

TO: Fenwick W. English
Vice Chancellor for Academic Affairs

FROM: Chair Emoluments Subcommittee
David A. McCants, Chair

DATE: January 13, 1997

SUBJECT: Recommendations

The Chair Emoluments Subcommittee, having reviewed its interim report and the discussions of it conducted in open hearings with the IPFW department chairs, unanimously recommends establishment of the following policy on chair emoluments:

1. All chairperson appointments, except for MATH and ENGL*, shall be for the fiscal year with .50 FTE for administration (for the fiscal year);

2. Any reduction or increase from the above (such as additional FTE for administration or a shorter contracted period) shall occur upon recommendation of the dean and approval by the Vice Chancellor for Academic Affairs; and

3. In no case shall the emoluments budgeted for an appointment exceed the cost of the fiscal-year salary for the position.

*MATH and ENGL shall be maintained at present arrangement: .50 FTE for administration for the academic year and 1.00

FTE for administration in the summer.

The Subcommittee believes that the above recommendations assure provision of department chairperson services required by type and in time frames essential for effective operation, including the increasing need for summer administration; and provides the flexibility for making administrative arrangements and appointments that chairs and deans are agreed is necessary to an effective policy on chair emoluments.

enc. Cost Analysis

copy.Members of the Subcommittee

Benjamin C. Christy

Van Coufoudakis

Ronald C. Emery

James E. Jones

Michael R. Lane