

FORT WAYNE SENATE AGENDA  
MONDAY  
SEPTEMBER 12, 2016  
12:00 P.M., LA 159

1. Call to order
2. Approval of the minutes of April 11, 2016
3. Acceptance of the agenda – K. Pollock
4. Reports of the Speakers of the Faculties
  - a. Purdue University – M. Masters
  - b. Indiana University – A. Downs
5. Report of the Presiding Officer (Senate Reference No. 16-1) – J. Malanson
6. Special business of the day
  - a. Memorial Resolution (Senate Reference No. 16-2) – J. Hrehov
  - b. Memorial Resolution (Senate Reference No. 16-3) – G. Steffen
  - c. Memorial Resolution (Senate Reference No. 16-4) – C. Drummond
7. Committee reports requiring action
  - a. Executive Committee (Senate Document SD 16-1) – K. Pollock
  - b. Executive Committee (Senate Document SD 16-2) – K. Pollock
8. New business
9. Committee reports “for information only”
  - a. Executive Committee (Senate Reference No. 16-5) – K. Pollock
10. The general good and welfare of the University
11. Adjournment\*

\*The meeting will recess or adjourn by 1:15 p.m.

Approving  
S. Ding  
A. Downs  
J. Malanson  
M. Masters  
K. Pollock, Chair  
A. Schwab

Non Voting  
M. Coussement

Absent

**ATTACHMENTS ON BACK**

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Attachments:

- “Report on Senate Documents” (SR No. 16-1)
- “Memorial Resolution – Norman W. Bradley” (SR No. 16-2)
- “Memorial Resolution – Henry F. Gerdon” (SR No. 16-3)
- “Memorial Resolution –Patricia A. Farrell” (SR No. 16-4)
- “Approval of replacement member of the Executive Committee” (SD 16-1)
- “ICHE Application to HLC for Extension Regarding Dual Credit Faculty Qualifications”  
(SD 16-2)
- “Report on Designated Items” (SR No. 16-5)

TO: The Senate

FROM: Jeffrey Malanson, Presiding Officer  
Fort Wayne Senate

DATE: August 23, 2016

SUBJ: Report on Senate Documents

Listed below are the documents considered by the Senate this past academic year. I am distributing this for information only.

- SD 15-1 “Approval of replacement member of the Curriculum Review Subcommittee” – Approved, 9/14/2015
- SD 15-2 “Change in IPFW designation” – Approved, 9/14/2015
- SD 15-3 “Approval of replacement member of the Curriculum Review Subcommittee” – Approved, 10/19/2015
- SD 15-4 “Approval of replacement member of the Budgetary Affairs Subcommittee” – Approved, 10/19/2015
- SD 15-5 “Approval of replacement member of the Senate Library Subcommittee” – Approved, 10/19/2015
- SD 15-6 “Restatement of 98-22 Assessment of Student Academic Achievement” – Approved and forwarded to the Director of Assessment for implementation, 10/19/2015
- SD 15-7 “Proposed change to Academic Regulations regarding GPA terms” – Approved and forwarded to the Registrar for implementation, 12/14/2015
- SD 15-8 “Process to approve new courses and programs at IPFW” – Approved and forwarded to the Registrar for implementation, 12/14/2015
- SD 15-9 “Proposed change to Academic Regulations for GPA calculations for Graduation with Distinction and with Highest Distinction” – Approved and forwarded to the Registrar for implementation, 12/14/2015
- SD 15-10 “Approval of replacement member of the University Resources Policy Committee” – Approved, 12/14/2015

- SD 15-11 “Approval of replacement member of the Faculty Affairs Committee” – Approved, 12/14/2015
- SD 15-12 “Amendment to the Bylaws of the Senate” – Approved, 1/11/2016
- SD 15-13 “Proposed change to Academic Regulations for Student conduct to correspond with the bulletin” – Approved and forwarded to the Registrar for implementation, 1/11/2016
- SD 15-14 “Resolution” –Approved and forwarded to the Vice Chancellor of Academic Affairs, Board of Trustees, Purdue President and IU President, 1/19/2016
- SD 15-15 “Process for Determining Tested Experience in Hiring Faculty” – Approved and forwarded to the Vice Chancellor for Academic Affairs, 2/8/2016
- SD 15-16 “Collaborative decision-making while the University Senate and regional campus Faculty Senate are in session” – Approved, 2/8/2016
- SD 15-17 “IPFW Recommendations regarding IU and Purdue Systems Functioning” – Approved and forwarded to the Vice Chancellor for Academic Affairs, 2/8/2016
- SD 15-18 “Consideration of Signing a 10 year Management Agreement” – Amended, approved, and forwarded to the Vice Chancellor for Academic Affairs, 2/8/2016
- SD 15-19 “A Momentous Occasion” – Approved, 2/8/2016
- SD 15-20 “Academic Calendar for 2018-2019” – Approved and forwarded to the Registrar Office for implementation, 3/14/16
- SD 15-21 “Amendments to the Constitution of the Fort Wayne Senate” – Approved, 4/11/16 and ratified by the faculty, 4/20/2016, Forwarded to all faculty, deans, and administrators
- SD 15-22 “Amendments to the Bylaws of the Fort Wayne Senate – Approved, 4/11/16
- SD 15-23 “Amendment to the Procedures for Promotion and Tenure and Third Year Review at IPFW” – Approved and forwarded to the Vice Chancellor for Academic Affairs, 3/14/16
- SD 15-24 “Elimination of the Continuing Education Advisory Subcommittee” – Approved, 4/11/16
- SD 15-25 “Proposed change to Academic Regulations for Student conduct to correspond with the bulletin – Approved and forwarded to the Registrar Office for implementation, 4/11/16

- SD 15-26 “New Procedures to Replace Senate Document SD 86-22” – Approved, and forwarded to the Vice Chancellor of Academic Affairs and the Vice Chancellor of Financial Affairs, 4/11/2016
- SD 15-27 “Endorsement of the revised IPFW Code of Student Rights, Responsibilities, and Conduct (the Code)” – Approved, and forwarded to the Vice Chancellor for Student Affairs and the Dean of Students for implementation, 4/18/2016
- SD 15-28 “Revision of CEPP P&T document” – Approved, and forwarded to the Dean of CEPP and the Vice Chancellor for Academic Affairs, 4/18/2016
- SD 15-29 “Revision of ETCS P&T document” – Approved, and forwarded to the Dean of ETCS and the Vice Chancellor for Academic Affairs, 4/18/2016
- SD 15-30 “Revision of CHHS P&T document” – Approved, and forwarded to the Dean of CHHS and the Vice Chancellor for Academic Affairs, 4/18/2016

**In Memoriam**  
**NORMAN W. BRADLEY**  
**December 25, 1935 – July 23, 2016**

Norman W. Bradley, Associate Professor Emeritus of Fine Arts, passed away on Saturday, July 23, 2016. Professor Bradley, or Norm, as he was referred to by his colleagues, was a painter all his life and a teacher of painting, art history, and design. Norm was born in 1935 and grew up in Fort Wayne. Upon graduating from South Side High School, he attended The Fort Wayne Art School on scholarship for one year. In 1955, he and two friends headed to Mexico, a country and culture which never left him - and it changed his life. He studied art at Mexico City College and soon developed an intense interest in the art, history, and culture of ancient Mesoamerica. This pursuit would last the rest of his life, involving much research and numerous trips to as many of the major archaeological sites that he could visit in Mexico, Guatemala, Belize, El Salvador, and Honduras. He received his bachelor's degree from Mexico City College in 1959.

In 1960, Norm enlisted in the Army for three years as an artist in an information facility of the Pentagon in Northern Virginia. Upon discharge from the military, he headed for Mexico and Mexico City College, which had been renamed, The University of the Americas, where he had a graduate fellowship. In the mid-1960's, his focus shifted strongly toward the culture and history of the Maya with many trips to Yucatan, Chiapas, Guatemala, and Honduras to explore the vast ruins of that amazing culture. He received his master's degree with honors in 1964.

Returning to the States, he lived in San Francisco, Calif., for one year where he painted and made contacts for a teaching position. Eventually, Norm taught art for two years at Parsons College in Fairfield, Iowa. He returned to Fort Wayne in 1967 to be close to his daughter and took a teaching position at the Fort Wayne Art School which had become the Fort Wayne Art Institute School of Fine Arts. He taught several courses including painting and art history. In 1968, he initiated a pre-Columbian Art History course, one of the first in Indiana. In 1976 the General Assembly of Indiana approved the merger of the Fort Wayne Art Institute with IPFW.

In 1970, he met Dixie Landis; they married in 1975, and the two traveled together to Mexico and especially to the great Mayan sites of Yucatan, Chiapas, and Central America to explore the Mayan ruins of these areas. Norm Bradley exhibited widely in National, regional, and local exhibitions, receiving numerous awards. He was a Life Member of Artlink and Member of the Fort Wayne Art Museum. Upon his retirement from IPFW in 1990, Norm and Dixie often traveled beyond Mesoamerica, to Peru in 1990, and other trips to Ireland, Great Britain, and continental Europe. In 1997 he wrote and self-published a book entitled "A MESOAMERICAN ODYSSEY: My Fifty Year Discovery of Mexico and Central America." For Norm, his priorities consisted of family, painting, and pre-Columbian art, especially that of the ancient Maya.

As a faculty member and colleague in the Department of Fine Arts, Norm was highly respected. His colleagues will always remember him as a dependable source of insight and wisdom. His painting and art history students benefitted from his years of experience and dedication to his art. As a painter, Norm was superb. He was clearly influenced by the Abstract Expressionists in the 1950's. He worked mainly as an abstract artist and also create accomplished representational landscape images in oil and watercolor. Many considered him one of Fort Wayne's finest painters.

Norman Bradley is survived by his wife, Dixie (Landis) Bradley and daughter, Melinda Mia Bradley-Stein, and granddaughter, Melissa Stein.

**In Memoriam**  
**Henry F. “Hank” Gerdom**

Henry F. “Hank” Gerdom passed away on June 21, 2016, in Indianapolis at the age of 89. Professor Gerdom taught for over 30 years between the Purdue, West Lafayette and IPFW campuses. He came to IPFW in 1967 and retired in 1982 as Professor Emeritus of Manufacturing Technology. He received his degrees from Purdue University (B.S. 1951, M.S. 1953.)

Hank was known for his outstanding work at Purdue in the field of engineering graphics. He brought the state of the art Mechanical Drafting Design Technology Associate Degree program to IPFW, creating all the drafting diagrams and drawing plates so everything could be pre-printed for students to complete and submit. He organized a structure to keep track of information on all student assignments and implemented this across the spectrum of courses in the program.

He was very meticulous and kept the print-outs on stock room shelves organized so faculty knew exactly where to go and what to teach. The system that Hank developed is still being used to this day by the department. Hank also had many connections in local industry which helped him keep the program relevant and graduates in high demand.

Dr. Ed Messal, Professor Emeritus of Mechanical Engineering Technology at IPFW spoke of Hank, “He was a dedicated, well-organized, efficient and effective teacher. He really wanted students to learn. He had a great sense of humor. Once, his department chair complained about Hank’s printing expenses. Hank told him, ‘I am finding paper and supplies as cheap as possible. If I go any cheaper, it will come on a roll with perforations!’”

Hank was a Korean Veteran. He was also one of the founders of the computer drafting department at Magnavox (now Raytheon) in Fort Wayne. Hank leaves behind three sons, Martin Gerdom of San Diego, Calif., Andrew Gerdom of Carmel, Ind., and Bruce Gerdom of Fort Wayne; six grandchildren; three great-grandchildren; and the mother of his children, Beverly Gibson of Thorn Cleveleys Lancashire, England. Private family services were held in Indianapolis. Memorial contributions may be made to [indyhonorflight.org](http://indyhonorflight.org).

**In Memoriam**  
**Patricia A. Farrell**  
**March 24, 1945 – August 1, 2016**

Patricia “Pat” Farrell, Director of Sponsored Programs, was a dedicated and loyal member of the IPFW community, both as an alumna and an employee. Her time at the university spanned nearly 40 years, with 25 of those years in sponsored programs.

She began her IPFW career in admissions, and returned to school part time to complete her undergraduate degree (B.G.S.) in 1985 and master’s degree (M.L.S.) in 1998. She held eight different positions in numerous departments during her years at the university, remaining true to IPFW through many administrations.

In her role as Director of Sponsored Programs, Pat had the opportunity to work with a wide range of faculty and administrators. She was consistently recognized for her knowledge, insight, and understanding, and was sought out by others for her point of view. She garnered respect throughout her career at IPFW and built strong relationships with others at all levels within the university.

Colleagues remember Pat for her commitment, professionalism, and generosity with her time and energy. She was a mentor to many faculty and staff, as well as a dear friend.

Known for attention to detail, a quick wit, a kind heart, and a love of Elvis, few have served the University for so well and for so long.

Pat retired from IPFW in March 2016. She is survived by her husband, Mike Bullers, and her brothers David A. (Rosalie) Farrell and Michael W. (Mary Jane Slaton) Farrell.



MEMORANDUM

TO: Fort Wayne Senate

FROM: Kathy Pollock, Chair  
Executive Committee

DATE: August 24, 2016

SUBJ: Approval of replacement member of the Executive Committee

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WHEREAS, The Bylaws of the Senate provide (5.1.4.1.) that “Senate Committees shall have the power to fill committee vacancies for the remainder of an academic year, subject to Senate approval at its next regular meeting”; and

WHEREAS, There is one vacancy on the Executive Committee; and

WHEREAS, The Executive Committee voted on August 24, 2016 to appoint Brenda Valliere as the replacement member for the 2016-17 academic year;

BE IT RESOLVED, That the Executive Committee requests that the Senate approve this appointment.

<b>Approved</b>	<b>Opposed</b>	<b>Abstention</b>	<b>Absent</b>	<b>Non-Voting</b>
S. Ding				M. Coussement
A. Downs				
J. Malanson				
M. Masters				
K. Pollock, Chair				
A. Schwab				

MEMORANDUM

TO: Fort Wayne Senate

FROM: Kathy Pollock, Chair  
Executive Committee

DATE: August 24, 2016

SUBJ: ICHE Application to HLC for Extension Regarding Dual Credit Faculty Qualifications

WHEREAS, The Higher Learning Commission (HLC) issued a policy clarification to Assumed Practice B.2. regarding faculty qualifications in June 2015 stating that all “faculty teaching general education courses, or other non-occupational courses . . . [must] hold a master’s degree or higher in the discipline or subfield. If a faculty member holds a master’s degree or higher in a discipline or subfield other than that in which he or she is teaching, that faculty member should have completed a minimum of 18 graduate credit hours in that discipline or subfield in which they teach”<sup>1</sup>; and

WHEREAS, Many of IPFW’s dual credit teachers do not meet the qualifications established in Assumed Practice B.2.; and

WHEREAS, The clarification of Assumed Practice B.2. is scheduled to go into effect on September 1, 2017; and

WHEREAS, HLC has developed an application process for “member institutions with dual credit programs to request extensions related to compliance of faculty qualifications in these programs with Assumed Practice B.2.”<sup>2</sup>; and

WHEREAS, The Indiana Commission for Higher Education (ICHE) is asking Indiana colleges and universities to sign on to a joint application to HLC for a five-year extension “for participating Indiana institutions to have their dual credit faculty be in compliance with HLC faculty qualifications described in Assumed Practice B.2.”; and

WHEREAS, Signing on to the ICHE application to HLC for a five-year extension “in no way inhibits your institution from meeting the dual credit faculty qualifications earlier than the requested extension deadline”;

BE IT RESOLVED, That the Senate supports IPFW signing on to ICHE’s application for an extension regarding dual credit faculty qualifications.

<b>Approved</b>	<b>Opposed</b>	<b>Abstention</b>	<b>Absent</b>	<b>Non-Voting</b>
S. Ding				M. Coussement
A. Downs				
J. Malanson				
M. Masters				
K. Pollock, Chair				
A. Schwab				

<sup>1</sup> [http://download.hlcommission.org/policy/updates/AdoptedPoliciesAssumedPractices\\_2015\\_06\\_POL.pdf](http://download.hlcommission.org/policy/updates/AdoptedPoliciesAssumedPractices_2015_06_POL.pdf)

<sup>2</sup> <https://www.hlcommission.org/Document-Library/determining-qualified-faculty.html>

TO: The Senate

FROM: Executive Committee  
Fort Wayne Senate

DATE: August 24, 2016

SUBJ: Report on Designated Items

Listed below is a list of designated items that Executive Committee has charged other committee/subcommittees with. Executive Committee is distributing this for information only.

1. EPC – Tip sheet on childcare arrangements
2. SAC – Review policy on Graduate Assistantships in Athletics