

MEMORANDUM

TO: The Faculty

FROM: Bruce Abbott, Chair  
Senate Executive Committee

DATE: 30 March 2009

SUBJ: End-of-the-Year Committee Reports

Attached are brief reports from Senate committees and subcommittees of their activities and actions for the past year.

Chairs:

Academic Computing and Information Technology Advisory Subcommittee (D. Liu)  
Subcommittee on Athletics (R. Vandell)  
Budgetary Affairs Subcommittee (B. Fife)  
Calendar Subcommittee (D. Lindquist)  
Continuing Education Advisory Subcommittee (I. Hack)  
Curriculum Review Subcommittee (A. Livschiz, S. Skekloff)  
Developmental Studies Subcommittee (K. Dehr, D. Zook)  
Distance Education Subcommittee (I. Hack)  
Educational Policy Committee (G. Moss)  
Faculty Affairs Committee (K. McDonald)  
General Education Subcommittee (M. Masters)  
Grade Appeals Subcommittee (J. Papiernik)  
Graduate Subcommittee (J. Garrison)  
Honors Program Council (D. Moore)  
Indiana University Committee on Institutional Affairs (M. Nusbaumer)  
International Services Advisory Subcommittee (S. Skekloff)  
Library Subcommittee (A. Coffman)  
Nominations and Elections Committee (M. Walsh)  
Professional Development Subcommittee (R. Friedman)  
Purdue University Committee on Institutional Affairs (N. Younis)  
Student Affairs Committee (J. Jackson)  
University Resources Policy Committee (M. Walsh)  
NCAA Faculty Representative (E. Blumenthal)

TO: The Senate

FROM: David Liu, Chair  
Academic Computing and Information Technology  
Advisory Subcommittee (ACITAS)

DATE: March 24, 2009

SUBJ: End-of-the-Year Report, 2008-09

For the year of August 2008 – May 2009, Academic Computing and Information Technology Advisory Subcommittee (ACITAS) have been considering the following issues:

- IPFW icons redesign: gain feedback from faculty about the selection of desktop applications (icons) which will be available from IT Services
- Classroom Information technology deployment
- Outsource IPFW student email through Google
- Campus computer and network security issues
- Online access

Committee members:

Tiffin Adkins  
Prasad Bingi  
Samantha Birk  
Jens Clegg  
John Fitzgerald (ex officio)  
Christopher Ganz  
Robert Gregory

Robert Kostrubanic (ex officio)  
David Liu, Chair  
Alice Merz  
Linda Meyer  
Daniel Miller  
Koichiro Otani  
Cheryl Truesdell (ex officio, voting)

To: The Senate  
From: Subcommittee on Athletics  
Robert Vandell, Chair  
Date: March 26, 2009  
Subj: Annual Report, 2008-09

Discussed adoption of the NCAA's Division I Athletic Academic Eligibility requirements as the requirements for Athletic Academic Eligibility at IPFW.

Subcommittee on Athletics

Lowell Beineke  
James Bell, ex officio  
Elliott Blumenthal  
Dan Coroian  
Jeannie DiClementi  
Patricia Farrell  
Kelley Hartley

Peter Iadiocla  
Bernie Lohmuller  
Kimberly McDonald  
James Moore  
Robert Vandell, Chair  
Lauren Wilson  
David Young

To: IPFW Faculty Senate

From: 2008-09 Budgetary Affairs Subcommittee  
Brian Fife, Chair

Subject: BAS 2008-09 Report of Activities

Date: March 25, 2009

The committee members recently completed and submitted a biennial report to the Fort Wayne Senate.

Budgetary Affairs Membership:

Hosni Abu-Mulaweh, 2006-09  
Margit Codispoti, 2006-09  
Stanley Davis, 2006-09  
Brian Fife, 2008-11, Chair

Ahmad Karim, 2007-10  
Yanfei Liu, 2007-10  
Ann Livschiz, 2006-09  
Ali Rassuli, 2007-10

TO: The Senate

FROM: Calendar Subcommittee  
David Lindquist, Chair

DATE: March 18, 2009

SUBJ: End-of-Year Report

The calendar subcommittee met on September 10, 2008, for the purposing of finalizing the campus calendar for the 2011-2012 academic year. Registrar Patrick McLaughlin outlined the policies used for the development of the annual campus calendar and presented a proposed calendar based on those parameters. A few questions were asked, and Mr. McLaughlin clarified some of the policies. The members of the subcommittee reviewed the proposed calendar and, finding that it was consistent with the established policies, voted unanimously to accept the draft that Mr. McLaughlin had presented.

Membership:

Stella Batagiannis, 2008-09  
Chao Chen, 2008-10  
Corrie Fox, 2008-10  
David Lindquist, 2007-09, Chair  
Patrick McLaughlin (ex officio)

James Moore, 2007-09  
George Mourad, 2007-09  
Diana Weber, 2008-10  
Richard Weiner, 2008-10

To: Fort Wayne Senate  
From: Continuing Education Advisory Subcommittee  
Iskandar Hack, Chair  
Subject: Annual Report, 2008-2009  
Date: March 16, 2009

Nothing to report.

Continuing Education Advisory Subcommittee (6 Faculty & 1 Administrator)

Deborah Conklin (ex officio)  
Avon Crismore, 2006-09  
Iskandar Hack, 2008-11, Chair

Nancy Jackson, 2008-11  
Kathy Squadrito, 2007-10  
Jiixin Zhao, 2006-09

TO: Fort Wayne Senate  
FROM: Curriculum Review Subcommittee  
Ann Livschiz and Susan Skekloff, Co-Chairs  
DATE: March 29, 2009  
SUBJECT: End-of-Year Report

The work of the curriculum committee depends on the number of proposals for new programs and certificates being developed and submitted. This academic year only one proposal made it to the Curriculum Review Subcommittee—Advanced Manufacturing Management Certificate. The Subcommittee reviewed the proposal and requested some clarifications and revisions. After those were made, the Subcommittee voted to support the proposal and submit it to the Senate as “for information only” item. The Faculty Senate approved it on 9 February 2009.

Members:

Benita Brewer, 2006-09  
Ronald Duchovic, 2008-11  
Barry Hancock, 2006-09  
Gail Hickey, 2007-10  
Ahmad Karim, 2006-09  
Carol Lawton, 2006-09

Ann Livschiz, 2007-10, Co-chair  
Dina Mansour-Cole, 2007-10  
William McKinney (ex officio)  
Susan Skekloff, 2008-11, Co-chair  
Cheryl Sorge, 2007-10

To: Fort Wayne Senate  
From: Karol Dehr and Dianna Zook, Co-Chairs  
Developmental Studies Subcommittee  
Date: March 23, 2009  
Subject: Annual Report, 2008-09

The Developmental Subcommittee is still discussing the status and focus of the subcommittee given the changes that have been made to some of the developmental courses at IPFW.

Membership:

Karol Dehr, 2006-09\*, Co-chair  
Barbara Kirkwood (ex officio)  
Jane Leatherman, 2006-09

David Liu, 2008-11  
Susan Skekloff, 2006-09  
Dianna Zook\*, 2008-11, Co-chair



To: Fort Wayne Senate  
From: Distance Education Subcommittee  
Iskandar Hack, Chair  
Subject: Annual Report, 2008-09  
Date: March 16, 2009

Nothing to report.

Membership:

Bruce Abbott, 2006-09  
Kenneth Bordens, 2008-11  
Jack Dahl (ex officio)  
John Fitzgerald (ex officio)  
Iskandar Hack, 2008-11, Chair  
Ahmad Karim, 2008-11

Barbara Kirkwood (ex officio)  
Jane Leatherman, 2008-11  
Duston Moore, 2008-11  
Maria Norman (ex officio)  
Susan Skekloff, 2007-10  
Eric Vitz (ex officio)

MEMORANDUM

TO: The Senate

FROM: Glenda Moss and Jonathan Tankel, Co-Chairs  
Educational Policy Committee

DATE: 30 March 2009

SUBJ: End-Of-Year Committee Report

- Discussed Administrative Withdrawal Policy process/practice.
- Discussed Release of student information policy which was submitted to the Senate for information only.

Committee Members:

Bruce Abbott, 2007-10  
Iskandar Hack, 2007-09  
Peter Iadicola, 2009  
Jay Jackson, 2007-10

William McKinney (ex officio)  
Patrick McLaughlin (ex officio,  
nonvoting)  
Glenda Moss, 2008-11, Chair  
Audrey Ushenko, 2006-09

TO: The Senate

FROM: Faculty Affairs Committee  
Kimberly McDonald, Chair

DATE: March 25, 2009

SUBJECT: End-of-the-Year Report

- Reviewed and provided recommendations regarding P&T documents submitted by the Department of Communication, Department of Computer Science, Department of Psychology, Department of Biology, and Women's Studies.
- Generated a list of questions regarding salary increments that was discussed at the November Senate meeting.
- Completed deliberations on Senate Document SD 08-2.
- Solicited nominations and selected the recipient of the IPFW Associate Faculty Teaching Award.
- Developed the charge for the ad hoc committee on promotion and tenure documents. Will compose the committee by May 1.

Membership:

Peter Dragnev, 2008-10  
Christine Erickson, 2006-09  
Judith Garrison, 2008-09  
Kimberly McDonald, 2006-09, Chair

William McKinney (ex officio)  
Karen Moustafa, 2008-09  
Nashwan Younis, 2007-09

TO: The Senate

FROM: General Education Subcommittee  
Mark Masters, Chair

DATE: March 30, 2009

SUBJECT: End-of-the-Year Report

The General Education Subcommittee (GES) has completed the following during the 2008-2009 Academic Year.

- Developed rubrics to assist in the approval of courses into the General Education Program.
- Considered seven proposed courses for inclusion in the General Education Program.
- Developed a rubric to use for assessment of the Area VI artifacts collected in 2007-2008.
- Assessed a randomly selected group of artifacts.

Membership:

Melanie Bookout, 2009  
Margit Codispoti, 2006-09  
Brenda Lundy, 2008-11  
Mark Masters, 2007-10, Chair

William McKinney (ex officio)  
Duston Moore, 2008-11  
Carlos Pomalaza-Raez, 2007-10  
Ali Rassuli, 2006-09

MEMORANDUM

TO: The Senate

FROM: Grade Appeals Subcommittee  
Janet Papiernik, Chair

DATE: March 27, 2009

RE: End of year report for 2008-2009

The nine members of the Grade Appeals Subcommittee met on September 12, 2008 to elect a chair.

In November 2008 I received a grade appeal from the Dean of Students office. On November 21, 2008, the committee convened to assess if the grade appeal should be heard. It was decided during that meeting, that a five-member panel of the Grade Appeals Subcommittee should be formed to hear the case. On December 5, 2008, the panel convened to hear the case between the student and professor. The panel unanimously voted to change the student's grade from a "C" to a "B". I notified the Registrar's office of the grade change.

Members of the panel that heard the case included:

Margit Codispoti  
Christine Erickson  
Ahmad karim  
Candy Ringel  
Janet Papiernik, Chair

No activity has transpired since the above had occurred.

Membership:

Kenneth Bordens, 2008-11  
Margit Codispoti, 2006-09  
Christine Erickson, 2006-09  
Ahmad Karim, 2008-11  
Hongli Luo, 2008-11

Janet Papiernik, 2007-10, Chair  
Candy Ringel, 2008-11  
Lubomir Stanchev, 2008-11  
Audrey Ushenko, 2007-10

TO: The Senate

FROM: Honors Program Council  
Duston Moore, Chair

DATE: March 30, 2009

SUBJECT: Honors Program Council activity report for 2008-09

No report received.

Members of the council for the academic year 2008-2009

Hosni Abu-Mulaweh, 2008-10  
Prasad Bingi, 2008-09  
Jeffrey Casazza, 2008-09  
Shree Dhawale (ex officio)  
Gail Hickey, 2008-10

William McKinney (ex officio)  
Duston Moore, 2008-10, Chair  
Beth Simon, 2008-10\*  
Zelimir Todorovic, 2008-09\*

Senate Reference No. 08-24

To: Fort Wayne Senate  
From: Michael Nusbaumer, Chair  
IU Committee on Institutional Affairs  
Subject: Annual Report, 2008-2009  
Date: March 30, 2009

Nothing to report.

Indiana University Committee on Institutional Affairs (4 Senators & Speaker)

James Burg, 2007-10  
Michael Nusbaumer, 2008-10, Chair  
Audrey Ushenko, 2006-09

MEMORANDUM

To: The Senate

From: International Services Advisory Subcommittee  
Susan Skekloff, Chair

Date: March 26, 2009

Subj: End of Year Report for 2008-2009

Major activities/concerns brought to the subcommittee by the ISS Director which were reviewed and discussed this year:

1. The new ISS website
2. Changes in the ISS office
3. Improved admitting procedures
4. Expanded recruitment initiatives and suggestions to further strengthen our recruitment mission; budgetary issues related to recruitment.
5. Enrollment statistics and review of the 2009 Spring Orientation Program
6. English-placement examinations and conditional admission
7. The housing situation for international students, including reservation of IPFW housing space (not currently possible) and placement of international students in a new private housing complex near campus.

Membership:

Peter Dragnev, 2008-11  
Jane Ehle (ex officio)  
Tarek Elshayeb (ex officio)  
Linda Hite, 2006-09

Hossein Oloomi, 2007-10  
Yifei Pan, 2006-09  
Susan Skekloff, 2007-10, Chair



TO: The Senate

FROM: Library Subcommittee  
Adam Coffman, Chair

DATE: March 26, 2009

SUBJ: End-of-year report

The Senate Library Subcommittee took the following actions during 2008-09.

- The subcommittee welcomed its new *ex officio* member, Cheryl Truesdell, Dean of Helmke Library.
- Senate Library subcommittee reviewed and approved recommendations to streamline the Special Needs grants program. Special Needs grants will now be offered once per year in April, all departments are eligible to apply. The total budget for grants is \$45,000. Grant procedures and maximum amounts for each grant remain the same. Guidelines can be found at: <http://www.lib.ipfw.edu/677.0.html>
- The agenda for an April 2009 meeting includes consideration of the next round of Special Needs requests.
- The Library Collection Development Policy, SD 97-6, which was revised by the Library Subcommittee in Spring 2008, was amended and approved by the University Resources Policy Committee in October 2008, and approved by the Senate as SD 08-3, in November 2008, superseding SD 97-6.

Senate Library membership, 2008-09:

Bruce Abbott, 2006-09  
Jeff Abbott, 2008-11  
Adam Coffman, 2006-09, Chair  
Mary Cooper, 2008-09  
Linda Hite, 2006-09

Kathleen Murphey, 2007-10  
Hossein Oloomi, 2007-10  
Cheryl Truesdell (ex officio)  
Gang Wang, 2007-10

To: The Senate  
From: Nominations and Elections Committee  
Matthew Walsh, Chair  
Date: March 23, 2009  
Re: Committee Report

This year the Nominations and Elections Committee has performed the following functions:

1. Solicited nominations and conducted elections to fill the two vacancies on the Ombudscommittee;
2. Solicited nominations for the Presiding Officer of the Senate for 2009-10 (position granted by acclamation);
3. Solicited nominations for the Purdue Faculty Speaker for 2009-11 (position granted by acclamation);
4. Solicited nominations and conducted elections for Senate committee and subcommittee memberships (ongoing).

Nominations and Elections:

Nodir Adilov, 2007-10  
Ronald Friedman, 2006-09

Trent Parker, 2008-10  
Matthew Walsh, 2008-11, Chair

**MEMORANDUM**

TO: Fort Wayne Senate

FROM: Ronald Friedman, Chair  
Professional Development Subcommittee

SUBJECT: Professional Development Subcommittee End-of-the-Year Report for 2008-2009

DATE: March 23, 2009

1. The committee reviewed applications for 2009 Summer Faculty Research Grants and made recommendations to the VCAA.
2. The committee reviewed sabbatical leave applications and made recommendations to the VCAA.
3. The committee reviewed 2009 "Faculty Research Support Program" and "Mid-Career Faculty Support Program" applications and made recommendations to the Office of Research and External Support.
4. The committee discussed sabbatical leave criteria and suggested modifications to the sabbatical leave application form.

Membership:

Hosni Abu-Mulaweh, 2008-10  
Sarah Beckman, 2008-09  
Margit Codispoti, 2008-10  
Laurie Corbin, 2008-10

Carl Drummond (ex officio)  
Ronald Friedman, 2007-09, Chair  
Mark Masters, 2007-09  
Audrey Ushenko, 2007-09

To: Fort Wayne Senate  
From: Nashwan Younis, Chair  
PU Committee on Institutional Affairs  
Subject: Annual Report, 2008-09  
Date: March 11, 2009

Nothing to report.

Purdue University Committee on Institutional Affairs (4 Senators & Speaker)

Suleiman Ashur, 2008-11  
Ronald Friedman, 2008-09  
David Liu, 2008-11  
Nashwan Younis, 2007-09, Chair

TO: Fort Wayne Senate

FROM: Student Affairs Committee  
Jay Jackson, Chair

DATE: March 19, 2009

SUBJ: End-of-Year Report, 2008-09

The Student Affairs Committee met twice during the academic year, once in the fall and once in the spring. At our fall meeting George McClellan outlined a number of strategic priorities for IPFW student affairs, and the committee discussed the student affairs mission statement, highlights from the previous year, six degrees of connections, and the personal counseling program (including the results of several surveys). At our spring meeting, George McClellan provided handouts and we discussed staffing and structural changes in Student Affairs, the Parkview Mental Health Student Assistance Program, the "Drive for Five" initiative in Student Affairs, the Freshmen, Faculty, and Food pilot program, activities of the First Year Council, the BenefitsBar implementation, and data from CORE survey and survey on student engagement/involvement.

Committee membership:

Suleiman Ashur, 2008-11  
Judith Garrison, 2007-09  
Timothy Grove, 2006-09  
Jay Jackson, 2007-10, Chair

George McClellan (ex officio)  
Kimberly McDonald, 2006-09  
Kathy Pollock, 2008-11

**From:** University Resources Policy Committee  
Matthew Walsh, Chair

**To:** The Senate

**Subject:** End-of-year Committee Report

**Date:** March 23, 2009

This year the URPC has performed the following functions:

1. Approved revisions to the Library Collection Development Policy, presented to the Senate as SD 08-3;
2. Appointed Jonathan Dalby as URPC representative to the Campus Space Committee (replacing Bruce Abbott, currently on sabbatical).

URPC Membership:

Bruce Abbott, 2007-10  
Walter Branson (ex officio)  
James Burg, 2007-10  
Jack Dahl (ex officio, nonvoting)  
Jonathan Dalby, 2008-11  
Peter Dragnev, 2007-10  
Christine Erickson, 2006-09  
Judith Garrison, 2006-09

Iskandar Hack, 2006-09  
H. Jay Harris (ex officio, nonvoting)  
Peter Iadicola, 2007-10  
Tammy Mattern, 2008-09  
Ashley McArdle, 2008-09  
William McKinney (ex officio)  
Audrey Ushenko, 2007-09  
Matthew Walsh, 2008-11, Chair

March 30, 2009

To: The Senate

From: Elliott Blumenthal, FAR

Subject: End-of-the-year report to the Senate - Faculty Athletic Representative (FAR)

The past academic year, 2008-2009, was another very successful year for the student-athletes. They again attained a GPA of over 3.0 for both the Spring 2008 and Fall 2008 semesters. At the end of the Fall, 2008, semester there were fewer 4.0 GPA student athletes than in the previous semesters and this is attributed to the +/- grading system that was implemented during the Fall semester. Many of our athletes were hurt by this grading system, and as it stands currently even if a student were to attain an A+ in a class this still counts only as a 4.0, so there is no way to counter the effects of an A- grade. The +/- grading system needs to be addressed for the University as a whole since this impact is reflective not only for our student-athletes but the University as a whole.

There have been few problems with student athletes missing classes because of games/tournaments. While most professors are amenable and accommodating to allowing our student athletes who have athletic obligations, there are still some that resist these obligations. It would help greatly if the University were to have a policy in place for missed classes, for our student athletes as well as for the general student population. The student-athletes are required to fill out a "missed class" form for each of their classes within the first two weeks of starting classes so that both they and their professors can discuss how these missed classes can be made up and to make all parties aware of the potential for missed classes, and while this has helped greatly there are still some problems, especially with baseball and softball in the Spring semester. We will continue to work on these problems with coaches, athletes and professors.

The FAR has been involved in the investigation of a few secondary violations that have involved coach/student interactions at the recruiting level. These violations were investigated by a committee that included the Compliance Officer and some coaches not involved in the violation, and these violations were written up by the Compliance Officer and submitted to the NCAA offices. All of these were classified by the NCAA as secondary and through the suggestions of our staff certain modifications were made to how we monitor different situations for our coaches and through mandatory coaches meetings these changes were discussed.

Activities of the FAR include the following:

1. Meeting with the Compliance Officer at least one time per week to discuss the activities over the previous week.
2. Making sure the eligibility reports were written and signed at the appropriate time.
3. Discussing with the compliance officer items pertaining to eligibility issues with individual athletes.
4. Helping to give orientation discussions to athletes at the beginning of each semester.
5. Helping with the PASS program.
6. Attending monthly compliance meetings with the coaches and attending the monthly staff meetings of the athletics personnel.
7. Attending a FAR meeting/workshop sponsored by the NCAA in November, 2008 and attending the Summit League FAR meeting during the league basketball tournament.
8. Attending monthly SCOA meetings.
9. Using BRIO query's to assist the compliance Officer in weekly and semester data collection.