was forwarded to VCAA Hannah for review and final approval.

Nov 2007:

Seventeen sabbatical applications were received for review and recommended for approval.

Dec 2007:

Eight IPFW Overseas Conference Fund applications were reviewed and recommendations were made for funding.

Feb 2008:

IPFW/IU OVPR Mid-career Faculty Support Program and IPFW/IU OVPR Faculty Research Support Program: For the Mid-career program, two applications were received. For the Faculty Research Support Program, three applications were received. Applications were reviewed and ranked as Outstanding, Acceptable, or Not Acceptable. Recommendations for funding were forwarded to VCAA Hannah and VP Soni.

Membership:

Margit Codispoti

Carlos Pomalaza-Raez

Carl Drummond (ex officio)

Cheryl Truesdell

Ronald Friedman

Audrey Ushenko

Mark Masters

Robert Visalli, Chair

To: Fort Wayne Senate  
From: Nashwan Younis, Chair  
PU Committee on Institutional Affairs  
Subject: Annual Report, 2007-08  
Date: March 13, 2008

Nothing to report.

Purdue University Committee on Institutional Affairs (4 Senators & Speaker)

Jonathan Tankel

Matthew Walsh

Nashwan Younis, Chair

Jiixin Zhao

Senate Reference No. 07-19

TO: Fort Wayne Senate

FROM: Student Affairs Committee

David Lindquist, Chair

DATE: March 28, 2008

SUBJ: End-of-Year Report, 2007-08

No items were sent to the Student Affairs Committee between the start of the academic year in August, 2007, and March 28, 2008 (the date of this report). As such, the only item to be reported is that the committee met with Dr. George McClellan, the new vice-chancellor for students affairs early in the academic year to hear about his approach to the position and his plans for student affairs matters in general. This meeting was most satisfactory, and the committee members were pleased with Dr. McClellan's eagerness to be an involved participant in the life of the campus.

Committee membership:

Judith Garrison

Timothy Grove

Jay Jackson

David Lindquist

George McClellan

Kimberly McDonald

James Toole



Senate Reference No. 07-19

**From:** University Resources Policy Committee  
Peter Iadicola, Chair

**To:** The Senate

**Subject:** End-of-year Committee Report

**Date:** March 31, 2008

No report received

URPC Membership:

B. Abbott

A. Argast

W. Branson (ex officio)

J. Burg

S. Choi

J. Dahl (ex officio)

P. Dragnev

C. Erickson

J. Garrison

C. Douse

I. Hack

S. Hannah (ex officio)

H. J. Harris (ex officio)

P. Iadicola, Chair

A. Ushenko