



THE SENATE
260-481-4160 • FAX: 260-481-6880

MEMORANDUM

TO: The Faculty

FROM: Brenda Valliere, Chair
Senate Executive Committee

DATE: 18 March 2014

SUBJ: End-of-the-Year Committee Reports

Attached are brief reports from Senate committees and subcommittees of their activities and actions for the past year.

Chairs:

Academic Computing Information Technology Advisory Subcommittee (A. Montenegro)
Subcommittee on Athletics (M. DeLancey)
Budgetary Affairs Subcommittee (P. Iadicola)
Calendar Subcommittee (S. Ding)
Continuing Education Advisory Subcommittee (M. Montesino)
Curriculum Review Subcommittee (T. Bugel)
Developmental Studies Subcommittee (S. Webb-Sunderhaus)
Educational Policy Committee (Y. Zubovic)
Faculty Affairs Committee (J. Badia)
General Education Subcommittee (A. Downs)
Graduate Subcommittee (M. Sharma)
Honors Program Council (S. LaVere)
Indiana University Committee on Institutional Affairs (M. Nusbaumer)
International Services Advisory Subcommittee (S. Isiorho)
Library Subcommittee (S. LaVere)
Nominations and Elections Committee (G. Hickey, D. Liu)
Professional Development Subcommittee (A. Downs)
Purdue University Committee on Institutional Affairs (P. Dragnev)
Student Affairs Committee (C. Chauhan)
University Resources Policy Committee (M. Lipman)
NCAA Faculty Representative (E. Blumenthal)

TO: The Senate

FROM: Andres Montenegro, Chair
Academic Computing and Information Technology Advisory Subcommittee

DATE: March 26, 2014

SUBJ: End-of-the-Year Report, 2013-2013

As a new committee chair, I called a meeting on February 26th. In this meeting we discussed the status of the IPFW Blackboard Learn Preliminary System Performance Report. Cheryl Truesdell and Samantha Birk conducted the LMS report

Below is the executive summary of this document.

IPFW began using its own instance of the learning management system (LMS) Blackboard (Bb) Learn in spring 2012 after years of using the Bb system based in West Lafayette. The goal of this report is to share findings that show the impact of this transition on system performance and user satisfaction.

The data reported herein show three important trends. First, IPFW has enjoyed marked improvement in system stability with Bb Learn as evidenced by nearly 97% fewer hours when Bb was off-line and unavailable to users. This improvement is supported by the agreement that IPFW was able to negotiate with Blackboard for a guaranteed 99.8% uptime of the system. Second, IPFW has seen consistent growth in both use of Bb Learn and retention of users throughout the semester. In fact, the gross number of student logins has steadily increased despite a decline in enrollment. Third, having a local instance Bb Learn has allowed the Bb support staff at IPFW to be more responsive to the needs of faculty who are creatively expanding the way in which they use this LMS for teaching. IPFW has been able to add more than 20 third-party building blocks and learning tool interoperability links to customize Bb Learn at the request of faculty. A survey of IPFW faculty showed that the ability to customize an LMS to teaching needs was the highest priority for selecting a system.

The data shared in this report seems to reflect an increased 'trust' in system reliability of all users (faculty and students). Confidence that the LMS will be functional when students are ready to work is essential to student success in a particular course and ultimately promotes student retention.

The Vice Chancellor of Academic Affairs, for recommendations to ACITAS, is reviewing the document.

Additional points discussed in this meeting:

- Disruptions, and changes to the LMS
- Concerns about Blackboard downtime especially in finals
- Discussion about GroupWise effectiveness

Membership: Troy Bassett, Sandra Berry, Samantha Birk, Noor Borbieva, John Fitzgerald, Robert Kostrubanic, Alice Merz, Andres Montenegro, Elizabeth Overhauser, Gary Steffen, Tammy Toscos, Cheryl Truesdell

TO: The Senate

FROM: Mark DeLancey, Chair
Subcommittee on Athletics

DATE: March 28, 2014

SUBJ: End-of-the-Year Report, 2013-2014

No report was given.

Membership:

Lowell Beineke
Elliott Blumenthal (Faculty rep)
Mark DeLancey
Jeannie DiClementi (Asst. Faculty rep)
Nicholas Gray (Alumnus)
Kelly Hartley Hutton
James Hersberger

Leah Johnson
Rachel Rayburn
Shawna Squibb
Robert Vandell
Wendy Wilson (Comp Coordinator)
David Young

TO: The Senate

FROM: Peter Iadicola, Chair
Budgetary Affairs Subcommittee

DATE: March 25, 2014

SUBJ: End-of-the-Year Report, 2013-2014

There is no report at this time. The strategic plan committee has not met so there will be no report from this committee.

Membership:

Susan Anderson
Noor Borbieva
Martha Coussement
Cigdem Gurgur

Steven Hanke
Peter Iadicola
Deborah Poling
Peter Ng

TO: The Senate

FROM: Suining Ding, Chair
Calendar Subcommittee

DATE: March 24, 2014

SUBJ: End-of-the-Year Report, 2013-2014

1. Calendar Subcommittee discussed and approved 2016-17 academic calendar. The 2016-17 academic calendar was forwarded to EPC and Senate for approval.
2. Upon Educational Policy Committee's request, the Calendar Subcommittee discussed a possible change to the academic calendar formula to address the issue of finals week ending so close to the time the campus closes for Christmas. The Calendar Subcommittee made recommendations to EPC and let EPC aware there would be two options. The Calendar Subcommittee could conduct a survey in order to get feedback from the faculty if EPC would like Calendar Subcommittee to propose changes to the current formula after EPC members review the two options.
3. EPC decided to form an ad hoc committee to examine the class scheduling pattern and free period. EPC requested that at least one member from Calendar Subcommittee to serve on the ad hoc Committee. Two Calendar Subcommittee members served on the ad hoc committee to examine the class scheduling pattern and free period.

Membership:

Stella Batagiannis
Patricia Bodinka
Talia Bugel
Suining Ding
Steven Hanke

Patrick McLaughlin (ex officio,
nonvoting)
Erik Ohlander
Mary Remenschneider
Ryan Yoder

TO: The Senate

FROM: Max Montesino, Chair
Continuing Education Subcommittee

DATE: March 25, 2014

SUBJ: End-of-the-Year Report, 2013-2014

The Continuing Education Advisory Subcommittee met to discuss internal responsibilities.
No actions to report.

Membership:

Susan Ahrens
Sarah Beckman
Deborah Conklin (ex officio)
Solomon Isiorho

Max Montesino
Peter Ng
Sue Skekloff

TO: The Senate

FROM: Talia Bugel, Chair
Curriculum Review Subcommittee

DATE: March 28, 2014

SUBJ: End-of-the-Year Report, 2013-2014

No report was given.

Membership:

Talia Bugel
Ronald Duchovic
Craig Hill
Nancy Jackson
Rebecca Jensen

Myeong Hwan Kim
Steven Sarratore (ex officio)
Sue Skekloff
2 vacancie

TO: The Senate

FROM: Sarah Webb-Sunderhaus, Chair
Developmental Studies Subcommittee

DATE: March 25, 2014

SUBJ: End-of-the-Year Report, 2013-2014

No reports at this time.

Membership:

Bruce Busby (ex officio)
Chao Chen
Debrah Huffman
Florence Mugambi

Cheryl Rockwell
Sara Webb-Sunderhaus
Dianna Zook

TO: The Senate

FROM: Yvonne Zubovic, Chair
Educational Policy Committee

DATE: March 26, 2014

SUBJ: End-of-the-Year Report, 2013-2014

The work of the Educational Policy Committee (EPC) included the following activities:

1. Provided feedback on several versions of the proposed Purdue Scholastic Deficiency Policy to the EPC (Intercampus Faculty Council) at West Lafayette
2. Discussed the process used to change student admission criteria with regard to faculty input as charged in SD 13-13; report SD 13-26 submitted to Senate for approval
3. Discussed process for Student Evaluations using the new Class Climate software and considered potential policy recommendations concerning student evaluations from SD 11-23
4. Provided feedback to Audeen Fentiman about IPFW challenges regarding West Lafayette policies.
5. Discussed the status of the recommendations made in SD 12-15 for Organizational Structure of General Studies with the VCAA.
6. Reviewed the policy concerning Distance Education (online) finals.
7. Submitted SD 13-8 for Senate approval to include a placeholder code of NS for "Grade Not Submitted."
8. Submitted SD 13-12 for Senate approval amending the Academic Regulations to change the deadline for grade submission.
9. Submitted SD 13-9 for Senate approval adopting the Academic Calendar for 2016-17.
10. Reviewed the proposed IPFW Degree Map and Free Course Guarantee Policy; submitted SR 13-26 to Senate for information.
11. Recommended to the VCAA that the deadline for withdrawing from a course be extended one week due as requested by the student body president.
12. Submitted SD 13-27 for Senate approval amending the grade appeals policy so ensure that instructors are provided with a written copy of a grade appeal.
13. Submitted SD 13-28 for Senate approval amending the Academic Regulations section on academic honesty to align it with the Student Code.
14. Submitted SD 13-29 for Senate approval amending the Academic Regulations concerning criteria that change the bulletin for a student.
15. Discussed changes to the academic standing policy for Collegiate Connection students.
16. Provided feedback to Purdue IFC on a proposal by Purdue North Central to award a grade of XF to a student failing a course as a result of academic dishonesty.
17. Provided feedback to Purdue IFC on a Purdue proposal to change residency requirements.
18. Consideration of a potential change to the MW scheduling of classes and addition of open periods.
19. Consideration of changes to the Academic Regulations concerning Minors.
20. Conducting a review of Dual Credit as specified in SD 12-12; review is in progress, but not likely to be completed until at least fall 2014.

Membership: Peter Dragnev, Carl Drummond, Abdullah Eroglu, Cigdem Gurgur, Ann Livschiz, Patrick McLaughlin, Hamilton Tescarollo, Yvonne Zubovic

TO: The Senate

FROM: Janet Badia, Chair
Faculty Affairs Committee

DATE: April 2, 2014

SUBJ: End-of-the-Year Report, 2013-2014

FAC continued its efforts from last year to promote and raise funds for the associate faculty teaching award. At the request of various faculty members, we reviewed and proposed editorial changes to SD 91-20 on extensions to probationary periods; we reviewed SD 97-23 and submitted a resolution to senate to include campus-wide program directors in the upward feedback process (we are reviewing this document again after having it sent back to us for further consideration); and we reviewed P and T documents from the Department of Professional Studies, the Department of Sociology, the College of Health and Human Services, and the College of Education and Public Policy.

Membership:

Janet Badia
Carl Drummond (ex officio)
David Liu

Hedayeh Samavati
Brenda Valliere
Lesia Vartanian

MEMORANDUM

TO: The Senate

FROM: Andrew Downs, Chair
General Education Subcommittee

DATE: March 25, 2014

SUBJ: End of the Year Committee Reports, 2013-2014

During academic year 2013-14, the General Education Subcommittee (GES) implemented and administered the new General Education Program (GEP) created by SD 12-14. The GES has worked with Registrar's Office and others to develop a calendar for course approval, remonstrance, and assessment reporting.

During the fall semester Wanda Johnson developed the General Education Document and Information System (GEDIS) in Vibe. During the fall and spring semesters, there were minor changes to GEDIS.

During the fall and spring semesters, the GES has reviewed syllabi and assessment plans for general education courses taught in academic year 2013-14. Those courses have been subject to a remonstrance process.

In April, the GES will be hosting and/or sponsoring meetings to discuss the assessment of general education courses. The meetings will include sample assessment plans and reports.

Membership:

Stevens Amidon
Susan Anderson
Andrew Downs
Michelle Fritz

Ann Livschiz
Lee Roberts
Steven Sarratore (ex officio)
Linda Wright-Bower

TO: The Senate

FROM: Maneesh Sharma
Graduate Subcommittee

DATE: March 28, 2014

SUBJ: End-of-the-Year Report, 2013-2014

The Graduate Subcommittee met once to approve the Doctor of Nursing Practice.

Membership:

Troy Bassett
Sheena Choi
David Cochran
Linda Hite (PU Liaison)
Shannon Johnson

Deborah Poling
Steven Sarratore (ex officio)
Maneesh Sharma
Vacancy (IU Liaison)

TO: The Faculty

FROM: Suzanne LaVere, Chair
IPFW Honors Program Council

DATE: March 26, 2014

SUBJ: End-of-the-Year Committee Reports, 2013-2014

This year, the Honors Program Council has worked on approving a member of new honors courses, and has been reviewing honors course proposals on a rolling basis. The council has also approved a number of documents, including a new peer evaluation policy for Honors courses, new Honors course application procedures and rubric, and revised Honors funding opportunities for students. The council has also begun discussions on revising Honors project policies, including providing more guidance for faculty mentors of those projects. Additionally, the council is working on streamline H-Option policies, making it easier for honors students, faculty, and departments to coordinate schedules and offerings.

Two items voted on by the council were recently approved by the Senate. One item extended the terms of council members from two years to three years, and the other approved nomination of Joseph Khamalah to fulfill the council term of Prasad Bingi, who is on sabbatical in Spring 2014.

The council continues to finalize scheduling and organization of the Honors Showcase, which will be held on April 11.

Membership:

Susan Anderson
Carl Drummond (ex officio)
Robert Gillespie (ex officio)
Timothy Grove
Rebecca Jensen

Joseph Khamalah (ex officio)
Suzanne LaVere
Chris Rutkowski
Jamie Toole

TO: The Senate

FROM: Michael Nusbaumer, Chair
Indiana University Committee on Institutional Affairs

DATE: March 18, 2014

SUBJ: End-of-the-Year Report, 2013-2014

The IUCIA conducted the election of the IU Board of Review.

Membership:

Cigdem Gurgur
Michael Nusbaumer
Harold Odden

Brenda Valliere
1 vacancy

TO: The Senate

FROM: Solomon Isiorho, Chair
International Education Advisory Subcommittee

DATE: March 24, 2014

SUBJ: End-of-the-Year Report, 2013-2014

1. Looked at the 2013-14 Action Plan
2. Proposed "Guidelines for Establishing International Cooperation Agreements," currently under review by the VCAA.
3. Proposed "Guidelines for the Approval and Management of International Programs," currently under review by the VCAA.
4. Deliberated on the "International Initiatives Grant Program, now available through Office of Research, Engagement, and Sponsored Programs.
5. Membership in the ISEP, the International Student Exchange Program [<http://www.isep.org/>], which has financial arrangements similar to the existing National Student Exchange. This service should increase the number of student exchanges at a cost significantly lower than other programs such as IU's.
6. Marketing of ISEP, now with the Office of Graduate Studies, contracted web-based marketing and recruitment services.

Membership:

Zhuming Bi
Shannon Bischoff
Bruce Busby (ex officio)
Solomon Isiorho

Beomjin Kim
Myeong Hwan Kim
Brian Mylrea (ex officio)

TO: The Senate

FROM: Suzanne LaVere, Chair
Library Subcommittee

DATE: March 26, 2014

SUBJ: End-of-the-Year Report, 2013-2014

This year, the members of the Senate Library Subcommittee have served as internal peer reviewers for the library's self-study in preparation for the library's first program review. Members of the committee met with the external reviewers and discussed the library's strengths and areas where improvements can be made, as well as the importance of university funding for maintaining these strengths and facilitating improvements.

In addition, we are currently discussing an Open Access Resolution that would be in line with what the Purdue University Senate approved in 2012. We received a referral from the chair of URPC in order to hold a faculty forum that will provide information about Open Access and currently working on a "frequently asked questions" document about open access that will be sent to all faculty prior to the open forum in order to give faculty an idea of what Open Access entails. The committee is also discussing the library budget, the library renovations, and reviewing special needs grants in April.

Membership:

Stella Batagiannis
Talia Bugel
Adam Coffman
Barry Dupen
Linda Hite

Suzanne LaVere
Kathleen Murphey
Deborah Poling
Cheryl Truesdell

TO: The Senate

FROM: Gail Hickey, Co-Chair
David Liu, Co-Chair
Nominations and Elections Committee

DATE: March 20 2014

SUBJ: End-of-the-Year Report, 2013-2014

The Nominations and Elections Committee was engaged in the following activities in the past year:

- SD 86-22 Senate Committee on Program Merger/Reorganization/Elimination (CMRE) Update and Election
- IU Speaker Election
- Senate Presiding Officer Election
- Senate Committee and Subcommittee Elections
- Ad Hoc Strategic Planning Committee Election
- We have developed specific recommendations for holding Senate-related elections via Qualtrics in future in a manner that would make it possible for self-nominating candidates to identify themselves by name, department, and a brief statement of qualification and/or interest in serving on the selected committee(s)

Membership:

Gail Hickey
David Liu

Steven Stevenson
Lesa Vartanian

TO: The Senate

FROM: Andrew Downs, Chair
Professional Development Subcommittee

DATE: March 25, 2014

SUBJ: End-of-the-Year Report, 2013-2014

During the fall semester the Professional Development Subcommittee (PDS) reviewed and made recommendations regarding summer grant and sabbatical requests. The recommendations were presented to the Vice Chancellor for Academic Affairs.

Membership:

Hosni Abu-Mulaweh
Jihad Albayyari (ex officio, nonvoting)
Stevens Amidon
Andrew Downs

Connie Kracher
Peter Ng
Sue Skekloff
Michael Stapleton

TO: The Senate

FROM: Peter Dragev, Chair
Purdue University Committee on Institutional Affairs

DATE: March 25, 2014

SUBJ: End-of-the-Year Report, 2013-2014

PUCIA handled filing the vacancies on the Purdue Academic Personnel Grievance Committee.

Membership:

Peter Dragev
Abdullah Eroglu
Marc Lipman

David Liu
John Niser

TO: The Senate

FROM: Chand Chauhan, Chair
Student Affairs Committee

DATE: March 26, 2014

SUBJ: End-of-the-Year Report, 2013-2014

The Student Affairs Committee deliberated several issues including the food choices around the campus, campus appeal, and job fairs.

Membership:

Janet Badia
Chand Chauhan
Leah Johnson
David Liu

George McClellan (ex officio)
Kathy Pollock
Yvonne Zubovic

TO: The Senate

FROM: Marc Lipman, Chair
University Resources Policy Committee

DATE: March 19, 2014

SUBJ: End-of-the-Year Report, 2013-2014

1. University Resources Policy Committee generated the following documents:

- A. Senate Document SD 13-13 (Approved, 01/13/2014
Amendment to the Bylaws of the Fort Wayne Senate: Section 5.3.5.2, Academic Computing and Information Technology Advisory Subcommittee.
- B. Senate Document SD 13-25 (Approved, 3/17/2014) Guiding principles for IPFW budgets.

2. University Resources Policy Committee is engaged in these ongoing activities:

- A. At work on report on the costs and benefits of IPFW participation in D-1 athletics.
- B. At work on report on the costs and benefits of IPFW participation in School-Based Programs.
- C. Continuing participation in the IPFW budget process, including advice to the Chancellor and Vice Chancellors

Membership:

Carol Crosby
Stanley Davis (ex officio)
Sarah Didier
Peter Dragnev
Carl Drummond (ex officio)
Cyndy Elick
H. Jay Harris (ex officio, nonvoting)
Peter Iadicola

Bruce Kingsbury
Marc Lipman
John Niser
Robert Wilkinson (ex officio,
nonvoting)
Michael Wolf
Yvonne Zubovic

TO: The Senate

FROM: Elliot Blumenthal
NCAA Faculty Representative

DATE: March 31, 2014

SUBJ: End-of-the-Year Report, 2013-2014

Over the past year I have been involved in a few Faculty/student issues in which the student has stated that they were having issues with Faculty concerning missed classes. In some instances the students were not completely upfront with the real issues and in other circumstances we were able to work out the problem. This, however, brings up the continuing problem that IPFW does not have a missed class policy for anyone who is performing IPFW responsibilities off campus and might miss class because of their activity. All other schools within the Summit League have a missed class policy (not only for student athletes) and this would help a number of students on campus. We are beginning to examine this issue and may bring a policy statement to the Faculty Senate.

We have had a few Secondary violations over the past year that have been handled within the department with oversight from the Summit League and the NCAA offices. One such issue was some overpayment to student athletes for books. This has been resolved and policies have been changed so that this does not re-occur.

Our Athletic Director, Tommy Bell, resigned this year, and a search was begun in the Fall. I was on the Search Committee (even though I was on sabbatical), and concluded in the Spring, 2014 with the hiring of Kelley Hartley.

The Assistant FAR position was terminated in the Fall, 2013. The FARs had their annual meeting in Sioux Falls and their annual telephone conference in the Fall. Athletics had another outstanding year with overall GPA (>3.1) and great success on the Field.