

MEMORANDUM

TO: Fort Wayne Senate

FROM: Kate White  
Chair, Curriculum Review Subcommittee

DATE: April 7, 2017

SUBJ: Proposal for Four New Public Policy Concentrations; For Information Only

The Curriculum Review Subcommittee met on April 7, 2017 to review the attached proposals for the creation of four new concentrations in the Department of Public Policy:

1. Proposal for Criminal Justice Policy concentration (in the existing Criminal Justice major)
2. Proposal for Law and Public Policy concentration (in the existing Criminal Justice major)
3. Proposal for Healthcare Management concentration (in the existing Health Services Administration major)
4. Proposal for Nonprofit Management and Leadership concentration (in the existing Health Services Administration major)

The committee approved all four proposals unanimously and therefore find that they require no Senate review.

| <b>Approved</b>   | <b>Opposed</b> | <b>Abstention</b> | <b>Absent</b> |
|-------------------|----------------|-------------------|---------------|
| David Liu         |                |                   |               |
| Andres Montenegro |                |                   |               |
| Sue Skekloff      |                |                   |               |
| Julia Smith       |                |                   |               |
| Kate White        |                |                   |               |
| Mieko Yamada      |                |                   |               |

**IPFW**  
**Request for a New Major, Track, Concentration, or Specialization**

- I. Name of proposed major, track, concentration or specialization  
Criminal Justice Policy concentration (in the existing Criminal Justice major)
- II. Title of degree to be conferred  
Bachelor of Science in Public Affairs
- III. Field of study, department, and college involved  
Department of Public Policy (College of Education and Public Policy)
- IV. Objectives of the proposed major, track, concentration or specialization  
Current criminal justice majors have no choices in their curriculum. The major objective of the proposal is to broaden the appeal of the criminal justice major; students will have two concentration choices if the dual proposals are endorsed: criminal justice policy and law and public policy.
- V. Proposed Date of Initiation  
The proposed implementation date is Fall 2017.
- VI. Describe the relationship of the proposed major, track, concentration or specialization to the mission of the campus or the department  
The mission of the Department of Public Policy at IPFW is to improve the quality of public service through teaching current and prospective public servants, through research on public issues, and through service to organizations with public policy interests. The proposed new concentration would be another opportunity for interested students to engage in public service as a career upon completion of the baccalaureate degree.
- VII. Describe any relationship to existing programs within the campus  
The only criminal justice program at IPFW is housed in the Department of Public Policy.
- VIII. Describe any cooperative endeavors explored and/or intended with other institutions or organizations

No joint endeavors with other institutions or organizations are envisioned at this time.

IX. Describe the need for the major, track, concentration or specialization

There has been a slight decline in the percentage of criminal justice students in the department. The primary objective of creating two concentrations in the major is to increase enrollments and enhance professional opportunities for students upon successful completion of the degree.

X. Describe the resources required over and above current levels to implement the proposed major, track, concentration or specialization\*

No additional resources are needed to implement this new concentration in the Criminal Justice major.

XI. A Liaison Library Memo

See attached

XII. Proposed curriculum

The Criminal Justice Policy concentration in the Criminal Justice major would require 30 credit hours for completion (students are required to have a minimum of 120 credit hours with a 2.00 cumulative grade point average and a 2.30 grade point average in core and major area courses in order to receive the Bachelor of Science in Public Affairs degree).

If approved by the appropriate entities, the new Criminal Justice Policy concentration would have the following curriculum:

**PPOL J201 (Theoretical Foundations of Criminal Justice) 3 credit hours.**

This course examines the impact of sociological, biological, and economic theories of crime and the practice of criminal justice. Focus is upon the nature and importance of theory, context of theoretical developments, methods for the critical analysis of theoretical developments, and policy implications of the varying perspectives considered. Prerequisite: PPOL J101

**PPOL J202 (Criminal Justice Data, Methods, and Resources) 3 credit hours.**

Course examines basic concepts of criminal justice. Students become familiar with research techniques necessary for systematic analysis of the criminal justice system, offender behavior, crime trends, and program effectiveness. Students will learn to critically evaluate existing research. Students will become familiar with existing sources of criminal justice data and will learn to assess the quality of that data. Prerequisite: PPOL J101

**PPOL J301 (Substantive Criminal Law) 3 credit hours.**

The development, limitations, and application of substantive criminal law utilizing the case study method. Prerequisite: PPOL J101

**PPOL J321 (American Policing) 3 credit hours.**

This course will examine the history, evolution, and organization of policing in the United States. Emphasis is placed on such major contemporary issues as the police role, discretion, use of force, corruption, accountability, and community policing. Prerequisite: PPOL J101

**PPOL J331 (Corrections) 3 credit hours.**

This course examines the historical development of the American correctional system; the study of administration of local, state, and federal corrections programs, including jail, probation, community corrections, and prisons. Includes the study of punishment rationales, current correctional policies, and possibilities for reform. Prerequisite: PPOL J101

**PPOL J439 (Crime and Public Policy) 3 credit hours.**

A detailed examination of the major efforts designed to control or reduce crime. A review of existing knowledge is followed by an investigation of current crime control theories, proposals, and programs.

Prerequisite: PPOL J101; senior standing; or consent of instructor.

**PPOL V372 (Government Finance and Budgets) 3 credit hours.**

Study of fiscal management in public agencies, including revenue administration, debt management, and public budgeting.

**PPOL V376 (Law and Public Policy) 3 credit hours.**

The purpose of this course is to provide a basic understanding of the origins, process, and impact of law in the making and implementing of public policy. The course's major objective is to provide students with the substantive concepts necessary to understand the judicial system and law in its various forms.

**Two additional PPOL courses, one of which can be PPOL J380-Internship in Criminal Justice) 6 credit hours.**

**IPFW**  
**Request for a New Major, Track, Concentration, or Specialization**

- I. Name of proposed major, track, concentration or specialization  
Law and Public Policy concentration (in the existing Criminal Justice major)
- II. Title of degree to be conferred  
Bachelor of Science in Public Affairs
- III. Field of study, department, and college involved  
Department of Public Policy (College of Education and Public Policy)
- IV. Objectives of the proposed major, track, concentration or specialization  
Current criminal justice majors have no choices in their curriculum. The major objective of the proposal is to broaden the appeal of the criminal justice major; students will have two concentration choices if the dual proposals are endorsed: law and public policy and criminal justice policy.
- V. Proposed Date of Initiation  
The proposed implementation date is Fall 2017.
- VI. Describe the relationship of the proposed major, track, concentration or specialization to the mission of the campus or the department  
The mission of the Department of Public Policy at IPFW is to improve the quality of public service through teaching current and prospective public servants, through research on public issues, and through service to organizations with public policy interests. The proposed new concentration would be another opportunity for interested students to engage in public service as a career upon completion of the baccalaureate degree.
- VII. Describe any relationship to existing programs within the campus  
The only criminal justice program at IPFW is housed in the Department of Public Policy.
- VIII. Describe any cooperative endeavors explored and/or intended with other institutions or organizations

No joint endeavors with other institutions or organizations are envisioned at this time.

IX. Describe the need for the major, track, concentration or specialization

There has been a slight decline in the percentage of criminal justice students in the department. The primary objective of creating two concentrations in the major is to increase enrollments and enhance professional opportunities for students upon successful completion of the degree.

X. Describe the resources required over and above current levels to implement the proposed major, track, concentration or specialization\*

No additional resources are needed to implement this new concentration in the Criminal Justice major.

XI. A Liaison Library Memo

See attached

XII. Proposed curriculum

The Law and Public Policy concentration in the Criminal Justice major would require 27 credit hours for completion (students are required to have a minimum of 120 credit hours with a 2.00 cumulative grade point average and a 2.30 grade point average in core and major area courses in order to receive the Bachelor of Science in Public Affairs degree).

If approved by the appropriate entities, the new Law and Public Policy concentration would have the following curriculum:

**PPOL J301 (Substantive Criminal Law) 3 credit hours.**

The development, limitations, and application of substantive criminal law utilizing the case study method. Prerequisite: PPOL J101

**PPOL V339 (Legal History and Public Policy) 3 credit hours.**

This course will cover a specific policy issue in American history (such as race relations or political protest/dissent) during specific time periods and focus on the role played by the U.S. Supreme Court in dealing with that issue.

**PPOL V372 (Government Finance and Budgets) 3 credit hours.**

Study of fiscal management in public agencies, including revenue administration, debt management, and public budgeting.

**PPOL V376 (Law and Public Policy) 3 credit hours.**

The purpose of this course is to provide a basic understanding of the origins, process, and impact of law in the making and implementing of public policy. The course's major objective is to provide students with the substantive concepts necessary to understand the judicial system and law in its various forms.

**PPOL V405 (Public Law and the Legislative Process) 3 credit hours.**

This course focuses on Congress as a policy-making body in the U.S. public law system. It covers the constitutional framework for congressional operations as well as technical aspects of the legislative process such as bill drafting and analysis, the role of leadership, and the prerogatives of individual members.

**PPOL V406 (Public Law and the Electoral Process) 3 credit hours.**

The purpose of this course is to facilitate understanding of the interaction of electoral politics and policy. It covers the legal framework of the evolution of the "right" to vote, the impact of the judiciary on the structure of elections, limitation on campaign practices, and the importance of legislative districting and its control.

**PPOL V456 (Topics in Public Law: Philadelphia Convention) 3 credit hours.**

Extensive analysis of selected contemporary issues in public law. Topics vary from semester to semester. May be repeated for credit.

**Two additional PPOL courses, one of which can be PPOL V380-Internship in Public Affairs) 6 credit hours.**

**IPFW**  
**Request for a New Major, Track, Concentration, or Specialization**

- I. Name of proposed major, track, concentration or specialization  
  
Healthcare Management concentration (in the existing Health Services Administration major)
- II. Title of degree to be conferred  
  
Bachelor of Science in Public Affairs
- III. Field of study, department, and college involved  
  
Department of Public Policy (College of Education and Public Policy)
- IV. Objectives of the proposed major, track, concentration or specialization  
  
Current Health Services Administration majors have no choices in their curriculum. The major objective of the proposal is to broaden the appeal of the health services administration major; students will have two concentration choices if the dual proposals are endorsed: healthcare management and nonprofit management and leadership.
- V. Proposed Date of Initiation  
  
The proposed implementation date is Fall 2017.
- VI. Describe the relationship of the proposed major, track, concentration or specialization to the mission of the campus or the department  
  
The mission of the Department of Public Policy at IPFW is to improve the quality of public service through teaching current and prospective public servants, through research on public issues, and through service to organizations with public policy interests. The proposed new concentration would be another opportunity for interested students to engage in public service as a career upon completion of the baccalaureate degree.
- VII. Describe any relationship to existing programs within the campus  
  
The only health services administration program at IPFW is housed in the Department of Public Policy.
- VIII. Describe any cooperative endeavors explored and/or intended with other institutions or organizations



No joint endeavors with other institutions or organizations are envisioned at this time.

IX. Describe the need for the major, track, concentration or specialization

There has been a slight decline in the percentage of health services administration students in the department. The primary objective of creating two concentrations in the major is to increase enrollments and enhance professional opportunities for students upon successful completion of the degree.

X. Describe the resources required over and above current levels to implement the proposed major, track, concentration or specialization\*

No additional resources are needed to implement this new concentration in the Health Services Administration major.

XI. A Liaison Library Memo

See attached

XII. Proposed curriculum

The Healthcare Management concentration in the Health Services Administration major would require 30 credit hours for completion (students are required to have a minimum of 120 credit hours with a 2.00 cumulative grade point average and a 2.30 grade point average in core and major area courses in order to receive the Bachelor of Science in Public Affairs degree).

If approved by the appropriate entities, the new Healthcare Management concentration would have the following curriculum:

**PPOL H320 (Health Systems Administration) 3 credit hours.**

An overview of the U.S. healthcare delivery system. Examines the organization, function, and role of the system; current system problems; and alternative systems or solutions.

**PPOL H322 (Principles of Epidemiology) 3 credit hours.**

A basic overview of epidemiologic methodology and techniques. Both communicable and chronic disease risk factors will be discussed, along with data acquisition, analysis techniques, and current published epidemiological studies. Prerequisite: MA 14000 or equivalent course.

**PPOL H352 (Health Finance and Budgeting) 3 credit hours.**

First of a two-course sequence on the financial management of healthcare organizations; introduces financial environment of providers and concepts of

financial accounting critical to decision-making. Topics include financial statement analysis (specific emphasis on unique features of healthcare financial statements), accounting and managerial control of cash, accounts receivable, inventory, and budgeting.

**PPOL H402 (Hospital Administration) 3 credit hours.**

The study of organization, structure, function, and fiscal operations within hospitals. The role of the hospital in the community, relationship to official and voluntary health agencies, coordination of hospital departments and managerial involvement will be examined.

**PPOL H411 (Chronic and Long-Term Care Administration) 3 credit hours.**

Administering programs across the continuum of care including nursing homes, hospice, home health, and assisted living; Medicare and Medicaid financing; quality improvement; care management; and needs of special populations, particularly, vulnerable elders.

**PPOL V263 (Public Management) 3 credit hours.**

This course is an examination of the management process in public organizations in the United States. Special attention will be given to external influences on public managers, the effects of the intergovernmental environment, and in particular, problems of management in a democratic, limited government system.

**PPOL V372 (Government Finance and Budgets) 3 credit hours.**

Study of fiscal management in public agencies, including revenue administration, debt management, and public budgeting.

**PPOL V376 (Law and Public Policy) 3 credit hours.**

The purpose of this course is to provide a basic understanding of the origins, process, and impact of law in the making and implementing of public policy. The course's major objective is to provide students with the substantive concepts necessary to understand the judicial system and law in its various forms.

**Two additional PPOL courses, one of which can be PPOL V380-Internship in Public Affairs) 6 credit hours.**

**IPFW**  
**Request for a New Major, Track, Concentration, or Specialization**

- I. Name of proposed major, track, concentration or specialization  
  
Nonprofit Management and Leadership concentration (in the existing Health Services Administration major)
- II. Title of degree to be conferred  
  
Bachelor of Science in Public Affairs
- III. Field of study, department, and college involved  
  
Department of Public Policy (College of Education and Public Policy)
- IV. Objectives of the proposed major, track, concentration or specialization  
  
Current Health Services Administration majors have no choices in their curriculum. The major objective of the proposal is to broaden the appeal of the health services administration major; students will have two concentration choices if the dual proposals are endorsed: nonprofit management and leadership and healthcare management.
- V. Proposed Date of Initiation  
  
The proposed implementation date is Fall 2017.
- VI. Describe the relationship of the proposed major, track, concentration or specialization to the mission of the campus or the department  
  
The mission of the Department of Public Policy at IPFW is to improve the quality of public service through teaching current and prospective public servants, through research on public issues, and through service to organizations with public policy interests. The proposed new concentration would be another opportunity for interested students to engage in public service as a career upon completion of the baccalaureate degree.
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No joint endeavors with other institutions or organizations are envisioned at this time.

IX. Describe the need for the major, track, concentration or specialization

There has been a slight decline in the percentage of health services administration students in the department. The primary objective of creating two concentrations in the major is to increase enrollments and enhance professional opportunities for students upon successful completion of the degree.

X. Describe the resources required over and above current levels to implement the proposed major, track, concentration or specialization\*

A new tenure-track faculty member with a background and expertise in the nonprofit sector would be needed to implement the proposed concentration.

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XII. Proposed curriculum

The Nonprofit Management and Leadership concentration in the Health Services Administration major would require 27 credit hours for completion (students are required to have a minimum of 120 credit hours with a 2.00 cumulative grade point average and a 2.30 grade point average in core and major area courses in order to receive the Bachelor of Science in Public Affairs degree).

If approved by the appropriate entities, the new Nonprofit Management and Leadership concentration would have the following curriculum:

**PPOL V221 (Nonprofit and Voluntary Sector) 3 credit hours.**

This course provides a broad overview of the U.S. nonprofit sector. Topics include the sector's size and scope and its religious, historical, and theoretical underpinnings. It also examines perspectives on why people organize, donate to, and volunteer for nonprofit organizations, and looks at current challenges that the sector faces.

**PPOL V263 (Public Management) 3 credit hours.**

This course is an examination of the management process in public organizations in the United States. Special attention will be given to external influences on public managers, the effects of the intergovernmental environment, and in particular, problems of management in a democratic, limited government system.

**PPOL V348 (Management Science) 3 credit hours.**

Introduction to management science models and methods for policy analysis and public management. Methods include decision analysis, linear programming, queuing analysis, and simulation. Computer-based applications are included. Prior familiarization with computers is recommended, though not required.

**PPOL V362 (Nonprofit Management and Leadership) 3 credit hours.**

Students in this experiential course prepare themselves for this field as well as public and private sector jobs that intersect with the nonprofit sector. This course provides an overview of nonprofit management practices, including governance, leadership, planning, performance measurement, marketing, finances, ethics, team management, and staff and volunteer relations.

**PPOL V372 (Government Finance and Budgets) 3 credit hours.**

Study of fiscal management in public agencies, including revenue administration, debt management, and public budgeting.

**PPOL V376 (Law and Public Policy) 3 credit hours.**

The purpose of this course is to provide a basic understanding of the origins, process, and impact of law in the making and implementing of public policy. The course's major objective is to provide students with the substantive concepts necessary to understand the judicial system and law in its various forms.

**PPOL V458 (Fund Development for Nonprofit Organizations) 3 credit hours.**

Course builds an understanding of the practice, philosophy, law, and theory of fundraising. Students establish an organization's value base and mission, prepare funding appeals, evaluate readiness for a campaign, assess funding sources, implement fundraising vehicles, evaluate effectiveness, and discuss stewardship of contributions.

**Two additional PPOL courses, one of which can be PPOL V380-Internship in Public Affairs) 6 credit hours.**