

MEMORANDUM

TO: The Faculty

FROM: John Vollmer, Chair
Senate Agenda Committee

DATE: 26 March 1999

SUBJ: End-of-the-Year Committee Reports

Attached are brief reports from Senate committees and subcommittees of their activities and actions for the past year. Also attached is the annual report from the NCAA Faculty Representative and the Compliance Coordinator.

Chairs:

- A. [Academic Advising Subcommittee](#) (W. Bruening; D. Neitzel)
- B. [Academic Appeals Subcommittee](#) (M. Sherr)
- C. [Academic Computing and Information Technology Advisory Subcommittee](#) (M. Kimble; J. Moore)
- D. [Subcommittee on Athletics](#) (C. Drummond)
- E. [Budgetary Affairs Subcommittee](#) (G. Bullion)
- F. [Calendar Subcommittee](#) (K. Stevenson)
- G. [Continuing Education Advisory Subcommittee](#) (D. Holliday)
- H. [Curriculum Review Subcommittee](#) (M. Codispoti)
- I. [Developmental Studies Subcommittee](#) (R. Ramsey)
- J. [Distance Education Subcommittee](#) (P. Ashton)
- K. [Educational Policy Committee](#) (L. Wright-Bower)
- L. [Faculty Affairs Committee](#) (J. Silver)
- M. [General Education Subcommittee](#) (P. Iadicola)
- N. [Graduate Subcommittee](#) (D. Turnipseed)
- O. [Honors Program Council](#) (R. Hess)
- P. [Indiana University Committee on Institutional Affairs](#) (M. Downs)
- Q. [International Studies Program Advisory Subcommittee](#) (Z. Shipchandler)
- R. [Library Subcommittee](#) (R. Manalis)
- S. [Nominations and Elections Committee](#) (D. Weakley)
- T. [Professional Development Subcommittee](#) (D. Legg)
- U. [Purdue University Committee on Institutional Affairs](#) (J Wilson)
- V. [Rules Committee](#) (K. McDonald)
- W. [Student Affairs Committee](#) (V. Craig)
- X. [University Resources Policy Committee](#) (D. Bezdon)
- Y. [NCAA Faculty Representative](#) (E. Blumenthal)
- Z. [NCAA Compliance Coordinator](#) (D. Skelton)

MEMORANDUM

TO: The Senate

FROM: Douglas Neitzel, Co-Chair
Academic Advising Subcommittee

DATE: 26 March 1999

SUBJ: End-of-the-Year Committee Report

To reiterate previous information, the sub-committee unanimously supported a proposal to reinstate mid-semester grade reports, unanimously supported a proposal to have advising become a part of faculty members' teaching duties (for those that DO advise), and are discussing a campus definition of advising and what form(s) advising should take in the future the coming of age of OASIS.

This co-chair would like to suggest a review of the procedure which brought the current membership to the committee. While we are arguably too large a group to maximize effectiveness, I think of greater concern is the complete omission of professional advisor representation from our ranks--except insofar as Herbrand, Neitzel and a variety of stand-ins for faculty who cannot attend meetings attempt to do so. More curious are several appointments--library! and education who, for all their interest, have never advised students.

Life is indeed rich in its pageantry!

Committee Membership:

William Bruening, 1998-00, Co-Chair
James Burg, 1998-00
Julie Fellers-Hook (ex officio)
Elaine Foley, 1998-01
Laura Herbrand, 1998-01 (VCSA designee)
Ali Mir, 1998-99
Douglas Neitzel, Co-Chair (ex officio)
James Owen, 1998-99 Steven Sarratore, 1998-00 (VCAA designee)
William Skoog, 1998-00
Cheryl Truesdell, 1998-01
Karen Wakley, 1998-01
Nash Younis, 1998-99
2 students

MEMORANDUM

TO: The Senate

FROM: Mitchell Sherr, Chair
Academic Appeals Subcommittee

DATE: 26 March 1999

SUBJ: End-of-the-Year Committee Report

There were no pending matters before the Academic Appeals Subcommittee during academic 1998-1999.

Academic Appeals Subcommittee (7 Voting Faculty & 3 Alternates)

Nancy Cothorn, 1998-01

1 vacancy

Edwin Leonard, 1997-00

Hedayeh Samavati, 1997-00

Don Schmidt, 1998-01

Mitchell Sherr, 1998-01, Chair

Jeffrey Wilson, 1997-00 Alternates:

Margit Codispoti, 1997-00

Marjorie Souers, 1996-99

Audrey Ushenko, 1997-00

Academic Computing and Information Technology Advisory Subcommittee

TO: The Senate

FROM: ACITAS (formerly Cuas)
M. G. Kimble, Co-chair

DATE: March 25, 1999

RE: End-of-the-Year Committee Report

During the academic year, the Academic Computing and Information Technology Advisory Subcommittee:

? Succeeded in changing the committee e from Computer Users Advisory Subcommittee to Academic Computing and Information Technology Advisory Subcommittee. Membership change was not adopted.

? Drafted a Strategic Plan for Academic Information Technology to achieve the goals established

in the IPFW Strategic Plan and Mission Statement and worked with the Information Technology Policy Committee to write the final plan which included both academic and administrative goals.

? Drafted a Statement of Computational Diversity to establish supported platforms for computing devices at IPFW.

? Endorsed a change to the "Ethical Computing Guidelines for Students" to provide clarification on issues dealing specifically with the use of e-mail.

? Was represented on the DECCO web-course authoring software selection committee by Jim Moore.

? Addressed the alleviation of e-mail backlogs on CCMail. Use of archive files for messages more than 13-months old was suggested.

? Was in charge by ITPC to develop an action plan for implementation of the Strategic Plan.

Harold Broberg, 1998-00
Distance Ed representative
Douglas Coutts, 1998-01
Patricia Erdman, 1998-01, Co-Chair (Fall)
Thomas Guthrie, 1996-99
Rachelle Drabi, 1999
Margaret Kimble, 1998-01, Co-Chair
Daniel Liang, CS, 1998-01
James Moore, 1997-00, Co-Chair (Spring)
Robert Murray, 1998-00
Michael O'Hear (ex officio)
Mary Schoeler (ex officio)
Kathy Trier, 1998-01
Judith Violette, 1998-01
Karen Wakley, 1998-01

MEMORANDUM

TO: The Senate

FROM: Carl Drummond, Chair
Subcommittee on Athletics

DATE: 24 March 1999

SUBJ: End-of-the-Year Committee Report

The '98-'99 academic year has seen SCOA focus its attention on several key athletic issues. SCOA played central role in the recently completed NCAA compliance review, along with follow-up revisions to the compliance process as conducted at IPFW. SCOA provided input on all aspects of the compliance review, as well as specifically developing the Governance and Rules-compliance Initiatives and Guidelines for the Role of an Athletics Board. These documents are now an integral part of the IPFW compliance manual.

Secondly, SCOA as moved forward in its efforts to add the position of Senior Women's Athletic Administrator as a ex officio member to the subcommittee. Currently that change resides in the hands of the Senate Rules Committee, and is expected to be brought to the Senate in the near future.

Thirdly, SCOA has be actively engaged in discussions about student class attendance and issues of student add/drop procedures. These discussions have centered on the concerns of the FAR and Compliance Officer, and recommendations have been made to facilitate handling of those issues.

Finally, SCOA has passed a change in the regulated timing of implementation of changes in eligibility status. This change shortens the interval between exams and the change of status, thereby speeding the process. All eligibility changes are now effective on the third working day after the day grades are due at the end of the semester.

Athletics, Subcommittee on (6 Faculty, 1 Administrator, Faculty Representative, NCAA Compliance Coordinator, 1 Alumni, 1 Staff, & 2 Students)

Lowell Beineke, 1998-01
Elliott Blumenthal, 1998-00 (Faculty Representative)
Charles Champion, 1996-99
Carl Drummond, 1998-01, Chair
Bernie Lohmuller, 1998-99
Kim McDonald, 1997-00
David Oberstar, 1997-00 Stanley Perchan (ex officio)
David Skelton, 1997-02
(NCAA Compliance Coordinator)
David Thuente, 1998-01
Charles Washington, (Alumni)

To: IPFW Faculty Senate

From: 1998-99 Budgetary Affairs Subcommittee
George W. M. Bullion, Chairperson

Subject: BAS 1998-99 Report of Activities

Date: March 25, 1999

Beginning in the summer of 1998 the BAS began redirecting its activities toward gaining much needed and deserved equity funding for IPFW from the Indiana Commission on Higher Education and the Indiana General Assembly. Some of the activities in which the BAS has been engaged during the 1998-99 academic year are as follows:

1. August 5, 1998 BAS held a full-blown press conference to publicize the extent and magnitude of IPFW's underfunding. The thrust of our press conference was that IPFW deserved and required an equity adjustment of approximately \$7,000,000 and that the \$1,000,000 being requested by Purdue was woefully inadequate. Most local network TV stations and the major local newspapers covered the press conference. The media coverage and the interest that was generated fully met or even exceeded our expectations.
2. The press conference packet was sent to the ICHE, the legislators from IPFW's Northeastern Indiana service territory, and selected other officials. Immediately BAS members began the process of informing legislators and other community leaders of IPFW's funding needs as the opportunities arose.
3. BAS was represented at the ICHE meeting in late August 1998 when Dr. Steven Beering, President of Purdue University, made his budget presentation to that body.
4. September 25, 1998 BAS met with Purdue Vice President Ken Burns and Assistant Vice President for legislative relations, Terry Streuh. In that session BAS was encouraged to continue providing assistance in making IPFW's case for an equity adjustment to the legislature. These officials explained that while they were only asking for \$1 million in the 1999-2001 legislative session, they were committed to immediately coming back to request additional equity funding. These Purdue officials and BAS appeared to be on the same page regarding the extent and magnitude of IPFW's funding needs.
5. BAS participated in the Alumni legislative luncheon held at IPFW on November 19 and again made our case to the legislators who were in attendance.
6. On February 10, 1999 representatives of BAS joined IPFW alumni and students in Indianapolis for a day of lobbying the Northeastern Indiana legislators while the Indiana General Assembly was in session. In preparation for this lobbying effort BAS prepared a brochure and mailed it to our local legislators and selected other parties.
7. In late February 1999 the News-Sentinel published an opinion piece regarding IPFW's underfunding that was written by members of BAS. Again, the coverage in both of Fort Wayne's daily newspapers has been exceptional and the editorial staff has become very vocal in their support of IPFW's need for additional equity funding.

8. Since BAS believes that it may take 5-10 years to gain the much needed equity funding for IPFW, it is exploring strategies to work with the IPFW faculty, administration, students, and community friends of IPFW on an ongoing basis to keep the issue before the ICHE and the legislators in IPFW's service territory.

9. Some other matters that have received the attention of the 1998-99 BAS are:

- a. BAS met with Interim Vice Chancellor Hannah to come up with a consistent method for counting faculty, administration, and staff for budget analysis purposes. Representatives of BAS have worked with Dr. Hannah to provide BAS input directly into that process.
- b. Continued to monitor the status of negotiations between Purdue-W. L. and I. U.-Bloomington officials regarding the rather sizeable fees that have been escrowed on behalf of IPFW.
- c. As other matters have been brought to the attention, they have been discussed and action taken as needed.
- d. Continued to update the data which shows the extent and magnitude of IPFW's underfunding.

Budgetary Affairs Subcommittee (8 Voting Faculty)

Robert Barrett, 1996-99

George Bullion, 1996-99, Chair

John Cochren, 1997-00

Thomas Guthrie, 1996-99 David Oberstar, 1997-00

Richard Pacer, 1997-00

Raymond Pippert, 1996-99

David Thuente, 1997-00

MEMORANDUM

TO: The Senate

FROM: Ken Stevenson, Chair
Calendar Subcommittee

DATE: 18 March 1999

SUBJ: End-of-the-Year Committee Report

The Calendar Subcommittee met twice and considered three documents: 1) the Academic Calendar for 2001-2002 (adopted and sent on to the Educational Policy Committee); 2) the IPFW Campus Calendar Subcommittee Academic Calendar Formula (developed as a working document only); and 3) Proposed Amendment to the Calendar for 1998-1999 (adopted and sent onto the Educational Policy Committee).

Calendar Subcommittee (6 Faculty, 1 Administrator, 2 Staff, & 2 Students)

Kevin Browne (ex officio, nonvoting)
Amitava Chatterjea, 1997-99
Sue DeChant, 1997-99
Lenore DeFonso, 1998-00
Dyne Pfeffenberger, 1998-00 Hedayeh Samavati, 1997-99
John Shung, 1997-99
Kenneth Stevenson, 1997-99, Chair
Karen Matthias, 1998-00
2 students

TO: The Senate

FROM: Dee Holliday, Chair
Continuing Education Advisory Subcommittee

DATE: 25 March 1999

SUBJ: End-of-the-Year Committee Report

The Continuing Education Advisory Subcommittee completed one item of business this year. Revisions for SD 83-9 and SR 85-2 were discussed during the 1997/98 academic year, but were finalized at the Fall 1998 meeting. The revisions for SD 83-9 "Policies Regarding Continuing Education" and SR 85-2 "Guidelines for the Operation of the Office of Continuing Education" were sent to the Educational Policy Committee in October of 1998 for Senate action.

There are no items under discussion at this time.

Continuing Education Advisory Subcommittee (6 Faculty & 1 Administrator)
Amitava Chatterjea, 1996-99
Lucille Hess, 1998-01
Dee Holliday, 1996-99, Chair
Solomon Isiorho, 1998-01 Dyne Pfeffenberger, 1998-01
Susan Skekloff, 1997-00
Michael Stockstill (ex officio)

TO: The Senate

FROM: Margit Codispoti, Chair
Curriculum Review Subcommittee

DATE: 26 March 1999

SUBJ: End-of-the-Year Committee Report

The following items were reviewed by the committee and sent forward to the Senate "for information only":

Name change from Department of Psychological Sciences to Department of Psychology
Proposal for a Certificate in Women's Studies

The following items are under consideration by the committee:

Proposal from Department of Theatre for a Minor in Dance and a Minor in Ballet. The committee has requested more information on this proposal.
Proposals from the School of Engineering, Technology and Computer Science. To be reviewed at an upcoming meeting.
Proposal from SPEA for a Major in Legal Studies within the Bachelor of Science in Public Affairs. To be reviewed at an upcoming meeting.

Curriculum Review Subcommittee (12 Voting Faculty, 1 Administrator, & 2 Students)

Margit Codispoti, 1996-99, Chair
Susan Hannah (ex officio)
Craig Hill, 1997-00
Elvis Holt, 1996-99
Dina Mansour-Cole, 1998-01
James Moore, 1998-01
Ramesh Narang, 1996-99
David Oberstar, 1998-01 Kathleen Murphey, 1998-01
Becky Salmon, 1998-01
Audrey Ushenko, 1997-00
David Whiteis, 1996-99
Chuck Newman, 1998-99
Labor Studies vacancy
1 student vacancy

Memorandum
Indiana University-Purdue University Fort Wayne

Department of English and Linguistics
To: B. Blauvelt
Secretary of the Faculty
From: R. Ramsey, Chair
Developmental Studies Subcommittee

Date: March 22, 1999

Subject: End-of-year committee report

The Developmental Studies Subcommittee has continued to monitor IPFW's various efforts to help its less-than-perfectly-prepared students succeed, though our efforts have been largely benign.

Developmental Studies Subcommittee (6 Faculty & 1 Administrator)

John Brennan, 1997-00

Amitava Chatterjea, 1997-00

Margit Codispoti, 1998-01

Rachelle Darabi, 1997-00* Michael O'Hear (ex officio)

Richard Ramsey, 1998-01

Marilyn Reba, 1996-99*

*appointed by the chair of the English Department or the Mathematics Department

TO: The Senate

FROM: Patrick Ashton, Chair
Distance Education Subcommittee

DATE: 26 March 1999

SUBJ: End-of-the-Year Committee Report

? Laid the groundwork for a distance learning/technology listserv

? Met with the VCAA to discuss current distance learning initiatives at IPFW.

? Reviewed drafts of policy documents from DECCO (Distance Education Coordinating Council, created by the VCAA and consisting of the heads of various administrative support units, with a faculty representative from DES)

? Discussed and reviewed distance learning technology options with Mike Stockstill, Director of Continuing Education

Distance Education Subcommittee (7 Faculty & 5 Administrators)

Patrick Ashton, 1996-99, Chair

Kenneth Balthaser (ex officio)

Deborah Conklin (ex officio)

Jack Dahl (ex officio)

Frank Guzik (ex officio)

1 vacancy Richard Manalis, 1998-01
Kim McDonald, 1997-00
Rhonda Meriwether (ex officio)
Michael O'Hear, 1996-99
Carol Sternberger, 1998-01
Judith Violette, 1996-99

TO: Fort Wayne Senate

FROM: Linda Wright-Bower, Chair
Educational Policy Committee

DATE: March 25, 1999

SUBJECT: Year End Report

February 1999

SD 98-10 Calendar for 2001-2002
SD 98-11 Amendment of the Academic Regulations (Plus-Minus Grading)
SD 98-12 Acceptance of CLEP Credit - Referred back to committee

March 1999

SD 98-15 Amendment to the 1998-99 Calendar (Independence Day Observance)
SD 98-17 Change in Purdue University Academic Regulations (Incompletes)
SD 98-18 Mid-Semester Grades for First Year Students (TABLED)

April 1999 - Resolutions Sent to the Agenda Committee:

Endorsement/Approval of Mission and Goals
Endorsement/Approval of Campus Assessment Plan
Change in Academic Regulations Concerning Acceptance of Plus/Minus
Transfer Credits
CLEP Policy (Revised)

Educational Policy Committee (6 Senators & 2 Administrators)

Susan Hannah (ex officio)
John Brennan, 1999
David Oberstar, 1998-01
Kevin Browne (ex officio, nonvoting) Deborah Ross, 1998-99
James Silver, 1996-99
Roberta Tierney, 1997-00

Linda Wright-Bower, 1997-00, Chair

To: Fort Wayne Senate
From: Faculty Affairs Committee
James L. Silver, Chair
Subject: Annual Report, 1998-99
Date: March 26, 1999

The Faculty Affairs Committee submitted the following documents to the Senate during the 1998-99 academic year:

SD 98-16 Request for Approval of the School of Arts and Sciences Procedures for Apportionment, Election, and Replacement of Senators Passed
SR 98-23 Revised Upward Feedback Forms (for information only)
SD 98-19 Amendment of SD 88-13 (Procedures for Promotion and Tenure) Pending
SD 98-25 Amendment to the Constitution Regarding the Definition of Voting Faculty Pending

The committee consulted with the Office of Academic Affairs on several issues including:
? Revision of OAA Memorandum 98-4 (Faculty Promotion and Tenure Dossier Content and Guidelines)
? Proposed faculty awards convocation
? Proposed faculty research award
? Defining, Documenting, and Evaluating Professional Service (draft)

Faculty Affairs Committee (6 Senators & 1 Administrator)
Nancy Cothorn, 1996-99
Susan Hannah (ex officio)
James Haw, 1998-00
Kim McDonald, 1997-00 David Oberstar, 1998-01
James Silver, 1996-99, Chair
Mary Helen Thunte, 1997-00

To: Fort Wayne Senate
From: General Education Subcommittee
Peter Iadicola, Chair
Subject: Annual Report, 1998-99
Date: March 26, 1999

The General Education committee has continued to review comments from departments within IPFW that were solicited as part of its review and assessment of the General Education Program. The committee is working on the development of a summary report of these comments and make

its own recommendations for improvement in the nature and delivery of General Education at IPFW. The committee also reviewed and voted on all course proposals that came before the committee for inclusion into the General Education Program. I have asked Jeannette Clausen to provide me information as to the numbers of courses submitted and the action taken. If you need to go ahead before I receive this information. Just report the information in the first three sentences.

General Education Subcommittee (7 Faculty, 1 Administrator)

Scott Argast, 1997-00
Charles Champion, 1996-99
Jeanette Clausen (ex officio)
Michael Downs, 1996-99 Peter Iadicola, 1997-00, Chair
Richard Manalis, 1997-00
Wayne Unsell, 1998-99
Sue Skekloff, 1998-01

To: Fort Wayne Senate
From: Graduate Subcommittee
David Turnipseed, Chair
Subject: Annual Report, 1998-99
Date: March 22, 1999

The Graduate Subcommittee considered the Criminal Justice Master's Degree proposal this year. We have no unfinished business.

Jane Banks, 1996-99
Lowell Beineke, 1997-00
David Legg (PU Liaison)
Dick Cochren, 1998-01
Carl Drummond, 1997-00 (IU Liaison)
Susan Hannah (ex officio)
Jane Grant, 1996-99
Larry Griffin, 1998-01 Ramesh Narang, 1997-00
Masson Robertson, 1996-99
Mitchell Sherr, 1998-01
Carol Sternberger, 1998-01
Wen-Hui Tsai, 1997-00
David Turnipseed, 1997-00
1 Labor Studies vacancy
2 student vacancies

To: Fort Wayne Senate
From: Dick Hess, Chair
Honors Program Council
Subject: Annual Report, 1998-99
Date: March 26, 1999

The Honors Council has been working on getting the program ready for North Central Accrediting. Additionally, a revision of the Senate document authorizing the Council and program is being prepared for submission in the Fall of 1999.

Honors Program Council (10 Faculty, 2 Administrators, & 2 Students)

Gary Blumenshine, 1997-99*
James Haw, 1997-99
Robert Hawley, 1997-99
Richard Hess, 1997-99, Chair
Matthew Kubik (ex officio)
Mitchell Sherr, 1998-00
Zoher Shipchandler, 1998-00 Susan Skekloff, 1998-00
Marjorie Souers, 1997-99
Roberta Tierney, 1997-99
Steven Sarratore (ex officio)
Georgia Wralstad Ulmschneider, 1998-00
2 student vacancies

*appointed by Academic Vice Chancellor

To: Fort Wayne Senate
From: Downs, Chair
IU Committee on Institutional Affairs
Subject: Annual Report, 1998-99
Date: March 26, 1999

The IU Committee on Institutional Affairs solicited nominations for the Indiana University University Faculty Council and also solicited nominations and conducted the election of the Faculty Board of Review.

Indiana University Committee on Institutional Affairs (4 Senators & Speaker)
John Brennan, 1998-00
Nancy Cothorn, 1997-99

Michael Downs, 1998-00, Chair James Haw, 1997-00
1 vacancy

To: Fort Wayne Senate
From: Zoher Shipchandler, Chair
International Studies Program Advisory Subcommittee
(Members: Abdul Atif-AlShalash, John Bell, Avon Crismore, Solomon Isiorho, Christine Patterson, Dana Simel, Martha Weatherford)
Subject: Annual Report, 1998-99
Date: March 26, 1999

The subcommittee considered the following items:

1. International student housing at Concordia Seminary.
 2. Host families for international students.
 3. Administrative support for the program including Director's position.
 4. Networking opportunities with professionals in the community.
 5. Current TOEFL requirements for ascertaining English proficiency.
 6. Increasing sensitivity of faculty to problems of international students in the classroom. A video for faculty perusal has been obtained.
 7. Emergency fund for international students affected by declining values of their home currencies.
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To: Fort Wayne Senate
From: Richard S. Manalis, Chair
Library Subcommittee
Subject: End-of-the-Year Report
Date: March 26, 1999

Our committee has spent time on the following:

1. Creating a Draft Resolution regarding Library Funding for New Academic Programs;
2. Discussing the renovation of the fourth floor of the Helmke Library;
3. Revising the guidelines for the Special Needs initiative;
4. Evaluating applications from faculty pertaining to the Special Needs initiative.

Library Subcommittee (8 Faculty, 1 Administrator)

Linda Hite, 1998-01

Edwin Leonard, 1997-00

Richard Manalis, 1998-01, Chair

Kathleen Murphey, 1998-01

Richard Ramsey, 1998-01

Clifford Scott, 1996-99

Roberta Tierney, 1997-00

Judith Violette (ex officio)

John Vollmer, 1996-99

Sunday Faseyitan, 1996-98

Edwin Leonard, 1997-00

David Oberstar, 1995-98

Richard Manalis, 1997-98, Chair

MEMORANDUM

TO: The Senate

FROM: Nominations and Elections Committee

Kathryn Ahern

Audrey Ushenko

W. Douglas Weakley, Chair

Yvonne Zubovic

DATE: 26 March 1999

SUBJ: End-of-the-Year Committee Report

The committee solicited nominations for and conducted the following elections during the academic year 1998-1999:

Presiding Officer of the Fort Wayne Senate (conducted two elections)

Speaker of the Purdue University Faculty

Academic Advising Subcommittee

Academic Appeals Subcommittee

Academic Computing and Information Technology Subcommittee

Agenda Committee

Subcommittee on Athletics

Budgetary Affairs Subcommittee

Calendar Subcommittee

Campus Appeals Board

Continuing Education Advisory Subcommittee
Curriculum Review Subcommittee
Distance Education Subcommittee
Educational Policy Committee
Faculty Affairs Committee
General Education Subcommittee
Graduate Subcommittee
Honors Program Council
Indiana University Committee on Institutional Affairs
Library Subcommittee
Nominations and Elections Committee
Professional Development Subcommittee
Purdue University Committee on Institutional Affairs
Rules Committee
Student Affairs Committee
University Resources Policy Committee

It also conducted the balloting for an amendment to the Constitution of the Faculty.

Senate: endofyr.doc

MEMORANDUM

To: The Senate
From: David Legg, Chair
Professional Development Subcommittee
Subject: End of Year Report, Academic Year 1998-99
Date: March 25, 1999

The following actions were taken by the Professional Development Subcommittee during the 1998-99 academic year:

? Audrey Ushenko resigned from the committee in order to apply for a sabbatical. She was replaced by Jacqueline Brian.

? Twenty-eight (28) applications for sabbaticals by faculty were received. All were forwarded to the VCAA with the recommendation that they be approved.

? Twenty-three (23) applications were received for IPFW Summer Grants. Ten (10) proposals were recommended for funding, with five (5) ranked alternates.

? Four (4) applications were received for Summer Grants for Instructional Development. Two (2) proposals were recommended for funding.

? Twelve (12) applications were received for IPFW International Travel Grants. Eleven (11)

proposals were recommended for funding.

? Twenty-three (23) applications were received for PRF Summer Faculty Grants. These were separated into three categories (excellent, very good, satisfactory) and forwarded to W. Lafayette for final consideration.

Professional Development Subcommittee (7 Voting Faculty & 1 Administrator)

Elliott Blumenthal, 1997-99

Margit Codispoti, 1997-99

Susan Hannah (ex officio, nonvoting)

Linda Hite, 1998-00 David Legg, 1997-99, Chair

James Moore, 1997-99

David Oberstar, 1997-99

Jacqueline Brian, 1998-99

To: Fort Wayne Senate
From: W. Jeffrey Wilson, Chair
PU Committee on Institutional Affairs
Subject: Annual Report, 1998-99
Date: March 26, 1999

The PU Committee on Institutional Affairs recommended five faculty to the Senate to fill vacancies on the Academic Personnel Grievance Board and is currently soliciting nominations to the Board for next year.

Purdue University Committee on Institutional Affairs (4 Senators & Speaker)

Robert Barrett, 1998-99

Robert Berger, 1997-00

Kevin Morrin, 1998-01 Don Schmidt, 1997-00

Jeffrey Wilson, 1998-99, Chair

To: Fort Wayne Senate
From: Kim McDonald, Chair
Rules Committee
Subject: Annual Report, 1998-99
Date: March 26, 1999

During the academic year the Rules Committee reviewed the following Senate documents (2 amendments to the Bylaws and 1 change in the Constitution):

1. Name and membership of the Computer Users Advisory Subcommittee
2. Membership of the Subcommittee on Athletics
3. Definition of Voting Faculty
4. Replacement of Steve Hollander

Rules Committee (4 Senators)

Prasad Bingi, 1998-01

Margit Codispoti, 1999 Kim McDonald, 1998-00, Chair

James Silver, 1996-99

TO: Fort Wayne Senate

FROM: Student Affairs Committee

Virginia R. Craig, Chair

DATE: March 26, 1999

SUBJECT: End-of-Year Report

Committee actions, 1998-1999:

1. Reviewed and discussed the organizational change reassigning the Registrar's Office to Student Affairs, as Recommended by Vice Chancellor for Student Affairs, Frank Borelli and Interim Vice Chancellor for Academic Affairs, Susan Hannah.
2. Reviewed and discussed a draft of an incident report form for student code violations, as proposed by Dean of Students, Donna Bialik.
3. Approved the recommendation of the Subcommittee on Athletics that the Senior Women's Administrator be added to committee membership. (This recommendation now goes to the Rules Committee.)
4. Approved a change in wording in the IPFW Code of Student Rights, Responsibilities and Conduct (SD 89-28). (This document has been sent to the Senate for approval.)

Committee Members:

Frank Borelli, ex-officio

Charles Champion

Virginia R. Craig, chair

Kim McDonald

Joe Nichols

Jeffrey Wilson
Yvonne Zubovic

Indiana University-Purdue University Fort Wayne
School of Engineering, Technology, and Computer Science

TO: The Senate

FROM: University Resources Policy Committee
Dianne Bezdon, Chair

DATE: March 19, 1999

SUBJECT: Annual report of the URP committee

Forwarded information only document to Senate regarding use of the technology fee. Document originated from the Budgetary Affairs Subcommittee.

Referred information to the Budgetary Affairs Subcommittee regarding the 2/98 resolution passed by the Senate on academic administrator increases. The document written by N. Newell, was in response to the resolution.

Forwarded a name change of Computer Users Advisory Subcommittee to Academic Computing and Information Technology Advisory Subcommittee to the Senate for implementation.

Approved an additional 17 "A" spaces in Lot 8, east of Kettler.

University Resources Policy Committee (6 Senators, 4 Administrators, 2 Staff, & 2 Students)

Robert Barrett, 1996-99

Dianne Bezdon, 1998-99, Chair

Walter Branson (ex officio)

Jack Dahl (ex officio)

Carl Drummond, 1998-01

Susan Hannah (ex officio)

Patricia Farrell (ex officio)

Michael Nusbaumer, 1998-01

Dyne Pfeffenberger, 1998-99

Hedayeh Samavati, 1997-00

Audrey Ushenko, 1997-00

Nancy Wunrow, 1998-99

Holly Logan, 1998-99

Chuck Newman, 1998-99

TO: The Faculty Senate IPFW

FROM: Elliott Blumenthal, Faculty Athletic Representative (FAR)

DATE: March 23, 1999

SUBJECT: End of Year Report, Academic Year 1998-99

1. IPFW Activities:

Began serving as FAR August, 1998, just after the NCAA review took place. Was not involved in the review process, but have been involved in responding to some of the concerns identified by the NCAA, including helping to clarify the roles of the FAR and the Compliance Coordinator (CC), and working on communications between the AD, the CC and the FAR, and well as the role of Subcommittee on Athletics (SCOA). Attended Subcommittee on Athletics meetings. Served as Chair of the Eligibility Committee of SCOA. Participated in a number of meetings with the AD, CC, Senior Women's Administrator (SWA), Coaches, and SCOA members, as well as the Chancellor and Registrar's Office concerning student athlete issues. We discussed grade check forms and protocols, eligibility/ineligibility of athletes time lines (when an athlete can become eligible for participation in sports after academic ineligibility, and when an athlete becomes ineligible to play because of academic insufficiency).

There have been approximately 6 times in which I have been involved in mediating problems between Student Athletes and Instructor/Professors on Campus with regards to attendance policies and student athlete absences and testing. These issues have been resolved to the satisfaction of all parties. Nominated Sheila Bruening (Women's Basketball) for a post-graduate scholarship offered by the NCAA.

Was involved in the screening and search for a new Athletic Director.

Have been involved in learning the SIS and NCAA Compliance software packages as they apply to student athletes and compliance with NCAA rules and regulations for academic eligibility.

Am in the process of making up and AEXIT INTERVIEW@ form to be passed out to athletes when they either graduate or have used up their eligibility.

2. Great Lakes Valley Conference (GLVC) Activities and NCAA Activities:

Attended the GLVC meeting in Indianapolis in September, 1998, and the annual NCAA Convention in San Antonio, Tx, January, 1999. The primary discussions at both meetings involved the change from aluminum bats to wood bats. The GLVC voted to go with wooden bats beginning with the current season.

TO: Fort Wayne Faculty Senate
FROM: David R. Skelton NCAA Compliance Coordinator
DATE: March 24, 1999
SUBJECT: NCAA Compliance Activity Annual Report

This report contains activity completed from April 1998 through March 1999, including follow-up required for actions initiated by predecessors during the previous year.

NCAA RESPONSIBILITIES

1. Continuous monitoring of the recruiting and operational functions of the IPFW intercollegiate athletics program resulted in the discovery of four minor infractions (secondary violations), none of which were sufficient to render a student athlete ineligible or to render a sanction on the sport involved. The situations are summarized below.

a. The women's cross country program allowed a student athlete to exceed the number of practice sessions allowed before final certification of eligibility was provided by the NCAA Clearinghouse.

b. The women's basketball program self-reported that a recruiting call was placed with a high school student prospect believed to be a senior. When it was discovered that the student was a freshman, an apology was extended and the call was immediately concluded.

c. New personnel in the women's softball program sought clarification for off-season restrictions on athlete/coach skill development sessions. Activity from the previous year had been conducted with more than three players participating at a time in skill development with the coaches (restriction previously thought to be three players per coach rather than per session). Acceptable sessions were then conducted.

d. Departmental financial aid records were prepared for the NCAA Compliance visit in August 1998 and indicated that partial scholarships had been awarded to a cross country runner over a six-year period, although participation did not occur in each year. Participation restrictions were not exceeded, but the limit for awarding financial aid had been exceeded.

2. The NCAA Regional Compliance Seminar in Pittsburg was attended in June 1998. The seminar included intensive "hands-on" training sessions relative to utilization of the NCAA Compliance Assistant Software system which IPFW was attempting to implement. The sessions were very helpful.

3. For approximately nine months, as much time as possible was devoted to preparation of the Compliance Assistant systems application at IPFW including an interface with IPFW's SIS+ academic record component. The system was operational in January 1999. Initial focus has been directed to utilization of the Financial Aid/Squad List module and the Eligibility module.

4. All required forms for the 1998-99 academic year were completed, distributed, and filed with the appropriate institutional, conference, and NCAA personnel.

STUDENT ACADEMIC PERFORMANCE

1. Academic progress for eligibility was monitored for all student athletes for Fall Semester 1998 and Spring Semester 1999, with appropriate follow-up with student athletes, coaches, athletic administrators, and faculty.

2. Continuing eligibility status was evaluated for all student athletes at the conclusion of

semester and summer session in 1998. Student athletes were provided with specific written recommendations for addressing academic deficiencies, and copies were sent to respective coaches.

3. Initial eligibility status for all new student athletes was obtained from the NCAA Initial Eligibility Clearinghouse. Transfer student eligibility information was obtained in collaboration each institution previously attended by the student.

4. Summaries of student athlete academic achievement and deficiency were prepared after Spring Semester 1998 and Fall Semester 1998. The information was reported to the Subcommittee on Athletics, and the names of student athletes who achieved academic distinction were displayed on the honor board in the Gates Center following each semester.

STAFF ACTIVITY

1. Numerous rules interpretations were provided for coaches, athletic staff, prospects and their parents, and IPFW faculty/staff.

2. The certification exam to recruit off campus was administered to all assistant and head coaches. Rules education materials and study guides were available in preparation for the certification exam.

3. Arrangements were made to receive two satellite TV Teleconference presentations which were conducted jointly by the NCAA and the National Association of High Schools. The programs focused on new qualification standards and requirements for "initial eligibility" as high school students prepare to seek athletic participation in college. Discussion was included on the topic of new provisions to be made for students with learning disabilities. Each teleconference was video taped and made available to all high schools in the area as well as to all IPFW athletics personnel.

4. Eligibility and compliance issues were discussed regularly at athletic department staff meetings and at Subcommittee on Athletics meetings.

5. New and simplified forms were developed to assist coaches in documenting all recruiting activities and in summarizing the academic history of all potential transfer student athletes. The forms will enhance the process of determining eligibility status of all potential new student athletes.

6. NCAA staff conducted a Compliance Review of the IPFW Intercollegiate Athletics Program in August 1998. As a result of the review, a compliance handbook for IPFW athletics has been developed to incorporate the many helpful suggestions and to document operational policies and procedures.