

INDIANA UNIVERSITY-PURDUE UNIVERSITY FORT WAYNE

COMPUTER USERS ADVISORY SUBCOMMITTEE

To: Information Technology Steering Committee and
Fort Wayne Senate via the University Resources Policy Committee

From: Computer Users Advisory Subcommittee

S. Hollander, chair

Date: April 25, 1996

Subject: Suggested guidelines for use of LAN bulletin boards,
"for information only"

The significant number of e-mail messages addressed to "ALL
PC USERS" on the IPFW LAN taxes system capabilities and,
sometimes, the patience of IPFW employees. The Computer Users
Advisory Subcommittee therefore suggests implementation of the

following guidelines for use of the campus LAN e-mail system concurrent with full implementation of e-mail bulletin boards. The purpose of these suggestions is to reduce technical and human burdens associated with unwanted e-mail messages while retaining e-mail users' ability to disseminate information about a full range of subjects to the broadest possible audience.

1. The "ALL PC USERS" option should be removed from cc:Mail, so that mail addressed to the entire user community can be posted to a bulletin board only. An exception available only to the campus police would allow emergency notices from that office to reach users at maximum speed.
2. A series of special-purpose bulletin boards should be established by system administrators, to include boards such as the following and, as they prove warranted, others:
 - o Events
 - o Free or for sale
 - o Issues du jour
 - o Lights on
 - o News releases
 - o Volunteers needed
 - o None of the above.
3. Provision should be made for the maintenance of the bulletin boards, and especially for the removal by system administrators of messages no longer relevant or timely.
4. LAN users-both existing and new-should be informed of how to post to, read from, and remove their own postings from the bulletin boards.